

High Desert “Partnership in Academic Excellence” Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Agenda for Regular Meeting of the Lewis Center for Educational Research Board
October 17, 2022 - Public Meeting – 4:30 p.m.**

Meeting at 17500 Mana Rd., Apple Valley, CA, Bldg H (Multipurpose Room)
Additional Location: 230 S. Waterman Ave., San Bernardino, CA, Bldg D (Multipurpose Room)

To participate by teleconference, register for the meeting at this link:

<https://attendee.gotowebinar.com/rt/5500769137169282829>

Dial in using your phone: +1 (213) 929-4212 Passcode: 566-050-667

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Rodriguez
2. **ROLL CALL:** Chairman Rodriguez
3. **PUBLIC COMMENTS:** Members of the general public may address the Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If more than one person wishes to speak on the same topic, subsequent speakers should limit their remarks to new information only. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at lcerboard@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **SPECIAL PRESENTATIONS:**
 - .01 Update on Student Activities - LCER Ambassadors
 - .02 AAE School Update – Chet Richards, Principal
 - .03 NSLA School Update – Victor Uribe, Principal
5. **CONSENT AGENDA:**
 - .01 Approve Minutes of the September 12, 2022 Regular LCER Board Meeting – Pg 3
 - .02 Approve NSLA 2022-2023 Consolidated Application and Reporting System – Pg 6
 - .03 Approve AAE 2022-2023 Consolidated Application and Reporting System – Pg 49
6. **ACTION ITEM:**
 - .01 Approve Revision of High Desert “Partnership in Academic Excellence” Foundation, Inc. Bylaws – Lisa Lamb – Pg 71
 - .02 Approve BP 1312.4 - Title IX Sexual Harassment Policy and Grievance Procedures – Stacy Newman – Pg 89
 - .03 Approve Revision of BP 3500 – Health and Safety Policy for Covid-19 – Stacy Newman – Pg 96
 - .04 Approve Revision of BP 4020 – Drug and Alcohol Free Workplace – Stacy Newman – Pg 123
 - .05 Approve Request for approval of Janhely Montoya to serve as a Full-time K-12 Speech Language Pathologist for Academy for Academic Excellence and Norton Science and Language Academy during the 2022/2023 school year on a Variable Term Waiver – Stacy Newman – Pg 125
7. **DISCUSSION ITEMS:**
 - .01 Create Nominating Committee to Review Terms, Officers and Vacancies – Jessica Rodriguez
 - .02 Discuss Noche de las Estrellas December 3, 2022 – Lisa Lamb
 - .03 NSLA Gym Construction Update – David Gruber
 - .04 Lewis Center Foundation Board Update – Lisa Lamb
8. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
 - .01 President/CEO Report – Pg 139

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.02 LCER Grant Tracking Report – Pg 147

.03 LCER Financial Reports

- Checks Over \$10K – Pg 148
- Budget Comparisons – Pg 149
- Lewis Center Foundation Financial Reports – Pg 150

.04 LCER Board Attendance Log – Pg 152

9. BOARD/STAFF COMMENTS:

.01 Ask a question for clarification

.02 Make a brief announcement or a brief report on his or her own activities

.03 Future agenda items

10. ADJOURNMENT: Chairman Rodriguez

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**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
September 12, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chairman Rodriguez called the meeting to order at 4:30 p.m.
2. **ROLL CALL:** LCER Board members Pat Caldwell, Omari Onyango, Sharon Page, Kevin Porter, David Rib, Jessica Rodriguez and Pat Schlosser were present.

LCER Board members Yolanda Carlos and Jim Morris were absent.

LCER staff members Jisela Corona, Marcelo Congo, Ryan Dorcey, Teresa Dowd, David Gruber, Heather Juarez, Lisa Lamb, Stacy Newman, Chet Richards and Victor Uribe were also in attendance.

3. **PUBLIC COMMENTS:** A public comment was read from former AAE student Evangeline Archuleta regarding student comments towards her, AAE parent Shauna Archuleta commented regarding bullying on campus, and AAE student Riley Archuleta commented regarding bullying on campus.
4. **SPECIAL PRESENTATIONS:**
 - .01 Update on Student Activities - LCER Ambassador Tyler Izadi, Ambassador Treasurer, reported on AAE student activities. The Ambassadors hosted a blood drive last week, Saturday band and ROTC are attending the Hesperia Days Parade, Mock Trial has begun, and we are expanding Ambassadors to NSLA and recruitment has begun.
 - .02 AAE and NSLA Assessment Data – Chet Richards, Victor Uribe and Heather Juarez presented updated assessment data from each school. The reports are in the packet. The Nation is seeing lower test scores overall due to the pandemic. We have a mission and plan to bring the scores back up. She reported that NSLA’s charter will be presented for renewal next year and we will be starting on the revision. Chet discussed the walk throughs that they are doing and the data that is being collected. He also discussed the future fencing of the AAE campus. AAE will have their 71st lottery this month. Sharon asked what kind of things are being looked for during the walk throughs. They provide the teacher feedback with personalized notes. The teachers receives a copy of what they will be looking at prior to the visit such as content, engagement, classroom management, and instructional practices. NSLA uses an app called DigiCoach that is similar. Victor looks for individualized feedback to share with the teachers. Sports have begun at NSLA and interviews have begun for ASB.

5. **CONSENT AGENDA:**
 - .01 Approve Minutes of the August 8, 2022 Regular LCER Board Meeting
 - .02 Approve AAE 8th-10th grade Field Trip to Washington D.C. October 9 -14, 2022

On a motion by Sharon Page, seconded by Pat Caldwell, vote 7-0, the LCER Board approved the consent agenda by roll call vote.

6. **ACTION ITEM:**
 - .01 Approve Deletion of AR and BP 1312 – Complaints Concerning the Lewis Center – Lisa reported that the Exec Team is reviewing policies and seeing what revisions are needed. This policy and AR was outdated. General complaints are covered in our employee handbook and parent/student handbook. We are working on policies for more specific complaints. On a motion by Pat Schlosser,

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seconded by Sharon Page, vote 7-0, the LCER Board approved the deletion of AR and BP 1312 by roll call vote.

- .02 Approve Revision of AR and BP 1312.1 – Complaints Concerning LCER Personnel – Lisa reported that there were only minor grammatical updates on these revisions. On a motion by David Rib, seconded by Kevin Porter, vote 7-0, the LCER Board approved the revision of AR and BP 1312.1 by roll call vote.
- .03 Approve Revision of AR and BP 1312.2 – Complaints Concerning Instructional Materials – Lisa reported that there were extensive revisions on this AR and BP as they were quite outdated. David Rib asked about the number on a committee to review changes. Other policies reviewed did not designate a number on the committee. On a motion by Omari Onyango, seconded by David Rib, vote 7-0, the LCER Board approved the revision of AR and BP 1312.2 by roll call vote.
- .04 Approve AR and BP 5123 – Promotion/Acceleration/Retention – Lisa reported that we had a situation that made us realize we should have an appeal process for promotion, acceleration and retention. The information was in our parent/student handbook, but not in policy. On a motion by Sharon Page, seconded by Kevin Porter, vote 7-0, the LCER Board approved AR and BP 5123 by roll call vote.

7. DISCUSSION ITEMS:

- .01 Review and Discuss Bylaws Update – Lisa Lamb reviewed some changes we wanted to implement, including a fingerprinting requirement for Board members. We will extend this requirement to our Foundation Board as well. Legal is still reviewing them for legal updates and best practices. We will bring them forward for approval at the next Board meeting.
- .02 Updated Specialized Services Supplemental Rate Salary Schedule – David Gruber reported that we have various amounts of hourly rates of pay, and this year we identified that specialized services needed additional hourly rates to be developed. Human Resources has been reviewing comparative schedules. The rate they would like to offer is \$90 per hour for adding additional time as needed that is above and beyond their regular assignment. It is not overtime.
- .03 Implementation of Catapult EMS System for School Safety – Lisa Lamb and Ryan Dorcey presented a new system we will be implementing that will have many new safety features that will allow staff to be notified if onsite events occur. It will allow texts for lockdowns, track response times, and allow real time notifications that staff and students are safe. Any staff member would be able to initiate a lock down or safety issue and it will connect us to first responders. Lisa will send a video link out.
- .04 NSLA Gym Construction Update – David Gruber reported that the City has issued permits and footings were poured and approved. They are starting the walls this week. The foundation should be poured the first week of October.
- .05 Lewis Center Foundation Board Update – Lisa Lamb reported that the Foundation is hosting a Brew Fest on 9/28. We have some great raffle prizes and hope we have great participation. Please attend, bring some friends and spread the word. We currently don’t have a gala scheduled this school year, so this event and Giving Tuesday are what we are doing so far. Lisa commended Teresa and Jisela for keeping the Foundation going as we need to recruit some new members. The current other members are so stretched with other commitments. We are continuing with the milestone recognition and scholarships. If you know of anyone, please send them our way.

8. INFORMATION INCLUDED IN PACKET:

- .01 President/CEO Report to the Board – Kevin noted the decline in students at NSLA. They had quite a few students that did not drop until school had started and we had to be sure they were enrolled elsewhere before filling the spot. We are building the program and some have left for other opportunities. We are ok financially and the budget is on track. We have strong wait lists at the

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elementary level and need to continue building the secondary program. Sharon asked about the staff retention objective and graph. Lisa described how it was calculated. Lisa commended Brook and Rebecca for their help with these statistics. This will be updated each month.

.02 LCER Grant Tracking Report

.03 LCER Financial Reports

- Checks Over \$10K
- Budget Comparisons
- Lewis Center Foundation Financial Reports
- AAE and NSLA Cash Management Data Collection for Categorical Funds

.04 LCER Board Attendance Log

9. BOARD/STAFF COMMENTS:

.01 Ask a question for clarification

.02 Make a brief announcement or a brief report on his or her own activities – Lisa thanked AVUSD for providing violent intruder training last minute due to a cancellation from the provider we were expecting. We are closing out an \$80K GAVRT grant, and we are applying for 2 more. We are updating the signage at AVCI to include the AVCI logo and LCER and AVUSD logos. Lisa commended Victor and Chet for their leadership of the schools. We are excited to add LCER Ambassadors from NSLA. We are planning to go to Washington D.C. and are fundraising and asking for corporate donations. It is great to provide these leadership opportunities to our students. We will have additional policies coming forward for approval. Lisa asked if the Board would like to have a Principal’s update at each Board meeting, and they would.

.03 Future agenda items

10. ADJOURNMENT: Chairman Rodriguez adjourned the meeting at 5:56 p.m.

**Lewis Center for Educational Research
Board Packet Agenda Items**

Date of meeting: October 17, 2022

Title: NSLA 2022-2023 Consolidated Application and Reporting System

Presentation: Consent: X Action: Discussion: Information:

Background: The organization is required to submit the Consolidated Application and Reporting System (“CARS”) according to the reporting requirements set forth by the Department of Education. The CARS Spring Release open in May and is due by June 30th, however, due to COVID the submission and approval dates have been extended. The reporting period was delayed to be submitted by September 15, 2022. Final Board approval of 2022-2023 Application for Funding must be made on or before March 31, 2023.

Fiscal Implications (if any): The CARS Application is the funding trigger for all non-grant, state and federal categorical funding which includes the Title I School Wide funding, Title II, and Title IV funding and eligibility received by Academy for Academic Excellence (“AAE”).

Impact on Mission, Vision or Goals (if any):

Recommendation:

Approve the Consolidated Application and Reporting System Application for categorical funding for AAE for the 2022-2023 school year.

Submitted by: Veronica Calderon, *Finance Officer, Categorical Programs*

2022–23 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
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Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

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2019–20 Title II, Part A Fiscal Year Expenditure Report, 36 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2019 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636

Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2019–20 Title II, Part A allocation	\$33,993
Transferred-in amount	\$0
Transferred-out amount	\$0
2019–20 Total allocation	\$33,993

Professional Development Expenditures

Professional development for teachers	\$7,413
Professional development for administrators	\$0
All other professional development expenditures	\$0

Recruitment, Training, and Retention Expenditures

Recruitment activities	\$0
Training activities	\$26,580
Retention activities	\$0
All other recruitment, training, and retention expenditures	\$0

Miscellaneous Expenditures

Class size reduction	\$0
Administrative and indirect costs	\$0
Equitable services for nonprofit private schools	\$0
All other allowable expenditures and encumbrances	\$0
Total expenditures and encumbrances	\$33,993
2019–20 Unspent funds	\$0

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2020–21 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2020 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2020–21 Title II, Part A allocation	\$32,918
Transferred-in amount	\$0
Transferred-out amount	\$0
2020–21 Total allocation	\$32,918

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$15,942
Books and other supplies	\$0
Dues and membership	\$3,690
Travel and conferences	\$7,128

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$26,760
2020–21 Unspent funds	\$6,158

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2021-22 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2021 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2021–22 Title II, Part A allocation	\$39,631
Transferred–in amount	\$0
Transferred–out amount	\$0
2021–22 Total allocation	\$39,631

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$0
2021–22 Unspent funds	\$39,631

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2020–21 Title III English Learner YTD Expenditure Report, 24 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2020 through June 30, 2022.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

2020–21 Title III EL student program allocation	\$31,356
Transferred-in amount	\$0
2020–21 Total allocation	\$31,356
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$16,878
3000–3999 Employee benefits	\$5,346
4000–4999 Books and supplies	\$0
5000–5999 Services and other operating expenditures	\$9,132
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$31,356
2020–21 Unspent funds	\$0

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2021–22 Title III English Learner YTD Expenditure Report, 12 Months

A report of year-to-date (YTD) expenditures by activity. Activity period covered is July 1, 2021 through June 30, 2022.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities

An eligible entity receiving funds under the Every Student Succeeds Act section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

2021–22 Title III EL student program allocation	\$38,376
Transferred-in amount	\$0
2021–22 Total allocation	\$38,376
Object Code - Activity	
1000–1999 Certificated personnel salaries	\$0
2000–2999 Classified personnel salaries	\$11,421
3000–3999 Employee benefits	\$4,617
4000–4999 Books and supplies	\$0
5000–5999 Services and other operating expenditures	\$7,321
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total year-to-date expenditures	\$23,359
2021–22 Unspent funds	\$15,017

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2022–23 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$125.10
Estimated English learner student count	322
Estimated English learner student program allocation	\$40,282

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$40,282
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$40,282

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2022–23 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Signature	
Authorized Representative's Title	Finance Administrator
Authorized Representative's Signature Date	09/09/2022

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2022–23 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Title	Finance Administrator
Authorized Representative's Signature Date	09/09/2022
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2022–23 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter Enter the adoption date of the current LCAP	06/14/2021
Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Title	Finance Administrator

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2022–23 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Arthur
Homeless liaison last name	Aragon
Homeless liaison title	School Councelor
Homeless liaison email address (Format: abc@xyz.zyx)	aaragon@lcer.org
Homeless liaison telephone number (Format: 999-999-9999)	909-386-2300
Homeless liaison telephone extension	709
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	1.0

Homeless Liaison Training Information

*****Warning*****

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA’s board approved the homeless education policy	07/17/2013
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	
Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	Yes
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	Yes

Title I, Part A Homeless Expenditures

2021–22 Title I, Part A LEA allocation	\$270,882
2021–22 Title I, Part A direct or indirect services to homeless children reservation	\$1,000
Amount of 2021–22 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$0

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

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Homeless services provided (Maximum 500 characters)	
No expenditures or encumbrances comment Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	We comply with federal and state regulations regarding homeless youth, however, funds utilized to support student achievement for homeless students have not been identified within the Accounting system. We had many goods donated in the 2021-2022 school year to help support our homeless students including shoes, school supplies, and backpacks from our partners and school families and additional funds have been used out of general funds.

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The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
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NSLA Title II 2018-2019 Carryover Expenditures made in 2019-2020

GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5105	Cert - Stipend	8/15/2019	Payroll	336.36		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5200	Employee Benefits	8/15/2019	Payroll	51.93		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5201	STRS	8/15/2019	Payroll	57.52		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5205	Medicare	8/15/2019	Payroll	4.78		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5208	SUI Classified	8/15/2019	Payroll	0.16		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5209	Workers Comp	8/15/2019	Payroll	3.64		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5410	Training and	8/26/2019	Californians Dedicated to	1,020.00		CA STEAM Symposium	API1920-023
5105	Cert - Stipend	8/30/2019	Payroll	336.36		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5200	Employee Benefits	8/30/2019	Payroll	51.45		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5201	STRS	8/30/2019	Payroll	57.52		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5205	Medicare	8/30/2019	Payroll	4.78		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5208	SUI Classified	8/30/2019	Payroll	0.16		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5209	Workers Comp	8/30/2019	Payroll	3.64		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5300	Approved Text Books	9/12/2019	Growing Leaders	<u>1,700.00</u>		PO#1920-0193-NSLA Annual Digital Facilitators License	API1920-029
5410	Training and Conferences	9/12/2019	Hilton Anaheim	1,197.48		CA STEAM Symposium	API1920-029
5105	Cert - Stipend	9/13/2019	Payroll	336.36		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5200	Employee Benefits	9/13/2019	Payroll	51.93		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5201	STRS	9/13/2019	Payroll	57.52		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5205	Medicare	9/13/2019	Payroll	4.78		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5208	SUI Classified	9/13/2019	Payroll	0.16		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5209	Workers Comp	9/13/2019	Payroll	3.64		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5410	Training and Conferences	9/25/2019	A V Unified School District	300.00		Reimbursement for Positive Prevention Training 8/19-20/2019	API1920-033
5563	Special Events	9/25/2019	Myrna Foster	<u>139.91</u>		Reimb for Latino Family Literacy Project	API1920-034
5105	Cert - Stipend	9/30/2019	Payroll	336.36		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5200	Employee Benefits	9/30/2019	Payroll	51.45		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5201	STRS	9/30/2019	Payroll	57.52		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5205	Medicare	9/30/2019	Payroll	4.78		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5208	SUI Classified	9/30/2019	Payroll	0.16		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019

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5209	Workers Comp	9/30/2019 Payroll	3.64	Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5105	Cert - Stipend	10/15/2019 Payroll	336.36	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5200	Employee Benefits	10/15/2019 Payroll	54.23	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5201	STRS	10/15/2019 Payroll	57.52	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5205	Medicare	10/15/2019 Payroll	4.76	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5208	SUI Classified	10/15/2019 Payroll	0.16	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5209	Workers Comp	10/15/2019 Payroll	3.64	Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5105	Cert - Stipend	10/31/2019 Payroll	336.36	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5200	Employee Benefits	10/31/2019 Payroll	53.75	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5201	STRS	10/31/2019 Payroll	57.52	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5205	Medicare	10/31/2019 Payroll	4.76	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5208	SUI Classified	10/31/2019 Payroll	0.16	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5209	Workers Comp	10/31/2019 Payroll	3.64	Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5410	Training and Conferences	11/13/2019 Elizabeth Chronister	83.52	Reimbursement for Equilty for Coaching	API1920-056
5105	Cert - Stipend	11/15/2019 Payroll	336.36	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5200	Employee Benefits	11/15/2019 Payroll	53.52	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5201	STRS	11/15/2019 Payroll	57.52	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5205	Medicare	11/15/2019 Payroll	4.76	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5208	SUI Classified	11/15/2019 Payroll	0.16	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5209	Workers Comp	11/15/2019 Payroll	3.64	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5410	Training and Conferences	11/20/2019 California School Nurses	237.50	CSNO Conference	API1920-058
5410	Training and Conferences	11/20/2019 Hyatt Regency Orange County	349.91	Conf # 47883222 Hotel Room for Heather O'Bier	API1920-058
5105	Cert - Stipend	11/29/2019 Payroll	336.36	Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919

The High Desert Partnership in Academic Excellence Foundation, Inc.
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5200	Employee Benefits	11/29/2019 Payroll	53.71	Group: Payroll; Pay Date: 11/29/2019 Pay1920-112919
5201	STRS	11/29/2019 Payroll	57.52	Group: Payroll; Pay Date: 11/29/2019 Pay1920-112919
5205	Medicare	11/29/2019 Payroll	4.76	Group: Payroll; Pay Date: 11/29/2019 Pay1920-112919
5208	SUI Classified	11/29/2019 Payroll	0.16	Group: Payroll; Pay Date: 11/29/2019 Pay1920-112919
5209	Workers Comp	11/29/2019 Payroll	3.64	Group: Payroll; Pay Date: 11/29/2019 Pay1920-112919
5105	Cert - Stipend	12/13/2019 Payroll	336.36	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5200	Employee Benefits	12/13/2019 Payroll	54.23	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5201	STRS	12/13/2019 Payroll	57.52	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5205	Medicare	12/13/2019 Payroll	4.76	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5208	SUI Classified	12/13/2019 Payroll	0.16	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5209	Workers Comp	12/13/2019 Payroll	3.64	Group: Payroll; Pay Date: 12/13/2019 Pay1920-121319
5410	Training and Conferences	12/19/2019 CASBO	215.00	Maximizing ADA Workshop API1920-068
5105	Cert - Stipend	12/31/2019 Payroll	336.36	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5200	Employee Benefits	12/31/2019 Payroll	53.75	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5201	STRS	12/31/2019 Payroll	57.52	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5205	Medicare	12/31/2019 Payroll	4.76	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5208	SUI Classified	12/31/2019 Payroll	0.16	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5209	Workers Comp	12/31/2019 Payroll	3.64	Group: Payroll; Pay Date: 12/31/2019 Pay1920-123119
5105	Cert - Stipend	1/15/2020 Payroll	336.36	Group: Payroll; Pay Date: 1/15/2020 Pay1920-011520
5200	Employee Benefits	1/15/2020 Payroll	54.23	Group: Payroll; Pay Date: 1/15/2020 Pay1920-011520
5201	STRS	1/15/2020 Payroll	57.52	Group: Payroll; Pay Date: 1/15/2020 Pay1920-011520
5205	Medicare	1/15/2020 Payroll	4.76	Group: Payroll; Pay Date: 1/15/2020 Pay1920-011520
5208	SUI Classified	1/15/2020 Payroll	0.16	Group: Payroll; Pay Date: 1/15/2020 Pay1920-011520

The High Desert Partnership in Academic Excellence Foundation, Inc.
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5209	Workers Comp	1/15/2020 Payroll	3.64	Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5410	Training and Conferences	1/16/2020 Stacy Bruneau	151.75	Reimbursement for STEAM Conference 12/8/19-12/10/19	API1920-075
5105	Cert - Stipend	1/31/2020 Payroll	336.36	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5200	Employee Benefits	1/31/2020 Payroll	53.75	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5201	STRS	1/31/2020 Payroll	57.52	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5205	Medicare	1/31/2020 Payroll	4.76	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5208	SUI Classified	1/31/2020 Payroll	0.16	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5209	Workers Comp	1/31/2020 Payroll	3.64	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5410	Training and Conferences	2/6/2020 Silvia Villagrana	187.59	Reimbursement for STEAM Symposium	API1920-083
6220	Software	2/6/2020 DigiCoach, Inc.	3,490.00	1 Year License	API1920-083
5105	Cert - Stipend	2/14/2020 Payroll	336.36	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5200	Employee Benefits	2/14/2020 Payroll	52.87	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5201	STRS	2/14/2020 Payroll	57.52	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5205	Medicare	2/14/2020 Payroll	4.76	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5208	SUI Classified	2/14/2020 Payroll	0.16	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5209	Workers Comp	2/14/2020 Payroll	3.63	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5105	Cert - Stipend	2/28/2020 Payroll	336.36	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5200	Employee Benefits	2/28/2020 Payroll	15.99	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820

2018-2019 Funds used for expenses	15,347.60	0.00
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NSLA Title II 2019-2020		36 Month Expenditure					
GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5105	Cert - Stipend	3/13/2020	Payroll	336.36		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5105	Cert - Stipend	3/31/2020	Payroll	336.36		Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5105	Cert - Stipend	4/15/2020	Payroll	336.36		Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5105	Cert - Stipend	4/30/2020	Payroll	336.36		Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5105	Cert - Stipend	5/15/2020	Payroll	336.36		Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5105	Cert - Stipend	5/29/2020	Payroll	336.36		Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5105	Cert - Stipend	6/15/2020	Payroll	336.36		Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5105	Cert - Stipend	6/30/2020	Payroll	336.36		Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5105	Cert - Stipend	8/14/2020	Payroll	168.18		Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5105	Cert - Stipend	8/31/2020	Payroll	168.18		Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5105	Cert - Stipend	9/15/2020	Payroll	168.18		Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5105	Cert - Stipend	9/30/2020	Payroll	168.18		Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5105	Cert - Stipend	10/15/2020	Payroll	168.18		Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5105	Cert - Stipend	10/30/2020	Payroll	168.18		Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5105	Cert - Stipend	11/13/2020	Payroll	168.18		Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5105	Cert - Stipend	11/30/2020	Payroll	168.18		Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5105	Cert - Stipend	12/15/2020	Payroll	168.18		Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5105	Cert - Stipend	12/31/2020	Payroll	168.18		Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5105	Cert - Stipend	1/15/2021	Payroll	168.18		Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5105	Cert - Stipend	1/29/2021	Payroll	168.18		Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5105	Cert - Stipend	2/12/2021	Payroll	168.18		Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5105	Cert - Stipend	2/26/2021	Payroll	168.18		Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5105	Cert - Stipend	3/15/2021	Payroll	168.18		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5105	Cert - Stipend	3/31/2021	Payroll	168.18		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5105	Cert - Stipend	4/15/2021	Payroll	168.18		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5110	Classified Salaries	11/30/2020	Payroll	45.01		Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5200	Employee Benefits	2/28/2020	Payroll	(114.43)		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5200	Employee Benefits	3/13/2020	Payroll	54.23		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5200	Employee Benefits	3/31/2020	Payroll	59.38		Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5200	Employee Benefits	4/15/2020	Payroll	54.23		Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520

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5200	Employee Benefits	4/30/2020 Payroll	53.75	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5200	Employee Benefits	5/15/2020 Payroll	54.23	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5200	Employee Benefits	5/29/2020 Payroll	53.75	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5200	Employee Benefits	6/15/2020 Payroll	54.23	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5200	Employee Benefits	6/30/2020 Payroll	53.75	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5200	Employee Benefits	8/14/2020 Payroll	21.78	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5200	Employee Benefits	8/31/2020 Payroll	21.52	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5200	Employee Benefits	9/15/2020 Payroll	21.78	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5200	Employee Benefits	9/30/2020 Payroll	21.52	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5200	Employee Benefits	10/15/2020 Payroll	21.96	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5200	Employee Benefits	10/30/2020 Payroll	21.70	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5200	Employee Benefits	11/13/2020 Payroll	16.47	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5200	Employee Benefits	11/30/2020 Payroll	23.83	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5200	Employee Benefits	12/15/2020 Payroll	20.72	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5200	Employee Benefits	12/31/2020 Payroll	20.47	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5200	Employee Benefits	1/15/2021 Payroll	20.72	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5200	Employee Benefits	1/29/2021 Payroll	20.47	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5200	Employee Benefits	2/12/2021 Payroll	20.72	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5200	Employee Benefits	2/26/2021 Payroll	20.47	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5200	Employee Benefits	3/15/2021 Payroll	20.72	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5200	Employee Benefits	3/31/2021 Payroll	20.47	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5200	Employee Benefits	4/15/2021 Payroll	20.72	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5201	STRS	2/28/2020 Payroll	57.52	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5201	STRS	3/13/2020 Payroll	57.52	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5201	STRS	3/31/2020 Payroll	57.52	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5201	STRS	4/15/2020 Payroll	57.52	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5201	STRS	4/30/2020 Payroll	57.52	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020

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5201	STRS	5/15/2020 Payroll	57.52	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5201	STRS	5/29/2020 Payroll	57.52	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5201	STRS	6/15/2020 Payroll	57.52	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5201	STRS	6/30/2020 Payroll	57.52	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5201	STRS	8/14/2020 Payroll	27.16	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5201	STRS	8/31/2020 Payroll	27.16	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5201	STRS	9/15/2020 Payroll	27.16	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5201	STRS	9/30/2020 Payroll	27.16	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5201	STRS	10/15/2020 Payroll	27.16	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5201	STRS	10/30/2020 Payroll	27.16	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5201	STRS	11/13/2020 Payroll	27.16	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5201	STRS	11/30/2020 Payroll	27.16	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5201	STRS	12/15/2020 Payroll	27.16	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5201	STRS	12/31/2020 Payroll	27.16	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5201	STRS	1/15/2021 Payroll	27.16	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5201	STRS	1/29/2021 Payroll	27.16	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5201	STRS	2/12/2021 Payroll	27.16	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5201	STRS	2/26/2021 Payroll	27.16	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5201	STRS	3/15/2021 Payroll	27.16	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5201	STRS	3/31/2021 Payroll	27.16	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5201	STRS	4/15/2021 Payroll	27.16	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5205	Medicare	2/28/2020 Payroll	4.76	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5205	Medicare	3/13/2020 Payroll	4.76	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5205	Medicare	3/31/2020 Payroll	4.74	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5205	Medicare	4/15/2020 Payroll	4.76	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5205	Medicare	4/30/2020 Payroll	4.76	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5205	Medicare	5/15/2020 Payroll	4.76	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520

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5205	Medicare	5/29/2020 Payroll	4.76	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5205	Medicare	6/15/2020 Payroll	4.76	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5205	Medicare	6/30/2020 Payroll	4.76	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5205	Medicare	8/14/2020 Payroll	2.37	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5205	Medicare	8/31/2020 Payroll	2.37	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5205	Medicare	9/15/2020 Payroll	2.37	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5205	Medicare	9/30/2020 Payroll	2.37	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5205	Medicare	10/15/2020 Payroll	2.36	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5205	Medicare	10/30/2020 Payroll	2.36	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5205	Medicare	11/13/2020 Payroll	2.38	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5205	Medicare	11/30/2020 Payroll	2.98	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5205	Medicare	12/15/2020 Payroll	2.37	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5205	Medicare	12/31/2020 Payroll	2.37	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5205	Medicare	1/15/2021 Payroll	2.37	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5205	Medicare	1/29/2021 Payroll	2.37	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5205	Medicare	2/12/2021 Payroll	2.37	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5205	Medicare	2/26/2021 Payroll	2.37	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5205	Medicare	3/15/2021 Payroll	2.37	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5205	Medicare	3/31/2021 Payroll	2.37	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5205	Medicare	4/15/2021 Payroll	2.37	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5208	SUI Classified	2/28/2020 Payroll	0.16	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5208	SUI Classified	3/13/2020 Payroll	0.16	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5208	SUI Classified	3/31/2020 Payroll	0.16	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5208	SUI Classified	4/15/2020 Payroll	0.16	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5208	SUI Classified	4/30/2020 Payroll	0.16	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5208	SUI Classified	5/15/2020 Payroll	0.16	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5208	SUI Classified	5/29/2020 Payroll	0.16	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920

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5208	SUI Classified	6/15/2020 Payroll	0.16	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5208	SUI Classified	6/30/2020 Payroll	0.16	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5208	SUI Classified	8/14/2020 Payroll	0.08	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5208	SUI Classified	8/31/2020 Payroll	0.08	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5208	SUI Classified	9/15/2020 Payroll	0.08	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5208	SUI Classified	9/30/2020 Payroll	0.08	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5208	SUI Classified	10/15/2020 Payroll	0.08	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5208	SUI Classified	10/30/2020 Payroll	0.08	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5208	SUI Classified	11/13/2020 Payroll	0.08	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5208	SUI Classified	11/30/2020 Payroll	0.10	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5208	SUI Classified	12/15/2020 Payroll	0.08	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5208	SUI Classified	12/31/2020 Payroll	0.08	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5208	SUI Classified	1/15/2021 Payroll	0.08	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5208	SUI Classified	1/29/2021 Payroll	0.08	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5208	SUI Classified	2/12/2021 Payroll	0.08	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5208	SUI Classified	2/26/2021 Payroll	0.08	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5208	SUI Classified	3/15/2021 Payroll	0.08	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5208	SUI Classified	3/31/2021 Payroll	0.08	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5208	SUI Classified	4/15/2021 Payroll	0.08	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5209	Workers Comp	2/28/2020 Payroll	3.64	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5209	Workers Comp	3/13/2020 Payroll	3.64	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5209	Workers Comp	3/31/2020 Payroll	3.64	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5209	Workers Comp	4/15/2020 Payroll	3.64	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5209	Workers Comp	4/30/2020 Payroll	3.64	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5209	Workers Comp	5/15/2020 Payroll	3.64	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5209	Workers Comp	5/29/2020 Payroll	3.64	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5209	Workers Comp	6/15/2020 Payroll	3.64	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5209	Workers Comp	6/30/2020 Payroll	3.64	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020

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5209	Workers Comp	8/14/2020 Payroll	2.36	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5209	Workers Comp	8/31/2020 Payroll	2.36	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5209	Workers Comp	9/15/2020 Payroll	2.36	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5209	Workers Comp	9/30/2020 Payroll	2.36	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5209	Workers Comp	10/15/2020 Payroll	2.36	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5209	Workers Comp	10/30/2020 Payroll	2.36	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5209	Workers Comp	11/13/2020 Payroll	2.34	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5209	Workers Comp	11/30/2020 Payroll	2.36	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5209	Workers Comp	12/15/2020 Payroll	2.36	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5209	Workers Comp	12/31/2020 Payroll	2.36	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5209	Workers Comp	1/15/2021 Payroll	2.36	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5209	Workers Comp	1/29/2021 Payroll	2.36	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5209	Workers Comp	2/12/2021 Payroll	2.36	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5209	Workers Comp	2/26/2021 Payroll	2.36	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5209	Workers Comp	3/15/2021 Payroll	2.36	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5209	Workers Comp	3/31/2021 Payroll	2.36	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5209	Workers Comp	4/15/2021 Payroll	2.36	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5410	Training and Conferences	3/17/2020 Academic Language Learning Ins	4,016.67	GLAD Consulting	API1920-102
5410	Training and Conferences	3/17/2020 CASBO	305.00	Pupil Attendance Accounting Seminar	API1920-102
5410	Training and Conferences	3/17/2020 Jennifer Salas	3,369.84	GLAD Follow Up	API1920-102
5410	Training and Conferences	4/10/2020 American Express	123.96	Room for Pupil Attendance Accounting Conf	API1920-106
5410	Training and Conferences	6/9/2020 Institute for Multi-Sensory Ed	1,275.00	PO# 1920-0824-NSLA Ana Monterroso Training	API1920-122
5410	Training and Conferences	6/9/2020 Institute for Multi-Sensory Ed	1,275.00	Training for Carol Baez	API1920-122
5410	Training and Conferences	6/9/2020 Institute for Multi-Sensory Ed	1,275.00	Training for Crystal Rodriguez	API1920-122

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5410	Training and Conferences	6/9/2020	Institute for Multi-Sensory Ed	1,275.00	Training for Erika Zavala	API1920-122
5410	Training and Conferences	6/9/2020	Institute for Multi-Sensory Ed	1,275.00	Training for Eunise Rubio	API1920-122
5410	Training and Conferences	6/9/2020	Institute for Multi-Sensory Ed	1,275.00	Training for Sylvia Ramos	API1920-122
5410	Training and Conferences	1/21/2021	Institute for Multi-Sensory Ed	10,200.00	OG Trainings	API2021-063
5410	Training and Conferences	3/31/2021	Orange County Dept of Ed	200.00	ELL @ a Distance Training	API2021-083
5410	Training and Conferences	4/29/2021	Orange County Dept of Ed	714.63	ELL Training for Distance Learning	API2021-089
				33,993.00		
2019-2020 Funds used for expenses				33,993.00		

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NSLA Title II 2020-2021 24 Month Expenditure

GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5104	Cert - Supplemental	5/28/2021	Payroll	3,255.00		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5105	Cert - Stipend	4/30/2021	Payroll	168.18		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5105	Cert - Stipend	5/14/2021	Payroll	168.18		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5105	Cert - Stipend	5/28/2021	Payroll	168.18		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5105	Cert - Stipend	6/15/2021	Payroll	168.18		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5105	Cert - Stipend	6/30/2021	Payroll	168.18		Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5105	Cert - Stipend	9/30/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5105	Cert - Stipend	10/15/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5105	Cert - Stipend	10/29/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5105	Cert - Stipend	11/15/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5105	Cert - Stipend	11/30/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5105	Cert - Stipend	12/15/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5105	Cert - Stipend	12/30/2021	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5105	Cert - Stipend	1/14/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5105	Cert - Stipend	1/31/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5105	Cert - Stipend	2/15/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5105	Cert - Stipend	2/28/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5105	Cert - Stipend	3/15/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5105	Cert - Stipend	3/31/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5105	Cert - Stipend	4/15/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5105	Cert - Stipend	4/29/2022	11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo

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5105	Cert - Stipend	5/13/2022 11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5105	Cert - Stipend	5/31/2022 11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5105	Cert - Stipend	6/15/2022 11 Month Payroll	420.45		Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5105	Cert - Stipend	6/30/2022 11 Month Payroll	<u>420.45</u>		Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5200	Employee Benefits	4/30/2021 Payroll	20.47		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5200	Employee Benefits	5/14/2021 Payroll	20.72		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5200	Employee Benefits	5/28/2021 Payroll	251.85		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5200	Employee Benefits	6/15/2021 Payroll	20.72		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5200	Employee Benefits	6/30/2021		231.38	H&W Clean-Up	JV2021-121
5200	Employee Benefits	6/30/2021 Payroll	20.47		Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5200	Employee Benefits	9/30/2021 11 Month Payroll	65.03		Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5200	Employee Benefits	10/15/2021 11 Month Payroll	66.70		Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5200	Employee Benefits	10/29/2021 11 Month Payroll	66.88		Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5200	Employee Benefits	11/15/2021 11 Month Payroll	67.41		Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5200	Employee Benefits	11/30/2021 11 Month Payroll	66.66		Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5200	Employee Benefits	12/15/2021 11 Month Payroll	59.94		Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5200	Employee Benefits	12/30/2021 11 Month Payroll	66.84		Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5200	Employee Benefits	1/14/2022 11 Month Payroll	66.55		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5200	Employee Benefits	1/31/2022 11 Month Payroll	66.88		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5200	Employee Benefits	2/15/2022 11 Month Payroll	67.41		Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5200	Employee Benefits	2/28/2022 11 Month Payroll	66.17		Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5200	Employee Benefits	3/15/2022 11 Month Payroll	64.29		Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5200	Employee Benefits	3/31/2022 11 Month Payroll	61.62		Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5200	Employee Benefits	4/15/2022 11 Month Payroll	65.61		Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5200	Employee Benefits	4/29/2022 11 Month Payroll	62.77		Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5200	Employee Benefits	5/13/2022 11 Month Payroll	62.11		Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo

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5200	Employee Benefits	5/31/2022 11 Month Payroll	61.13	Group: 11mo Payroll; Pay Date:	Pay2122-053122-11 Mo Pay
5200	Employee Benefits	6/15/2022 11 Month Payroll	64.11	Group: 11mo Payroll; Pay Date:	Pay2122-061522 Payroll 11 Month
				6/15/2022	
5200	Employee Benefits	6/30/2022 11 Month Payroll	<u>64.83</u>	Group: 11mo Payroll; Pay Date:	Pay2122-063022 11 Mo Pay
5201	STRS	4/30/2021 Payroll	27.16	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5201	STRS	5/14/2021 Payroll	27.16	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5201	STRS	5/28/2021 Payroll	428.48	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5201	STRS	6/15/2021 Payroll	27.16	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5201	STRS	6/30/2021 Payroll	27.16	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5201	STRS	9/30/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-093021-11mo
				9/30/2021	
5201	STRS	10/15/2021 11 Month Payroll	71.13	Group: 11mo Payroll; Pay Date:	Pay2122-101521-11Mo
				10/15/2021	
5201	STRS	10/29/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2021-102911- 11Month
				10/29/2021	
5201	STRS	11/15/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-111521 11 Month Pay
				11/15/2021	
5201	STRS	11/30/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-113021-11Mo
				11/30/2021	
5201	STRS	12/15/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-121521-11Mo
5201	STRS	12/30/2021 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-123021-11Month
				12/30/2021	
5201	STRS	1/14/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-011422 11 Mo Payroll
				1/14/2022	
5201	STRS	1/31/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-013122-11Mo
				1/31/2022	
5201	STRS	2/15/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-021522 11 Mo
				2/15/2022	
5201	STRS	2/28/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-022822 11 Month
				2/28/2022	
5201	STRS	3/15/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-031522-11 Mo
				3/15/2022	
5201	STRS	3/31/2022 11 Month Payroll	71.15	Group: 11mo Payroll; Pay Date:	Pay2122-033122-11Mo
				3/31/2022	
5201	STRS	4/15/2022 11 Month Payroll	71.15	Group: 11mo Payroll; Pay Date:	Pay2122-041522-11 Mo Pay
				4/15/2022	
5201	STRS	4/29/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-042922-Pay 11 Mo
				4/29/2022	
5201	STRS	5/13/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-051322 11 Mo
				5/13/2022	
5201	STRS	5/31/2022 11 Month Payroll	71.14	Group: 11mo Payroll; Pay Date:	Pay2122-053122-11 Mo Pay
				5/31/2022	
5201	STRS	6/15/2022 11 Month Payroll	71.15	Group: 11mo Payroll; Pay Date:	Pay2122-061522 Payroll 11 Month
				6/15/2022	

The High Desert Partnership in Academic Excellence Foundation, Inc.
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5201	STRS	6/30/2022 11 Month Payroll	<u>71.15</u>	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5204	SS Classified	5/28/2021 Payroll	<u>21.11</u>	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5205	Medicare	4/30/2021 Payroll	2.37	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5205	Medicare	5/14/2021 Payroll	2.37	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5205	Medicare	5/28/2021 Payroll	48.93	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5205	Medicare	6/15/2021 Payroll	2.37	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5205	Medicare	6/30/2021 Payroll	2.37	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5205	Medicare	9/30/2021 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5205	Medicare	10/15/2021 11 Month Payroll	5.86	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5205	Medicare	10/29/2021 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5205	Medicare	11/15/2021 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5205	Medicare	11/30/2021 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5205	Medicare	12/15/2021 11 Month Payroll	5.33	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5205	Medicare	12/30/2021 11 Month Payroll	5.85	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5205	Medicare	1/14/2022 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5205	Medicare	1/31/2022 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5205	Medicare	2/15/2022 11 Month Payroll	5.84	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5205	Medicare	2/28/2022 11 Month Payroll	5.85	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5205	Medicare	3/15/2022 11 Month Payroll	5.85	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5205	Medicare	3/31/2022 11 Month Payroll	5.86	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5205	Medicare	4/15/2022 11 Month Payroll	5.85	Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5205	Medicare	4/29/2022 11 Month Payroll	5.87	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5205	Medicare	5/13/2022 11 Month Payroll	5.86	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo

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5205	Medicare	5/31/2022 11 Month Payroll	5.88	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5205	Medicare	6/15/2022 11 Month Payroll	5.86	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5205	Medicare	6/30/2022 11 Month Payroll	<u>5.85</u>	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5208	SUI Classified	4/30/2021 Payroll	0.08	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5208	SUI Classified	5/14/2021 Payroll	0.08	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5208	SUI Classified	5/28/2021 Payroll	1.70	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5208	SUI Classified	6/15/2021 Payroll	0.08	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5208	SUI Classified	6/30/2021 Payroll	0.08	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5208	SUI Classified	9/30/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5208	SUI Classified	10/15/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5208	SUI Classified	10/29/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5208	SUI Classified	11/15/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5208	SUI Classified	11/30/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5208	SUI Classified	12/15/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5208	SUI Classified	12/30/2021 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5208	SUI Classified	1/14/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5208	SUI Classified	1/31/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5208	SUI Classified	2/15/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5208	SUI Classified	2/28/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5208	SUI Classified	3/15/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5208	SUI Classified	3/31/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5208	SUI Classified	4/15/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5208	SUI Classified	4/29/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo

The High Desert Partnership in Academic Excellence Foundation, Inc.
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5208	SUI Classified	5/13/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5208	SUI Classified	5/31/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5208	SUI Classified	6/15/2022 11 Month Payroll	2.10	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5208	SUI Classified	6/30/2022 11 Month Payroll	<u>2.10</u>	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5209	Workers Comp	4/30/2021 Payroll	2.36	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5209	Workers Comp	5/14/2021 Payroll	2.36	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5209	Workers Comp	5/28/2021 Payroll	47.92	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5209	Workers Comp	6/15/2021 Payroll	2.36	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5209	Workers Comp	6/30/2021 Payroll	2.36	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5209	Workers Comp	9/30/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5209	Workers Comp	10/15/2021 11 Month Payroll	5.90	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5209	Workers Comp	10/29/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5209	Workers Comp	11/15/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5209	Workers Comp	11/30/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5209	Workers Comp	12/15/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5209	Workers Comp	12/30/2021 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5209	Workers Comp	1/14/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5209	Workers Comp	1/31/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5209	Workers Comp	2/15/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5209	Workers Comp	2/28/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5209	Workers Comp	3/15/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5209	Workers Comp	3/31/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5209	Workers Comp	4/15/2022 11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date:	Pay2122-041522-11 Mo Pay

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5209	Workers Comp	4/29/2022	11 Month Payroll	5.90	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5209	Workers Comp	5/13/2022	11 Month Payroll	5.88	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5209	Workers Comp	5/31/2022	11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5209	Workers Comp	6/15/2022	11 Month Payroll	5.89	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5209	Workers Comp	6/30/2022	11 Month Payroll	<u>5.89</u>	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5410	Training and Conferences	4/29/2021	Orange County Dept of Ed	2,785.37	ELL Training for Distance Learning	API2021-089
5410	Training and Conferences	8/30/2021	Bureau of Education &	518.00	Online Webinar	API2122-016
5410	Training and Conferences	11/17/2021	Institute for Multi-Sensory Ed	2,550.00	OG Training	API2122-036
5410	Training and Conferences	12/7/2021	American Express		Room for Pupil Attendance	API2122-038
5410	Training and Conferences	2/1/2022	Institute for Multi-Sensory Ed	<u>1,275.00</u>	PO# 2122-0646-NSLA	API2122-053
5412	Other Services	5/24/2021	Commission on Teacher	100.00	Biological Science GELAP Fee-	API2021-097
5412	Other Services	5/24/2021	Commission on Teacher	<u>100.00</u>	Geoscience GELAP Fee - Stephanie Deininger	API2021-097
6220	Software	5/28/2021	DigiCoach, Inc.	<u>3,490.00</u>	License Renewal	API2021-098
				<u>26,760.17</u>		

2020-2021 Funds used for expenses 26,760.17

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NSLA Title III 2019-2020 Expenditure Report

GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
6210	Computers	1/30/2020	State Board of Equalization	<u>342.55</u>		CDI Technologies	API1920-080
5410	Training and Conferences	2/11/2020	American Express		838.89	Refund of Deposit for Hotel	API1920-087
5110	Classified Salaries	2/14/2020	Payroll	150.50		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5112	Class - Hourly	2/14/2020	Payroll	551.57		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5114	Class - Supplemental	2/14/2020	Payroll	231.71		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5202	PERS	2/14/2020	Payroll	122.32		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5203	Apple Retirement	2/14/2020	Payroll	11.76		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5204	SS Classified	2/14/2020	Payroll	38.46		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5205	Medicare	2/14/2020	Payroll	13.54		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5208	SUI Classified	2/14/2020	Payroll	0.45		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5209	Workers Comp	2/14/2020	Payroll	10.08		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5410	Training and	2/27/2020	Heather Juarez	155.84		Conference Reimbursement for	API1920-094
5110	Classified Salaries	2/28/2020	Payroll	182.00		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5112	Class - Hourly	2/28/2020	Payroll	831.45		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5114	Class - Supplemental	2/28/2020	Payroll	865.01		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5202	PERS	2/28/2020	Payroll	288.62		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5203	Apple Retirement	2/28/2020	Payroll	15.56		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5204	SS Classified	2/28/2020	Payroll	90.74		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5205	Medicare	2/28/2020	Payroll	27.24		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5208	SUI Classified	2/28/2020	Payroll	0.94		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5209	Workers Comp	2/28/2020	Payroll	20.29		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5410	Training and Conferences	3/11/2020	American Express	264.44		Hotel for CABE BEST	API1920-099
5110	Classified Salaries	3/13/2020	Payroll	248.50		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5112	Class - Hourly	3/13/2020	Payroll	724.71		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5114	Class - Supplemental	3/13/2020	Payroll	871.85		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5202	PERS	3/13/2020	Payroll	293.42		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5203	Apple Retirement	3/13/2020	Payroll	13.40		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5204	SS Classified	3/13/2020	Payroll	92.24		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320

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5205	Medicare	3/13/2020 Payroll	26.76	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5208	SUI Classified	3/13/2020 Payroll	0.91	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5209	Workers Comp	3/13/2020 Payroll	19.92	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5410	Training and Conferences	3/17/2020 Fausto Barragan	95.29	Reimbursement for Equity Symposium 2/10-12/2020	API1920-102
5410	Training and Conferences	3/17/2020 Veronica Calderon	159.99	Reimbursement for 2020 Equity Summit	API1920-102
5110	Classified Salaries	3/31/2020 Payroll	<u>304.50</u>	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5112	Class - Hourly	3/31/2020 Payroll	581.00	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5114	Class - Supplemental	3/31/2020 Payroll	702.87	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5202	PERS	3/31/2020 Payroll	253.19	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5203	Apple Retirement	3/31/2020 Payroll	11.42	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5204	SS Classified	3/31/2020 Payroll	79.60	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5205	Medicare	3/31/2020 Payroll	23.03	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5208	SUI Classified	3/31/2020 Payroll	0.79	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5209	Workers Comp	3/31/2020 Payroll	17.16	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5410	Training and Conferences	5/12/2020 American Express	156.97	Credit for Chronister CABA Conference	API1920-116
5112	Class - Hourly	9/15/2020 Payroll	434.01	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5202	PERS	9/15/2020 Payroll	89.84	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5204	SS Classified	9/15/2020 Payroll	26.90	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5205	Medicare	9/15/2020 Payroll	6.29	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5208	SUI Classified	9/15/2020 Payroll	0.22	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5209	Workers Comp	9/15/2020 Payroll	6.07	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5112	Class - Hourly	9/30/2020 Payroll	1,270.75	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5116	Class - OT	9/30/2020 Payroll	<u>31.50</u>	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5202	PERS	9/30/2020 Payroll	263.05	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5204	SS Classified	9/30/2020 Payroll	80.74	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5205	Medicare	9/30/2020 Payroll	18.88	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5208	SUI Classified	9/30/2020 Payroll	0.65	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5209	Workers Comp	9/30/2020 Payroll	18.24	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5320	Class Supplies	10/2/2020 Learning A-Z	<u>1,482.04</u>	ELL Licenses for 28 Classrooms	API2021-035

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5114	Class - Supplemental	11/13/2020 Payroll	106.50	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5202	PERS	11/13/2020 Payroll	22.05	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5204	SS Classified	11/13/2020 Payroll	6.60	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5205	Medicare	11/13/2020 Payroll	1.54	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5208	SUI Classified	11/13/2020 Payroll	0.05	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5209	Workers Comp	11/13/2020 Payroll	1.49	Group: Payroll; Pay Date: 11/13/2020 pay2021-111320
5114	Class - Supplemental	11/30/2020 Payroll	905.25	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5202	PERS	11/30/2020 Payroll	187.39	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5204	SS Classified	11/30/2020 Payroll	56.13	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5205	Medicare	11/30/2020 Payroll	13.13	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5208	SUI Classified	11/30/2020 Payroll	0.45	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5209	Workers Comp	11/30/2020 Payroll	12.67	Group: Payroll; Pay Date: 11/30/2020 Pay2021-113020
5420	Dues and	1/26/2021 Studies Weekly	<u>2,722.27</u>	Grade K-5 Online Only API2021-064
5114	Class - Supplemental	2/12/2021 Payroll	3,012.53	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5202	PERS	2/12/2021 Payroll	623.59	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5204	SS Classified	2/12/2021 Payroll	186.79	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5205	Medicare	2/12/2021 Payroll	43.69	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5208	SUI Classified	2/12/2021 Payroll	1.51	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5209	Workers Comp	2/12/2021 Payroll	42.18	Group: Payroll; Pay Date: 2/12/2021 Pay2021-021221
5410	Training and Conferences	2/22/2021 CABE	300.00	Racial Equity Series API2021-070
5114	Class - Supplemental	2/26/2021 Payroll	5,875.08	Group: Payroll; Pay Date: 2/26/2021 Pay2021-022621
5202	PERS	2/26/2021 Payroll	1,216.15	Group: Payroll; Pay Date: 2/26/2021 Pay2021-022621
5204	SS Classified	2/26/2021 Payroll	364.27	Group: Payroll; Pay Date: 2/26/2021 Pay2021-022621

The High Desert Partnership in Academic Excellence Foundation, Inc.
 Expanded General Ledger - Unposted Transactions Included In Report
 From 7/1/2019 Through 6/30/2022

5205	Medicare	2/26/2021 Payroll	85.20	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5208	SUI Classified	2/26/2021 Payroll	2.93	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5209	Workers Comp	2/26/2021 Payroll	82.26	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5114	Class - Supplemental	3/15/2021 Payroll	4,995.36	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
			33,331.86	995.86	

2019-2020 Funds used for expenses 32,336.00

The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2019 Through 6/30/2022

<i>NSLA Title III 2020-2021</i>		<i>24 Month Expenditure</i>					
GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5112	Class - Hourly	4/30/2021	Payroll	104.46		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5112	Class - Hourly	5/14/2021	Payroll	1,076.69		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5112	Class - Hourly	5/28/2021	Payroll	313.37		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5112	Class - Hourly	6/15/2021	Payroll	281.23		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5112	Class - Hourly	1/31/2022	Payroll	1,169.70		Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5112	Class - Hourly	2/15/2022	Payroll	1,257.60		Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5112	Class - Hourly	2/28/2022	Payroll	2,801.51		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5114	Class - Supplemental	3/15/2021	Payroll	341.92		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5114	Class - Supplemental	3/31/2021	Payroll	1,357.00		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5114	Class - Supplemental	4/15/2021	Payroll	704.22		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5114	Class - Supplemental	4/30/2021	Payroll	2,079.44		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5114	Class - Supplemental	5/14/2021	Karina Lopez	924.03		Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5114	Class - Supplemental	5/14/2021	Payroll	1,621.33		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5114	Class - Supplemental	5/28/2021	Payroll	1,578.02		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5114	Class - Supplemental	6/15/2021	Payroll	1,267.88		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5202	PERS	3/15/2021	Payroll	1,104.80		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5202	PERS	3/31/2021	Payroll	280.91		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5202	PERS	4/15/2021	Payroll	145.76		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5202	PERS	4/30/2021	Payroll	430.45		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5202	PERS	5/14/2021	Karina Lopez	191.27		Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5202	PERS	5/14/2021	Payroll	335.62		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5202	PERS	5/28/2021	Payroll	326.65		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5202	PERS	6/15/2021	Payroll	262.46		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5202	PERS	1/31/2022	Payroll	267.98		Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122

The High Desert Partnership in Academic Excellence Foundation, Inc.
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From 7/1/2019 Through 6/30/2022

5202	PERS	2/15/2022 Payroll	288.12	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5203	Apple Retirement	4/30/2021 Payroll	3.92	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5203	Apple Retirement	5/14/2021 Payroll	40.38	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5203	Apple Retirement	5/28/2021 Payroll	11.75	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5203	Apple Retirement	6/15/2021 Payroll	<u>10.55</u>	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5204	SS Classified	3/15/2021 Payroll	330.90	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5204	SS Classified	3/31/2021 Payroll	84.13	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5204	SS Classified	4/15/2021 Payroll	43.66	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5204	SS Classified	4/30/2021 Payroll	128.92	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5204	SS Classified	5/14/2021 Karina Lopez	57.29	Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5204	SS Classified	5/14/2021 Payroll	100.53	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5204	SS Classified	5/28/2021 Payroll	106.45	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5204	SS Classified	6/15/2021 Payroll	78.60	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5204	SS Classified	1/31/2022 Payroll	72.53	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5204	SS Classified	2/15/2022 Payroll	77.97	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5205	Medicare	3/15/2021 Payroll	77.39	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5205	Medicare	3/31/2021 Payroll	19.68	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5205	Medicare	4/15/2021 Payroll	10.21	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5205	Medicare	4/30/2021 Payroll	31.66	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5205	Medicare	5/14/2021 Karina Lopez	13.40	Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5205	Medicare	5/14/2021 Payroll	39.11	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5205	Medicare	5/28/2021 Payroll	27.42	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5205	Medicare	6/15/2021 Payroll	22.47	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5205	Medicare	1/31/2022 Payroll	16.96	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5205	Medicare	2/15/2022 Payroll	18.23	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5208	SUI Classified	3/15/2021 Payroll	2.68	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5208	SUI Classified	3/31/2021 Payroll	0.67	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5208	SUI Classified	4/15/2021 Payroll	0.36	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5208	SUI Classified	4/30/2021 Payroll	1.08	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021

The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2019 Through 6/30/2022

5208	SUI Classified	5/14/2021	Karina Lopez	0.46	Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5208	SUI Classified	5/14/2021	Payroll	1.35	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5208	SUI Classified	5/28/2021	Payroll	0.95	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5208	SUI Classified	6/15/2021	Payroll	0.77	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5208	SUI Classified	1/31/2022	Payroll	5.85	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5208	SUI Classified	2/15/2022	Payroll	6.29	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5209	Workers Comp	3/15/2021	Payroll	74.71	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5209	Workers Comp	3/31/2021	Payroll	19.00	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5209	Workers Comp	4/15/2021	Payroll	9.86	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5209	Workers Comp	4/30/2021	Payroll	30.57	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5209	Workers Comp	5/14/2021	Karina Lopez	12.94	Employee: 1279; Pay Date: 5/14/2021	Pay2021-051421-Supp K.Lopez
5209	Workers Comp	5/14/2021	Payroll	37.76	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5209	Workers Comp	5/28/2021	Payroll	26.49	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5209	Workers Comp	6/15/2021	Payroll	21.69	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5209	Workers Comp	1/31/2022	Payroll	16.38	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5209	Workers Comp	2/15/2022	Payroll	17.61	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5410	Training and Conferences	4/29/2021	NCS Pearson, Inc.	14,580.00	3 Yr Assessments	API2021-089
5410	Training and Conferences	6/30/2021		20,580.00	Correct Source Code	JV2021-128
5410	Training and Conferences	6/30/2021	NCS Pearson, Inc.	6,000.00	3 Yr Assessments	API2122-005
5410	Training and Conferences	11/17/2021	CABE	2,500.00	20/21 PD	API2122-036
5410	Training and Conferences	11/17/2021	CABE	5,000.00	Old Invoice PO 1920-0844-NSLA	API2122-036
5410	Training and Conferences	11/17/2021	Jennifer Salas	<u>1,632.00</u>	PO# 2122-0375-NSLA PD for NSLA	API2122-036
				51,936.00	20,580.00	
2020-2021 Funds used for expenses				31,356.00		

The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2019 Through 6/30/2022

<i>NSL</i> Title III 2021-2022		<i>12 Month Expenditure</i>					
GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5103	Cert - Subs	4/29/2022	Payroll	<u>120.00</u>		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5112	Class - Hourly	2/28/2022	Payroll	84.58		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5112	Class - Hourly	3/15/2022	Payroll	1,853.12		Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5112	Class - Hourly	3/31/2022	Payroll	2,338.69		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5112	Class - Hourly	4/15/2022	Payroll	1,276.22		Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5112	Class - Hourly	4/29/2022	Payroll	1,169.71		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5112	Class - Hourly	5/13/2022	Payroll	1,169.70		Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5112	Class - Hourly	5/31/2022	Payroll	935.76		Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5112	Class - Hourly	6/15/2022	Payroll	1,520.61		Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5112	Class - Hourly	6/30/2022	Payroll	<u>935.76</u>		Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5114	Class - Supplemental	2/28/2022	Payroll	8.36		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5114	Class - Supplemental	3/31/2022	Payroll	<u>8.36</u>		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5202	PERS	2/28/2022	Payroll	663.12		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5202	PERS	3/15/2022	Payroll	424.54		Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5202	PERS	3/31/2022	Payroll	537.70		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5202	PERS	4/15/2022	Payroll	292.39		Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5202	PERS	4/29/2022	Payroll	295.47		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5202	PERS	5/13/2022	Payroll	267.98		Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5202	PERS	5/31/2022	Payroll	214.38		Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5202	PERS	6/15/2022	Payroll	348.37		Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5202	PERS	6/30/2022	Payroll	<u>214.38</u>		Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5204	SS Classified	2/28/2022	Payroll	179.46		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822

The High Desert Partnership in Academic Excellence Foundation, Inc.
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5204	SS Classified	3/15/2022 Payroll	114.89	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5204	SS Classified	3/31/2022 Payroll	145.52	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5204	SS Classified	4/15/2022 Payroll	79.13	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5204	SS Classified	4/29/2022 Payroll	79.96	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5204	SS Classified	5/13/2022 Payroll	72.51	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5204	SS Classified	5/31/2022 Payroll	58.02	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5204	SS Classified	6/15/2022 Payroll	94.28	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5204	SS Classified	6/30/2022 Payroll	<u>58.02</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5205	Medicare	2/28/2022 Payroll	41.97	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5205	Medicare	3/15/2022 Payroll	26.87	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5205	Medicare	3/31/2022 Payroll	34.03	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5205	Medicare	4/15/2022 Payroll	18.51	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5205	Medicare	4/29/2022 Payroll	18.70	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5205	Medicare	5/13/2022 Payroll	16.96	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5205	Medicare	5/31/2022 Payroll	13.57	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5205	Medicare	6/15/2022 Payroll	22.05	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5205	Medicare	6/30/2022 Payroll	<u>13.57</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5208	SUI Classified	2/28/2022 Payroll	14.47	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5208	SUI Classified	3/15/2022 Payroll	9.26	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5208	SUI Classified	3/31/2022 Payroll	11.74	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5208	SUI Classified	4/15/2022 Payroll	6.40	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5208	SUI Classified	4/29/2022 Payroll	6.45	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5208	SUI Classified	5/13/2022 Payroll	5.85	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5208	SUI Classified	5/31/2022 Payroll	4.68	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5208	SUI Classified	6/15/2022 Payroll	7.60	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5208	SUI Classified	6/30/2022 Payroll	<u>4.68</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5209	Workers Comp	2/28/2022 Payroll	40.51	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5209	Workers Comp	3/15/2022 Payroll	25.94	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522

The High Desert Partnership in Academic Excellence Foundation, Inc.
 Expanded General Ledger - Unposted Transactions Included In Report
 From 7/1/2019 Through 6/30/2022

5209	Workers Comp	3/31/2022 Payroll	32.86	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5209	Workers Comp	4/15/2022 Payroll	17.88	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5209	Workers Comp	4/29/2022 Payroll	18.06	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5209	Workers Comp	5/13/2022 Payroll	16.38	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5209	Workers Comp	5/31/2022 Payroll	13.10	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5209	Workers Comp	6/15/2022 Payroll	21.29	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5209	Workers Comp	6/30/2022 Payroll	<u>13.10</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5322	Other Supplies	3/10/2022 American Express	435.29	Filing Cabinet	API2122-067
5322	Other Supplies	6/30/2022 Benchmark Education Company	<u>6,886.55</u>	PO# 2122-0725-NSLA	API2223-0007
			23,359.31		
2021-2022 Funds used for expenses 12 MONTH			23,359.31		

**Lewis Center for Educational Research
Board Packet Agenda Items**

Date of meeting: October 17, 2022

Title: Consolidated Application and Reporting System

Presentation: Consent: X Action: Discussion: Information:

Background: The organization is required to submit the Consolidated Application and Reporting System (“CARS”) according to the reporting requirements set forth by the Department of Education. The CARS Spring Release open in May and is due by June 30th, however, due to COVID the submission and approval dates have been extended. The reporting period was delayed to be submitted by September 15, 2022. Final Board approval of 2022-2023 Application for Funding must be made on or before March 31, 2023.

Fiscal Implications (if any): The CARS Application is the funding trigger for all non-grant, state and federal categorical funding which includes the Title I School Wide funding, Title II, and Title IV funding and eligibility received by Academy for Academic Excellence (“AAE”).

Impact on Mission, Vision or Goals (if any):

Recommendation:

Approve the Consolidated Application and Reporting System Application for categorical funding for AAE for the 2022-2023 school year.

Submitted by: Veronica Calderon, *Finance Officer, Categorical Programs*

2022–23 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
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Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2019–20 Title II, Part A Fiscal Year Expenditure Report, 36 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2019 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2019–20 Title II, Part A allocation	\$31,967
Transferred-in amount	\$0
Transferred-out amount	\$0
2019–20 Total allocation	\$31,967

Professional Development Expenditures

Professional development for teachers	\$17,384
Professional development for administrators	\$2,589
All other professional development expenditures	\$3,554

Recruitment, Training, and Retention Expenditures

Recruitment activities	\$0
Training activities	\$8,440
Retention activities	\$0
All other recruitment, training, and retention expenditures	\$0

Miscellaneous Expenditures

Class size reduction	\$0
Administrative and indirect costs	\$0
Equitable services for nonprofit private schools	\$0
All other allowable expenditures and encumbrances	\$0
Total expenditures and encumbrances	\$31,967
2019–20 Unspent funds	\$0

*****Warning*****

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2020–21 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2020 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2020–21 Title II, Part A allocation	\$34,512
Transferred-in amount	\$0
Transferred-out amount	\$0
2020–21 Total allocation	\$34,512

Professional Development Expenditures

Professional development for teachers	\$11,984
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$1,811
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$20,717
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$34,512
2020–21 Unspent funds	\$0

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2021-22 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2021 through June 30, 2022.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636
 Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2021–22 Title II, Part A allocation	\$37,119
Transferred–in amount	\$0
Transferred–out amount	\$0
2021–22 Total allocation	\$37,119

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$644
Dues and membership	\$0
Travel and conferences	\$2,355

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$14,477
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$17,476
2021–22 Unspent funds	\$19,643

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Genie
Homeless liaison last name	Cook
Homeless liaison title	Counselor
Homeless liaison email address (Format: abc@xyz.zyx)	gcook@lcer.org
Homeless liaison telephone number (Format: 999-999-9999)	760-946-5414
Homeless liaison telephone extension	112
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	1.0

Homeless Liaison Training Information

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA’s board approved the homeless education policy	07/17/2013
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	
Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	Yes
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	Yes

Title I, Part A Homeless Expenditures

2021–22 Title I, Part A LEA allocation	\$189,282
2021–22 Title I, Part A direct or indirect services to homeless children reservation	\$1,000
Amount of 2021–22 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$0

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2021–22 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA’s homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless services provided (Maximum 500 characters)	
No expenditures or encumbrances comment Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	We comply with federal and state regulations regarding homeless youth, however, funds utilized to support student achievement for homeless students have not been identified within the Accounting system. We had many goods donated in the 2021-2022 school year to help support our homeless students including shoes, school supplies, and backpacks from our partners and school families and additional funds have been used out of general funds.

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2022–23 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Signature	
Authorized Representative's Title	Finance Administrator
Authorized Representative's Signature Date	09/01/2022

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2022–23 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Title	Finance Administrator
Authorized Representative's Signature Date	09/01/2022
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2022–23 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter Enter the adoption date of the current LCAP	06/14/2021
Authorized Representative's Full Name	Veronica Calderon
Authorized Representative's Title	Finance Administrator

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2022–23 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2019 Through 6/30/2022

AAE Title II 2018-2019 Carryover Expenditures made in 2019-2020

GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5410	Training and Conferences	7/12/2019	UC Regents	95.00		PO# 1920-0048-AAE UC HS Counselor Conference 2019	API1920-002
5105	Cert - Stipend	8/15/2019	Payroll	672.72		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5200	Employee Benefits	8/15/2019	Payroll	78.34		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5201	STRS	8/15/2019	Payroll	115.04		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5205	Medicare	8/15/2019	Payroll	9.50		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5208	SUI Classified	8/15/2019	Payroll	0.32		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5209	Workers Comp	8/15/2019	Payroll	7.28		Group: Payroll; Pay Date: 8/15/2019	Pay1920-081519
5105	Cert - Stipend	8/30/2019	Payroll	672.72		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5200	Employee Benefits	8/30/2019	Payroll	77.52		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5201	STRS	8/30/2019	Payroll	115.04		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5205	Medicare	8/30/2019	Payroll	9.50		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5208	SUI Classified	8/30/2019	Payroll	0.32		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5209	Workers Comp	8/30/2019	Payroll	7.28		Group: Payroll; Pay Date: 8/30/2019	Pay1920-083019
5105	Cert - Stipend	9/13/2019	Payroll	672.72		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5200	Employee Benefits	9/13/2019	Payroll	78.34		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5201	STRS	9/13/2019	Payroll	115.04		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5205	Medicare	9/13/2019	Payroll	9.50		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5208	SUI Classified	9/13/2019	Payroll	0.32		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5209	Workers Comp	9/13/2019	Payroll	7.28		Group: Payroll; Pay Date: 9/13/2019	Pay1920-091319
5300	Approved Text Books	9/25/2019	BYU Continuing Education	500.00		HSS Training & Implementation	API1920-033
5410	Training and Conferences	9/25/2019	A V Unified School District	600.00		Reimbursement for Positive Prevention Training 8/19-20/2019	API1920-033
5410	Training and Conferences	9/25/2019	Hilton Long Beach	827.42		Hotel Stay for CCSA Conference 3/16-19, 2020 Valli Andreasen	API1920-034
5105	Cert - Stipend	9/30/2019	Payroll	588.63		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5200	Employee Benefits	9/30/2019	Payroll	70.72		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5201	STRS	9/30/2019	Payroll	100.66		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5205	Medicare	9/30/2019	Payroll	8.34		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5208	SUI Classified	9/30/2019	Payroll	0.28		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5209	Workers Comp	9/30/2019	Payroll	6.37		Group: Payroll; Pay Date: 9/30/2019	Pay1920-093019
5410	Training and Conferences	10/14/2019	Benchmark Education Company	2,800.00		PD Product Training Additional Days	API1920-038
5410	Training and Conferences	10/14/2019	Riverside Co. Office of Edu.	45.00		PO# 1920-0196-AAE - District Science Teachers Community of	API1920-038
5410	Training and Conferences	10/14/2019	Riverside Co. Office of Edu.	180.00		PO# 1920-0196-AAE District Science Teachers Community	API1920-038
5105	Cert - Stipend	10/15/2019	Payroll	588.63		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5200	Employee Benefits	10/15/2019	Payroll	74.57		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5201	STRS	10/15/2019	Payroll	100.66		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5205	Medicare	10/15/2019	Payroll	8.34		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5208	SUI Classified	10/15/2019	Payroll	0.28		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5209	Workers Comp	10/15/2019	Payroll	6.37		Group: Payroll; Pay Date: 10/15/2019	Pay1920-101519
5410	Training and Conferences	10/15/2019	American Express	432.79		Enterprise Car Rental	API1920-039
5410	Training and Conferences	10/30/2019	American Express	60.00		1 Year Membership - Jeff Henderson	API1920-046
5410	Training and Conferences	10/30/2019	American Express	60.00		1 Year Membership - Sarah Greif	API1920-046
5410	Training and Conferences	10/30/2019	American Express	219.99		Suicide Assessment Seminar	API1920-046
5105	Cert - Stipend	10/31/2019	Payroll	588.63		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5200	Employee Benefits	10/31/2019	Payroll	73.87		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5201	STRS	10/31/2019	Payroll	100.66		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5205	Medicare	10/31/2019	Payroll	8.34		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5208	SUI Classified	10/31/2019	Payroll	0.28		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5209	Workers Comp	10/31/2019	Payroll	6.37		Group: Payroll; Pay Date: 10/31/2019	Pay1920-103119
5410	Training and Conferences	11/13/2019	ALICE Training Institute	595.00		PO# 1920-0454-AAE - Alice Instructor Training 1/7-8/2020	API1920-056
5410	Training and Conferences	11/13/2019	CCSA Registration	350.00		CCSA 2020 Conference	API1920-056
5410	Training and Conferences	11/13/2019	CCSS Conference Registration	250.00		CCSS Conference - Sarah Greif	API1920-056
5410	Training and Conferences	11/13/2019	CCSS Conference Registration	250.00		CCSS Conference for BreAnna Beare	API1920-056
5410	Training and Conferences	11/13/2019	CCSS Conference Registration	250.00		CCSS Conference for Jeff Henderson	API1920-056
5410	Training and Conferences	11/13/2019	CCSS Conference Registration	250.00		CCSS Conference for Josh Ulland	API1920-056
5410	Training and Conferences	11/13/2019	CCSS Conference Registration	250.00		CCSS Conference for Victoria Modeste	API1920-056
5410	Training and Conferences	11/13/2019	Hilton Orange County/Costa Mes	162.92		Conf #3156189019 - Rooms for CCSS Conference 2/28/20-3/1/20	API1920-056

2018-2019 Funds used for expenses 13,158.90 0.00

The High Desert Partnership in Academic Excellence Foundation, Inc.
Expanded General Ledger - Unposted Transactions Included In Report
From 7/1/2019 Through 6/30/2022

AAE Title II 2019-2020 GL Code	36 Month Expenditure GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5105	Cert - Stipend	11/15/2019	Payroll	588.63		Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5105	Cert - Stipend	11/29/2019	Payroll	588.63		Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5105	Cert - Stipend	12/13/2019	Payroll	588.63		Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319
5105	Cert - Stipend	12/31/2019	Payroll	588.63		Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5105	Cert - Stipend	1/15/2020	Payroll	588.63		Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5105	Cert - Stipend	1/31/2020	Payroll	588.63		Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5105	Cert - Stipend	2/14/2020	Payroll	588.63		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5105	Cert - Stipend	2/28/2020	Payroll	588.63		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5105	Cert - Stipend	3/13/2020	Payroll	588.63		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5105	Cert - Stipend	3/31/2020	Payroll	588.63		Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5105	Cert - Stipend	4/15/2020	Payroll	588.63		Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5105	Cert - Stipend	4/30/2020	Payroll	588.63		Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5105	Cert - Stipend	5/15/2020	Payroll	588.63		Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5105	Cert - Stipend	5/29/2020	Payroll	588.63		Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5105	Cert - Stipend	6/12/2020	Payroll	168.18		Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5105	Cert - Stipend	6/15/2020	Payroll	504.54		Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5105	Cert - Stipend	6/30/2020	Payroll	504.54		Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5105	Cert - Stipend	8/14/2020	Payroll	420.45		Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5105	Cert - Stipend	8/31/2020	Payroll	420.45		Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5105	Cert - Stipend	9/15/2020	Payroll	420.45		Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5105	Cert - Stipend	9/30/2020	Payroll	420.45		Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5105	Cert - Stipend	10/15/2020	Payroll	523.23		Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5105	Cert - Stipend	10/30/2020	Payroll	523.23		Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5105	Cert - Stipend	11/13/2020	Payroll	523.23		Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5105	Cert - Stipend	11/30/2020	Payroll	523.23		Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5110	Classified Salaries	11/30/2020	Payroll		3.71	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5200	Employee Benefits	11/15/2019	Payroll	74.57		Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5200	Employee Benefits	11/29/2019	Payroll	73.35		Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5200	Employee Benefits	12/13/2019	Payroll	74.57		Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319
5200	Employee Benefits	12/31/2019	Payroll	73.87		Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5200	Employee Benefits	1/15/2020	Payroll	74.57		Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5200	Employee Benefits	1/31/2020	Payroll	73.87		Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5200	Employee Benefits	2/14/2020	Payroll	74.57		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5200	Employee Benefits	2/28/2020	Payroll	73.87		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5200	Employee Benefits	3/13/2020	Payroll	74.44		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5200	Employee Benefits	3/31/2020	Payroll	73.87		Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5200	Employee Benefits	4/15/2020	Payroll	74.57		Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5200	Employee Benefits	4/30/2020	Payroll	73.87		Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5200	Employee Benefits	5/15/2020	Payroll	74.57		Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5200	Employee Benefits	5/29/2020	Payroll	73.87		Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5200	Employee Benefits	6/12/2020	Payroll	11.05		Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5200	Employee Benefits	6/15/2020	Payroll	68.99		Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5200	Employee Benefits	6/30/2020	Payroll	68.38		Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5200	Employee Benefits	8/14/2020	Payroll	46.58		Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5200	Employee Benefits	8/31/2020	Payroll	46.00		Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5200	Employee Benefits	9/15/2020	Payroll	46.58		Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5200	Employee Benefits	9/30/2020	Payroll	46.00		Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5200	Employee Benefits	10/15/2020	Payroll	67.77		Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5200	Employee Benefits	10/30/2020	Payroll	67.06		Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5200	Employee Benefits	11/13/2020	Payroll	49.07		Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5200	Employee Benefits	11/30/2020	Payroll	62.83		Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5201	STRS	11/15/2019	Payroll	100.66		Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5201	STRS	11/29/2019	Payroll	100.66		Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5201	STRS	12/13/2019	Payroll	100.66		Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319
5201	STRS	12/31/2019	Payroll	100.66		Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5201	STRS	1/15/2020	Payroll	100.66		Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5201	STRS	1/31/2020	Payroll	100.66		Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5201	STRS	2/14/2020	Payroll	100.66		Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5201	STRS	2/28/2020	Payroll	100.66		Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5201	STRS	3/13/2020	Payroll	100.66		Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5201	STRS	3/31/2020	Payroll	100.66		Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5201	STRS	4/15/2020	Payroll	100.66		Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5201	STRS	4/30/2020	Payroll	100.66		Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5201	STRS	5/15/2020	Payroll	100.66		Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5201	STRS	5/29/2020	Payroll	100.66		Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5201	STRS	6/12/2020	Payroll	28.76		Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5201	STRS	6/15/2020	Payroll	86.28		Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5201	STRS	6/30/2020	Payroll	86.28		Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5201	STRS	8/14/2020	Payroll	67.90		Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5201	STRS	8/31/2020	Payroll	67.90		Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5201	STRS	9/15/2020	Payroll	67.90		Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5201	STRS	9/30/2020	Payroll	67.90		Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5201	STRS	10/15/2020	Payroll	84.50		Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5201	STRS	10/30/2020	Payroll	84.50		Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5201	STRS	11/13/2020	Payroll	84.49		Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5201	STRS	11/30/2020	Payroll	84.50		Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5205	Medicare	11/15/2019	Payroll	8.34		Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5205	Medicare	11/29/2019	Payroll	8.32		Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5205	Medicare	12/13/2019	Payroll	8.34		Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319

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5205	Medicare	12/31/2019 Payroll	8.34	Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5205	Medicare	1/15/2020 Payroll	8.34	Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5205	Medicare	1/31/2020 Payroll	8.34	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5205	Medicare	2/14/2020 Payroll	8.34	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5205	Medicare	2/28/2020 Payroll	8.34	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5205	Medicare	3/13/2020 Payroll	8.34	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5205	Medicare	3/31/2020 Payroll	8.34	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5205	Medicare	4/15/2020 Payroll	8.34	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5205	Medicare	4/30/2020 Payroll	8.34	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5205	Medicare	5/15/2020 Payroll	8.34	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5205	Medicare	5/29/2020 Payroll	8.34	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5205	Medicare	6/12/2020 Payroll	2.42	Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5205	Medicare	6/15/2020 Payroll	7.13	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5205	Medicare	6/30/2020 Payroll	7.13	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5205	Medicare	8/14/2020 Payroll	5.94	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5205	Medicare	8/31/2020 Payroll	5.94	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5205	Medicare	9/15/2020 Payroll	5.94	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5205	Medicare	9/30/2020 Payroll	5.94	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5205	Medicare	10/15/2020 Payroll	7.39	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5205	Medicare	10/30/2020 Payroll	7.39	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5205	Medicare	11/13/2020 Payroll	7.41	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5205	Medicare	11/30/2020 Payroll	7.35	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5208	SUI Classified	11/15/2019 Payroll	0.28	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5208	SUI Classified	11/29/2019 Payroll	0.28	Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5208	SUI Classified	12/13/2019 Payroll	0.28	Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319
5208	SUI Classified	12/31/2019 Payroll	0.28	Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5208	SUI Classified	1/15/2020 Payroll	0.28	Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5208	SUI Classified	1/31/2020 Payroll	0.28	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5208	SUI Classified	2/14/2020 Payroll	0.28	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5208	SUI Classified	2/28/2020 Payroll	0.28	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5208	SUI Classified	3/13/2020 Payroll	0.28	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5208	SUI Classified	3/31/2020 Payroll	0.28	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5208	SUI Classified	4/15/2020 Payroll	0.28	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5208	SUI Classified	4/30/2020 Payroll	0.28	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5208	SUI Classified	5/15/2020 Payroll	0.28	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5208	SUI Classified	5/29/2020 Payroll	0.28	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5208	SUI Classified	6/12/2020 Payroll	0.08	Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5208	SUI Classified	6/15/2020 Payroll	0.24	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5208	SUI Classified	6/30/2020 Payroll	0.24	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5208	SUI Classified	8/14/2020 Payroll	0.20	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5208	SUI Classified	8/31/2020 Payroll	0.20	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5208	SUI Classified	9/15/2020 Payroll	0.20	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5208	SUI Classified	9/30/2020 Payroll	0.20	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5208	SUI Classified	10/15/2020 Payroll	0.25	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5208	SUI Classified	10/30/2020 Payroll	0.25	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5208	SUI Classified	11/13/2020 Payroll	0.25	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5208	SUI Classified	11/30/2020 Payroll	0.25	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5209	Workers Comp	11/15/2019 Payroll	6.37	Group: Payroll; Pay Date: 11/15/2019	Pay1920-111519
5209	Workers Comp	11/29/2019 Payroll	6.37	Group: Payroll; Pay Date: 11/29/2019	Pay1920-112919
5209	Workers Comp	12/13/2019 Payroll	6.37	Group: Payroll; Pay Date: 12/13/2019	Pay1920-121319
5209	Workers Comp	12/31/2019 Payroll	6.37	Group: Payroll; Pay Date: 12/31/2019	Pay1920-123119
5209	Workers Comp	1/15/2020 Payroll	6.37	Group: Payroll; Pay Date: 1/15/2020	Pay1920-011520
5209	Workers Comp	1/31/2020 Payroll	6.37	Group: Payroll; Pay Date: 1/31/2020	Pay1920-013120
5209	Workers Comp	2/14/2020 Payroll	6.37	Group: Payroll; Pay Date: 2/14/2020	Pay1920-021420
5209	Workers Comp	2/28/2020 Payroll	6.37	Group: Payroll; Pay Date: 2/28/2020	Pay1920-022820
5209	Workers Comp	3/13/2020 Payroll	6.37	Group: Payroll; Pay Date: 3/13/2020	Pay1920-031320
5209	Workers Comp	3/31/2020 Payroll	6.37	Group: Payroll; Pay Date: 3/31/2020	Pay1920-033120
5209	Workers Comp	4/15/2020 Payroll	6.37	Group: Payroll; Pay Date: 4/15/2020	Pay1920-041520
5209	Workers Comp	4/30/2020 Payroll	6.37	Group: Payroll; Pay Date: 4/30/2020	Pay1920-043020
5209	Workers Comp	5/15/2020 Payroll	6.37	Group: Payroll; Pay Date: 5/15/2020	Pay1920-051520
5209	Workers Comp	5/29/2020 Payroll	6.37	Group: Payroll; Pay Date: 5/29/2020	Pay1920-052920
5209	Workers Comp	6/12/2020 Payroll	1.82	Group: Payroll; Pay Date: 6/12/2020	Pay1920-061220
5209	Workers Comp	6/15/2020 Payroll	5.46	Group: Payroll; Pay Date: 6/15/2020	Pay1920-061520
5209	Workers Comp	6/30/2020 Payroll	5.46	Group: Payroll; Pay Date: 6/30/2020	Pay1920-063020
5209	Workers Comp	8/14/2020 Payroll	5.90	Group: Payroll; Pay Date: 8/14/2020	Pay2021-081420
5209	Workers Comp	8/31/2020 Payroll	5.90	Group: Payroll; Pay Date: 8/31/2020	Pay2021-083120
5209	Workers Comp	9/15/2020 Payroll	5.90	Group: Payroll; Pay Date: 9/15/2020	Pay2021-091520
5209	Workers Comp	9/30/2020 Payroll	5.90	Group: Payroll; Pay Date: 9/30/2020	Pay2021-093020
5209	Workers Comp	10/15/2020 Payroll	7.34	Group: Payroll; Pay Date: 10/15/2020	Pay2021-101520
5209	Workers Comp	10/30/2020 Payroll	7.34	Group: Payroll; Pay Date: 10/30/2020	Pay2021-103020
5209	Workers Comp	11/13/2020 Payroll	7.32	Group: Payroll; Pay Date: 11/13/2020	pay2021-111320
5209	Workers Comp	11/30/2020 Payroll	7.34	Group: Payroll; Pay Date: 11/30/2020	Pay2021-113020
5300	Approved Text Books	8/27/2020 TWIG Education	<u>2,500.00</u>	AAE 8 Year Implementation Package	API2021-026
5320	Class Supplies	9/10/2020 American Express	75.00	HelloTechCom Virtual Conference	API2021-029
5320	Class Supplies	10/14/2020 American Express	75.72	Distance Learning Playbooks	API2021-036
5322	Other Supplies	8/27/2020 SYNCB/Amazon	72.75	Distance Learning Playbook ebooks	API2021-026
5322	Other Supplies	9/10/2020 American Express	830.77	Distance Learning Playbook	API2021-029
5410	Training and Conferences	11/13/2019 Hilton Orange County/Costa Mes	1,950.15	Conf #3156189019 - Rooms for CCSS Conference 2/28/20-3/1/20	API1920-056
5410	Training and Conferences	11/20/2019 California School Nurses	237.50	CSNO Conference	API1920-058

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5410	Training and Conferences	11/20/2019	Hyatt Regency Orange County	349.91	Conf # 47883222 Hotel Room for Heather O'Bier	API1920-058
5410	Training and Conferences	12/4/2019	American Express	60.00	1 Year Membership	API1920-061
5410	Training and Conferences	12/4/2019	American Express	60.00	CCSS Membership - Modeste	API1920-061
5410	Training and Conferences	12/4/2019	American Express	60.00	CCSS Membership - Ulland	API1920-061
5410	Training and Conferences	12/11/2019	Alan Klopping	135.53	Reimbursment for CMC South Math Conference	API1920-063
5410	Training and Conferences	12/11/2019	Dianna Walker	220.04	Reimbursement for CMC Conference 11/14-16/19	API1920-063
5410	Training and Conferences	12/11/2019	Genevieve Cook	18.85	Reimbursement for Meal at Suicide Prevention Conf 11/18/19	API1920-063
5410	Training and Conferences	12/11/2019	Kristi Larrison	183.02	Reimbursement ffor CMC Conference	API1920-063
5410	Training and Conferences	12/11/2019	Tracy Goulet	196.51	Reimbursement for CMC Conference	API1920-063
5410	Training and Conferences	12/19/2019	ACSA	475.00	PO# 1920-0548-AAE ACSA Symposium	API1920-068
5410	Training and Conferences	1/13/2020	American Express	126.86	2 Rooms for PESI Conference	API1920-073
5410	Training and Conferences	1/16/2020	Anita Gesson	59.55	Reimbursement for CMC Conference	API1920-075
5410	Training and Conferences	1/16/2020	Dana Klopping	48.55	Reimbursement for CA STEAM Conference	API1920-075
5410	Training and Conferences	2/6/2020	CASBO		Maximizing ADA Conference	API1920-083
5410	Training and Conferences	3/17/2020	BreAnna Beare	225.62	Reimbursement for CCSS Conf 2/28/20-3/1/20	API1920-102
5410	Training and Conferences	3/17/2020	Josh Ulland	181.91	Reimbursement for CCSS Conference	API1920-102
5410	Training and Conferences	3/17/2020	Sarah Greif	112.24	Conference Reimbursement 2/28-3/1/2020	API1920-102
5410	Training and Conferences	3/17/2020	Victoria Modeste	203.27	Reimbursement for CCSS Conference	API1920-102
5410	Training and Conferences	4/27/2020	Genevieve Cook	61.30	Reimbursement for SBCSS School Counselor Conference	API1920-110
5410	Training and Conferences	6/30/2020		350.00	Refund for CCSA Conference	JV1920-148
5410	Training and Conferences	10/28/2020	Institute for Multi-Sensory Ed	3,825.00	OG Training - 4 teachers	API2021-042
5412	Other Services	11/20/2019	Lisa Longoria	2,200.00	Reimbursement for Induction	API1920-058
5412	Other Services	12/8/2020	Lisa Longoria	<u>388.69</u>	Reimbursement for Admin Services Credential Induction	API2021-052
				32,317.00	350.00	
2019-2020 Funds used for expenses				31,967.00		

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AAE Title II 2020-2021		24 Month					
GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
5104	Cert - Supplemental	11/30/2021	11 Month Payroll	1,120.00		Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5105	Cert - Stipend	12/15/2020	Payroll	523.23		Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5105	Cert - Stipend	12/31/2020	Payroll	523.23		Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5105	Cert - Stipend	1/15/2021	Payroll	439.14		Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5105	Cert - Stipend	1/29/2021	Payroll	439.14		Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5105	Cert - Stipend	2/12/2021	Payroll	439.14		Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5105	Cert - Stipend	2/26/2021	Payroll	439.14		Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5105	Cert - Stipend	3/15/2021	Payroll	439.14		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5105	Cert - Stipend	3/31/2021	Payroll	439.14		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5105	Cert - Stipend	4/15/2021	Payroll	439.14		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5105	Cert - Stipend	4/30/2021	Payroll	439.14		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5105	Cert - Stipend	5/14/2021	Payroll	439.14		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5105	Cert - Stipend	5/28/2021	Payroll	439.14		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5105	Cert - Stipend	6/15/2021	Payroll	439.14		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5105	Cert - Stipend	6/30/2021	Payroll	439.14		Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5105	Cert - Stipend	9/30/2021	11 Month Payroll	1,017.49		Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5105	Cert - Stipend	9/30/2021	Payroll	214.05		Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5105	Cert - Stipend	10/15/2021	11 Month Payroll	1,017.49		Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5105	Cert - Stipend	10/15/2021	Payroll	214.05		Group: Payroll; Pay Date: 10/15/2021	Pay2122101521
5105	Cert - Stipend	10/25/2021	Kenneth L. Sockwell	260.68		Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5105	Cert - Stipend	10/29/2021	11 Month Payroll	756.81		Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5105	Cert - Stipend	10/29/2021	Payroll	214.05		Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5105	Cert - Stipend	11/15/2021	11 Month Payroll	756.81		Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5105	Cert - Stipend	11/15/2021	Payroll	214.05		Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5105	Cert - Stipend	11/30/2021	11 Month Payroll	756.81		Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5105	Cert - Stipend	11/30/2021	Payroll	214.05		Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5105	Cert - Stipend	12/15/2021	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5105	Cert - Stipend	12/15/2021	Payroll	214.05		Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5105	Cert - Stipend	12/30/2021	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5105	Cert - Stipend	12/30/2021	Payroll	168.18		Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5105	Cert - Stipend	1/14/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5105	Cert - Stipend	1/14/2022	Payroll	168.18		Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5200	Employee Benefits	12/15/2020	Payroll	64.32		Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5200	Employee Benefits	12/31/2020	Payroll	63.63		Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5200	Employee Benefits	1/15/2021	Payroll	58.30		Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5200	Employee Benefits	1/29/2021	Payroll	57.70		Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5200	Employee Benefits	2/12/2021	Payroll	58.30		Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5200	Employee Benefits	2/26/2021	Payroll	57.70		Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5200	Employee Benefits	3/15/2021	Payroll	58.30		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5200	Employee Benefits	3/31/2021	Payroll	57.70		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5200	Employee Benefits	4/15/2021	Payroll	58.30		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5200	Employee Benefits	4/30/2021	Payroll	57.70		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5200	Employee Benefits	5/14/2021	Payroll	58.30		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5200	Employee Benefits	5/28/2021	Payroll	26.87		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5200	Employee Benefits	6/15/2021	Payroll	58.30		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5200	Employee Benefits	6/30/2021	Payroll	30.83		H&W Clean-Up	JV2021-121
5200	Employee Benefits	6/30/2021	Payroll	57.70		Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5200	Employee Benefits	9/30/2021	11 Month Payroll	145.75		Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5200	Employee Benefits	9/30/2021	Payroll	12.28		Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5200	Employee Benefits	10/15/2021	11 Month Payroll	179.30		Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5200	Employee Benefits	10/15/2021	Payroll	12.82		Group: Payroll; Pay Date: 10/15/2021	Pay2122101521
5200	Employee Benefits	10/25/2021	Kenneth L. Sockwell	38.05		Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5200	Employee Benefits	10/29/2021	11 Month Payroll	131.44		Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5200	Employee Benefits	10/29/2021	Payroll	12.64		Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5200	Employee Benefits	11/15/2021	11 Month Payroll	130.30		Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5200	Employee Benefits	11/15/2021	Payroll	12.82		Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5200	Employee Benefits	11/30/2021	11 Month Payroll	194.35		Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5200	Employee Benefits	11/30/2021	Payroll	12.64		Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5200	Employee Benefits	12/15/2021	11 Month Payroll	113.13		Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5200	Employee Benefits	12/15/2021	Payroll	11.54		Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5200	Employee Benefits	12/30/2021	11 Month Payroll	115.46		Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5200	Employee Benefits	12/30/2021	Payroll	9.72		Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5200	Employee Benefits	1/14/2022	11 Month Payroll	116.38		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5200	Employee Benefits	1/14/2022	Payroll	10.15		Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5201	STRS	12/15/2020	Payroll	84.50		Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5201	STRS	12/31/2020	Payroll	84.50		Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5201	STRS	1/15/2021	Payroll	70.92		Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5201	STRS	1/29/2021	Payroll	70.92		Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5201	STRS	2/12/2021	Payroll	70.92		Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5201	STRS	2/26/2021	Payroll	70.92		Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5201	STRS	3/15/2021	Payroll	70.92		Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5201	STRS	3/31/2021	Payroll	70.92		Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5201	STRS	4/15/2021	Payroll	70.92		Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5201	STRS	4/30/2021	Payroll	70.92		Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5201	STRS	5/14/2021	Payroll	70.92		Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5201	STRS	5/28/2021	Payroll	70.92		Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5201	STRS	6/15/2021	Payroll	70.92		Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5201	STRS	6/30/2021	Payroll	70.92		Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5201	STRS	9/30/2021	11 Month Payroll	157.95		Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo

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5201	STRS	9/30/2021 Payroll	36.22	Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5201	STRS	10/15/2021 11 Month Payroll	157.95	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5201	STRS	10/15/2021 Payroll	36.22	Group: Payroll; Pay Date: 10/15/2021	Pay2122-101521
5201	STRS	10/25/2021 Kenneth L. Sockwell	44.11	Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5201	STRS	10/29/2021 11 Month Payroll	113.84	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5201	STRS	10/29/2021 Payroll	36.22	Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5201	STRS	11/15/2021 11 Month Payroll	113.84	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5201	STRS	11/15/2021 Payroll	36.22	Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5201	STRS	11/30/2021 11 Month Payroll	303.34	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5201	STRS	11/30/2021 Payroll	36.22	Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5201	STRS	12/15/2021 11 Month Payroll	113.84	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5201	STRS	12/15/2021 Payroll	36.22	Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5201	STRS	12/30/2021 11 Month Payroll	113.84	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5201	STRS	12/30/2021 Payroll	28.46	Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5201	STRS	1/14/2022 11 Month Payroll	96.09	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5204	SS Classified	9/30/2021 11 Month Payroll	4.88	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5204	SS Classified	10/15/2021 11 Month Payroll	4.84	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5204	SS Classified	10/29/2021 11 Month Payroll	4.84	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5204	SS Classified	11/15/2021 11 Month Payroll	4.87	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5204	SS Classified	11/30/2021 11 Month Payroll	4.57	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5205	Medicare	12/15/2020 Payroll	7.39	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5205	Medicare	12/31/2020 Payroll	7.39	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5205	Medicare	1/15/2021 Payroll	6.19	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5205	Medicare	1/29/2021 Payroll	6.19	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5205	Medicare	2/12/2021 Payroll	6.19	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5205	Medicare	2/26/2021 Payroll	6.19	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5205	Medicare	3/15/2021 Payroll	6.19	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5205	Medicare	3/31/2021 Payroll	6.19	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5205	Medicare	4/15/2021 Payroll	6.19	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5205	Medicare	4/30/2021 Payroll	6.19	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5205	Medicare	5/14/2021 Payroll	6.19	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5205	Medicare	5/28/2021 Payroll	6.28	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5205	Medicare	6/15/2021 Payroll	6.19	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5205	Medicare	6/30/2021 Payroll	6.19	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5205	Medicare	9/30/2021 11 Month Payroll	14.30	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5205	Medicare	9/30/2021 Payroll	3.06	Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5205	Medicare	10/15/2021 11 Month Payroll	14.18	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5205	Medicare	10/15/2021 Payroll	3.06	Group: Payroll; Pay Date: 10/15/2021	Pay2122-101521
5205	Medicare	10/25/2021 Kenneth L. Sockwell	3.68	Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5205	Medicare	10/29/2021 11 Month Payroll	10.52	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5205	Medicare	10/29/2021 Payroll	3.06	Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5205	Medicare	11/15/2021 11 Month Payroll	10.53	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5205	Medicare	11/15/2021 Payroll	3.06	Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5205	Medicare	11/30/2021 11 Month Payroll	26.28	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5205	Medicare	11/30/2021 Payroll	3.06	Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5205	Medicare	12/15/2021 11 Month Payroll	9.34	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5205	Medicare	12/15/2021 Payroll	3.05	Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5205	Medicare	12/30/2021 11 Month Payroll	9.39	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5205	Medicare	12/30/2021 Payroll	2.42	Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5208	SUI Classified	12/15/2020 Payroll	0.25	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5208	SUI Classified	12/31/2020 Payroll	0.25	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5208	SUI Classified	1/15/2021 Payroll	0.21	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521
5208	SUI Classified	1/29/2021 Payroll	0.21	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5208	SUI Classified	2/12/2021 Payroll	0.21	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5208	SUI Classified	2/26/2021 Payroll	0.21	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5208	SUI Classified	3/15/2021 Payroll	0.21	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5208	SUI Classified	3/31/2021 Payroll	0.21	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5208	SUI Classified	4/15/2021 Payroll	0.21	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5208	SUI Classified	4/30/2021 Payroll	0.21	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5208	SUI Classified	5/14/2021 Payroll	0.21	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5208	SUI Classified	5/28/2021 Payroll	0.21	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5208	SUI Classified	6/15/2021 Payroll	0.21	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5208	SUI Classified	6/30/2021 Payroll	0.21	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5208	SUI Classified	9/30/2021 11 Month Payroll	5.08	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5208	SUI Classified	9/30/2021 Payroll	1.07	Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5208	SUI Classified	10/15/2021 11 Month Payroll	5.08	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5208	SUI Classified	10/15/2021 Payroll	1.07	Group: Payroll; Pay Date: 10/15/2021	Pay2122-101521
5208	SUI Classified	10/25/2021 Kenneth L. Sockwell	1.30	Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5208	SUI Classified	10/29/2021 11 Month Payroll	3.78	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5208	SUI Classified	10/29/2021 Payroll	1.07	Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5208	SUI Classified	11/15/2021 11 Month Payroll	3.78	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5208	SUI Classified	11/15/2021 Payroll	1.07	Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5208	SUI Classified	11/30/2021 11 Month Payroll	9.38	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5208	SUI Classified	11/30/2021 Payroll	1.07	Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5208	SUI Classified	12/15/2021 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5208	SUI Classified	12/15/2021 Payroll	1.07	Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5208	SUI Classified	12/30/2021 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5208	SUI Classified	12/30/2021 Payroll	0.84	Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5209	Workers Comp	12/15/2020 Payroll	7.34	Group: Payroll; Pay Date: 12/15/2020	Pay2021-121520
5209	Workers Comp	12/31/2020 Payroll	7.34	Group: Payroll; Pay Date: 12/31/2020	Pay2021-123120
5209	Workers Comp	1/15/2021 Payroll	6.16	Group: Payroll; Pay Date: 1/15/2021	Pay2021-011521

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5209	Workers Comp	1/29/2021 Payroll	6.16	Group: Payroll; Pay Date: 1/29/2021	Pay2021-012921
5209	Workers Comp	2/12/2021 Payroll	6.16	Group: Payroll; Pay Date: 2/12/2021	Pay2021-021221
5209	Workers Comp	2/26/2021 Payroll	6.16	Group: Payroll; Pay Date: 2/26/2021	Pay2021-022621
5209	Workers Comp	3/15/2021 Payroll	6.16	Group: Payroll; Pay Date: 3/15/2021	Pay2021-031521
5209	Workers Comp	3/31/2021 Payroll	6.16	Group: Payroll; Pay Date: 3/31/2021	Pay2021-033121
5209	Workers Comp	4/15/2021 Payroll	6.16	Group: Payroll; Pay Date: 4/15/2021	Pay2021-041521
5209	Workers Comp	4/30/2021 Payroll	6.16	Group: Payroll; Pay Date: 4/30/2021	Pay2021-043021
5209	Workers Comp	5/14/2021 Payroll	6.16	Group: Payroll; Pay Date: 5/14/2021	Pay2021-051421
5209	Workers Comp	5/28/2021 Payroll	6.16	Group: Payroll; Pay Date: 5/28/2021	Pay2021-052821
5209	Workers Comp	6/15/2021 Payroll	6.16	Group: Payroll; Pay Date: 6/15/2021	Pay2021-061521
5209	Workers Comp	6/30/2021 Payroll	6.16	Group: Payroll; Pay Date: 6/30/2021	Pay2021-063021
5209	Workers Comp	9/30/2021 11 Month Payroll	14.26	Group: 11mo Payroll; Pay Date: 9/30/2021	Pay2122-093021-11mo
5209	Workers Comp	9/30/2021 Payroll	3.00	Group: Payroll; Pay Date: 9/30/2021	Pay2122-093021
5209	Workers Comp	10/15/2021 11 Month Payroll	14.26	Group: 11mo Payroll; Pay Date: 10/15/2021	Pay2122-101521-11Mo
5209	Workers Comp	10/15/2021 Payroll	3.00	Group: Payroll; Pay Date: 10/15/2021	Pay2122101521
5209	Workers Comp	10/25/2021 Kenneth L. Sockwell	3.65	Employee: 210; Pay Date: 10/25/2021	Pay102521-Final K.Sockwell
5209	Workers Comp	10/29/2021 11 Month Payroll	10.61	Group: 11mo Payroll; Pay Date: 10/29/2021	Pay2021-102911- 11Month
5209	Workers Comp	10/29/2021 Payroll	3.00	Group: Payroll; Pay Date: 10/29/2021	Pay2122-102921
5209	Workers Comp	11/15/2021 11 Month Payroll	10.61	Group: 11mo Payroll; Pay Date: 11/15/2021	Pay2122-111521 11 Month Pay
5209	Workers Comp	11/15/2021 Payroll	3.00	Group: Payroll; Pay Date: 11/15/2021	Pay2122-111521
5209	Workers Comp	11/30/2021 11 Month Payroll	26.29	Group: 11mo Payroll; Pay Date: 11/30/2021	Pay2122-113021-11Mo
5209	Workers Comp	11/30/2021 Payroll	3.00	Group: Payroll; Pay Date: 11/30/2021	Pay2122-113021
5209	Workers Comp	12/15/2021 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 12/15/2021	Pay2122-121521-11Mo
5209	Workers Comp	12/15/2021 Payroll	3.00	Group: Payroll; Pay Date: 12/15/2021	Pay2122-121521
5209	Workers Comp	12/30/2021 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 12/30/2021	Pay2122-123021-11Month
5209	Workers Comp	12/30/2021 Payroll	2.36	Group: Payroll; Pay Date: 12/30/2021	Pay2122-123021
5320	Class Supplies	12/7/2021 American Express		Distance Learning Playbooks	API2122-038
5322	Other Supplies	8/30/2021 SYNCB/Amazon	26.88	Book, Silverware	API2122-016
5410	Training and Conferences	2/22/2021 CABE	300.00	Racial Equity Series	API2021-070
5410	Training and Conferences	4/29/2021 Orange County Dept of Ed	300.00	ELL Training for Distance Learning	API2021-089
5410	Training and Conferences	6/30/2021 UTSA Professional	550.00	PO# 2021-0698-AAE	API2122-005
5410	Training and Conferences	8/16/2021 Lewis APSI	995.00	PO# 2122-0017-AAE	API2122-013
5410	Training and Conferences	8/16/2021 Sage Publications	138.98	Rebound Books	API2122-013
5410	Training and Conferences	9/14/2021 American Express	45.00	Counselor Confrence	API2122-019
5410	Training and Conferences	9/27/2021 CMC - South	470.00	Conference CMC	API2122-023
5410	Training and Conferences	11/17/2021 Institute for Multi-Sensory Ed	7,650.00	OG Training	API2122-036
5410	Training and Conferences	11/17/2021 Tracy Goulet	499.71	Reimbursement for CMC Conference 11/5/21-11/6/21	API2122-036
5410	Training and Conferences	12/7/2021 American Express	294.07	Hotel-CMC Conf	API2122-038
5410	Training and Conferences	12/10/2021 ACSA	550.00	PO# 2122-0571-AAE	API2122-040
5410	Training and Conferences	12/10/2021 Susan Bjork	191.64	Reimbursement for CMC Conference	API2122-040
5412	Other Services	12/8/2020 Lisa Longoria	<u>1,811.31</u>	Reimbursement for Admin Services Credential Induction	API2021-052
			34,512.00	0.00	
2020-2021 Funds used for expenses			34,512.00		

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AAE Title II 2021-2022		12 Month					
GL Code	GL Title	Effective Date	Name	Debit	Credit	Transaction Description	Session ID
1500	Prepaid Expenses	6/30/2022	American Express	850.00		PO# 2223-0003-AAE AP By the Sea Conference	API2122-101
1500	Prepaid Expenses	6/30/2022	American Express	<u>1,032.32</u>		PO# 2223-0004-AAE AP By the Sea Hotel Dana on Mission Bay	API2122-101
5105	Cert - Stipend	1/31/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5105	Cert - Stipend	1/31/2022	Payroll	168.18		Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5105	Cert - Stipend	2/15/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5105	Cert - Stipend	2/15/2022	Payroll	168.18		Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5105	Cert - Stipend	2/28/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5105	Cert - Stipend	2/28/2022	Payroll	168.18		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5105	Cert - Stipend	3/15/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5105	Cert - Stipend	3/15/2022	Payroll	168.18		Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5105	Cert - Stipend	3/31/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5105	Cert - Stipend	3/31/2022	Payroll	168.18		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5105	Cert - Stipend	4/15/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5105	Cert - Stipend	4/15/2022	Payroll	168.18		Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5105	Cert - Stipend	4/29/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5105	Cert - Stipend	4/29/2022	Payroll	168.18		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5105	Cert - Stipend	5/13/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5105	Cert - Stipend	5/13/2022	Payroll	168.18		Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5105	Cert - Stipend	5/31/2022	11 Month Payroll	672.72		Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5105	Cert - Stipend	5/31/2022	Payroll	168.18		Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5105	Cert - Stipend	6/10/2022	11 Month Payroll	336.36		Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5105	Cert - Stipend	6/15/2022	11 Month Payroll	504.54		Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5105	Cert - Stipend	6/15/2022	Payroll	168.18		Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5105	Cert - Stipend	6/30/2022	11 Month Payroll	504.54		Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5105	Cert - Stipend	6/30/2022	Payroll	<u>168.18</u>		Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5200	Employee Benefits	1/31/2022	11 Month Payroll	114.85		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5200	Employee Benefits	1/31/2022	Payroll	10.01		Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5200	Employee Benefits	2/15/2022	11 Month Payroll	115.45		Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5200	Employee Benefits	2/15/2022	Payroll	10.15		Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5200	Employee Benefits	2/28/2022	11 Month Payroll	115.05		Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5200	Employee Benefits	2/28/2022	Payroll	10.01		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5200	Employee Benefits	3/15/2022	11 Month Payroll	116.01		Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5200	Employee Benefits	3/15/2022	Payroll	10.15		Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5200	Employee Benefits	3/31/2022	11 Month Payroll	115.05		Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5200	Employee Benefits	3/31/2022	Payroll	10.01		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5200	Employee Benefits	4/15/2022	11 Month Payroll	121.18		Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5200	Employee Benefits	4/15/2022	Payroll	10.15		Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5200	Employee Benefits	4/29/2022	11 Month Payroll	122.03		Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5200	Employee Benefits	4/29/2022	Payroll	10.01		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5200	Employee Benefits	5/13/2022	11 Month Payroll	122.99		Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5200	Employee Benefits	5/13/2022	Payroll	10.15		Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5200	Employee Benefits	5/31/2022	11 Month Payroll	114.66		Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5200	Employee Benefits	5/31/2022	Payroll	10.01		Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5200	Employee Benefits	6/10/2022	11 Month Payroll	24.72		Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5200	Employee Benefits	6/15/2022	11 Month Payroll	103.82		Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5200	Employee Benefits	6/15/2022	Payroll	9.77		Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5200	Employee Benefits	6/30/2022	11 Month Payroll	103.65		Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5200	Employee Benefits	6/30/2022	Payroll	<u>9.63</u>		Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5201	STRS	1/14/2022	11 Month Payroll	17.75		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5201	STRS	1/14/2022	Payroll	28.46		Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5201	STRS	1/31/2022	11 Month Payroll	113.83		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5201	STRS	1/31/2022	Payroll	28.46		Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5201	STRS	2/15/2022	11 Month Payroll	113.83		Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5201	STRS	2/15/2022	Payroll	28.46		Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5201	STRS	2/28/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5201	STRS	2/28/2022	Payroll	28.46		Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5201	STRS	3/15/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5201	STRS	3/15/2022	Payroll	28.46		Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5201	STRS	3/31/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5201	STRS	3/31/2022	Payroll	28.46		Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5201	STRS	4/15/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5201	STRS	4/15/2022	Payroll	28.46		Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5201	STRS	4/29/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5201	STRS	4/29/2022	Payroll	28.46		Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5201	STRS	5/13/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5201	STRS	5/13/2022	Payroll	28.46		Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5201	STRS	5/31/2022	11 Month Payroll	113.84		Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5201	STRS	5/31/2022	Payroll	28.46		Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5201	STRS	6/10/2022	11 Month Payroll	56.91		Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5201	STRS	6/15/2022	11 Month Payroll	85.38		Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5201	STRS	6/15/2022	Payroll	28.46		Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5201	STRS	6/30/2022	11 Month Payroll	85.38		Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5201	STRS	6/30/2022	Payroll	<u>28.46</u>		Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5205	Medicare	1/14/2022	11 Month Payroll	9.39		Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5205	Medicare	1/14/2022	Payroll	2.41		Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5205	Medicare	1/31/2022	11 Month Payroll	9.40		Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo

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5205	Medicare	1/31/2022 Payroll	2.41	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5205	Medicare	2/15/2022 11 Month Payroll	9.39	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5205	Medicare	2/15/2022 Payroll	2.41	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5205	Medicare	2/28/2022 11 Month Payroll	9.40	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5205	Medicare	2/28/2022 Payroll	2.41	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5205	Medicare	3/15/2022 11 Month Payroll	9.39	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5205	Medicare	3/15/2022 Payroll	2.41	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5205	Medicare	3/31/2022 11 Month Payroll	9.40	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5205	Medicare	3/31/2022 Payroll	2.41	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5205	Medicare	4/15/2022 11 Month Payroll	9.37	Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5205	Medicare	4/15/2022 Payroll	2.41	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5205	Medicare	4/29/2022 11 Month Payroll	9.38	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5205	Medicare	4/29/2022 Payroll	2.41	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5205	Medicare	5/13/2022 11 Month Payroll	9.38	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5205	Medicare	5/13/2022 Payroll	2.41	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5205	Medicare	5/31/2022 11 Month Payroll	9.39	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5205	Medicare	5/31/2022 Payroll	2.41	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5205	Medicare	6/10/2022 11 Month Payroll	4.81	Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5205	Medicare	6/15/2022 11 Month Payroll	6.99	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5205	Medicare	6/15/2022 Payroll	2.41	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5205	Medicare	6/30/2022 11 Month Payroll	6.99	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5205	Medicare	6/30/2022 Payroll	<u>2.41</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5208	SUI Classified	1/14/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5208	SUI Classified	1/14/2022 Payroll	0.84	Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5208	SUI Classified	1/31/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5208	SUI Classified	1/31/2022 Payroll	0.84	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5208	SUI Classified	2/15/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5208	SUI Classified	2/15/2022 Payroll	0.84	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5208	SUI Classified	2/28/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5208	SUI Classified	2/28/2022 Payroll	0.84	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5208	SUI Classified	3/15/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5208	SUI Classified	3/15/2022 Payroll	0.84	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5208	SUI Classified	3/31/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5208	SUI Classified	3/31/2022 Payroll	0.84	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5208	SUI Classified	4/15/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5208	SUI Classified	4/15/2022 Payroll	0.84	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5208	SUI Classified	4/29/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5208	SUI Classified	4/29/2022 Payroll	0.84	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5208	SUI Classified	5/13/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5208	SUI Classified	5/13/2022 Payroll	0.84	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5208	SUI Classified	5/31/2022 11 Month Payroll	3.36	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5208	SUI Classified	5/31/2022 Payroll	0.84	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5208	SUI Classified	6/10/2022 11 Month Payroll	1.67	Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5208	SUI Classified	6/15/2022 11 Month Payroll	2.52	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5208	SUI Classified	6/15/2022 Payroll	0.84	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5208	SUI Classified	6/30/2022 11 Month Payroll	2.52	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5208	SUI Classified	6/30/2022 Payroll	<u>0.84</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5209	Workers Comp	1/14/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 1/14/2022	Pay2122-011422 11 Mo Payroll
5209	Workers Comp	1/14/2022 Payroll	2.35	Group: Payroll; Pay Date: 1/14/2022	Pay2122-011422
5209	Workers Comp	1/31/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 1/31/2022	Pay2122-013122-11Mo
5209	Workers Comp	1/31/2022 Payroll	2.35	Group: Payroll; Pay Date: 1/31/2022	Pay2122-013122
5209	Workers Comp	2/15/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 2/15/2022	Pay2122-021522 11 Mo
5209	Workers Comp	2/15/2022 Payroll	2.35	Group: Payroll; Pay Date: 2/15/2022	Pay2122-021522
5209	Workers Comp	2/28/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 2/28/2022	Pay2122-022822 11 Month
5209	Workers Comp	2/28/2022 Payroll	2.35	Group: Payroll; Pay Date: 2/28/2022	Pay2122-022822
5209	Workers Comp	3/15/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 3/15/2022	Pay2122-031522-11 Mo
5209	Workers Comp	3/15/2022 Payroll	2.35	Group: Payroll; Pay Date: 3/15/2022	Pay2122-031522
5209	Workers Comp	3/31/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 3/31/2022	Pay2122-033122-11Mo
5209	Workers Comp	3/31/2022 Payroll	2.35	Group: Payroll; Pay Date: 3/31/2022	Pay2122-033122
5209	Workers Comp	4/15/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 4/15/2022	Pay2122-041522-11 Mo Pay
5209	Workers Comp	4/15/2022 Payroll	2.35	Group: Payroll; Pay Date: 4/15/2022	Pay2122-041522
5209	Workers Comp	4/29/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 4/29/2022	Pay2122-042922-Pay 11 Mo
5209	Workers Comp	4/29/2022 Payroll	2.35	Group: Payroll; Pay Date: 4/29/2022	Pay2122-042922
5209	Workers Comp	5/13/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 5/13/2022	Pay2122-051322 11 Mo
5209	Workers Comp	5/13/2022 Payroll	2.35	Group: Payroll; Pay Date: 5/13/2022	Pay2122-051322
5209	Workers Comp	5/31/2022 11 Month Payroll	9.42	Group: 11mo Payroll; Pay Date: 5/31/2022	Pay2122-053122-11 Mo Pay
5209	Workers Comp	5/31/2022 Payroll	2.35	Group: Payroll; Pay Date: 5/31/2022	Pay2122-053122
5209	Workers Comp	6/10/2022 11 Month Payroll	4.57	Group: 11mo Payroll; Pay Date: 6/10/2022	Pay2122-061022 Final
5209	Workers Comp	6/15/2022 11 Month Payroll	7.06	Group: 11mo Payroll; Pay Date: 6/15/2022	Pay2122-061522 Payroll 11 Month
5209	Workers Comp	6/15/2022 Payroll	2.35	Group: Payroll; Pay Date: 6/15/2022	Pay2122-061522
5209	Workers Comp	6/30/2022 11 Month Payroll	7.06	Group: 11mo Payroll; Pay Date: 6/30/2022	Pay2122-063022 11 Mo Pay
5209	Workers Comp	6/30/2022 Payroll	<u>2.35</u>	Group: Payroll; Pay Date: 6/30/2022	Pay2122-063022
5322	Other Supplies	6/2/2022 SYNCB/Amazon	25.59	Knights Lab Supplies	API2122-088
5322	Other Supplies	6/23/2022 SYNCB/Amazon	300.93	Knight's Lab Supplies	API2122-095
5322	Other Supplies	6/23/2022 SYNCB/Amazon	<u>317.90</u>	Knights Lab Supplies	API2122-095
5410	Training and Conferences	1/14/2022 American Express	642.60	Hello Literacy Kinder Teacher Training	API2122-048
5410	Training and Conferences	1/14/2022 American Express	306.27	Hotel	API2122-048
5410	Training and Conferences	4/14/2022 American Express	577.12	Hilton Pasadena: S. Anderson	API2122-074
5410	Training and Conferences	4/14/2022 American Express	364.00	Southern CA Kindergarten Conference	API2122-074

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5410	Training and Conferences	4/27/2022	Sharilyn Anderson	165.39	Reimbursement for SCKC Conference 2/25/22-2/26/22	API2122-080
5410	Training and Conferences	6/9/2022	Cardea Services	<u>300.00</u>	Virtual Conference D. Demke	API2122-091
				17,476.09	0.00	
2021-2022 Funds used for expenses 12 MONTH				17,476.09		

**BYLAWS OF THE
HIGH DESERT "PARTNERSHIP IN ACADEMIC EXCELLENCE"
FOUNDATION, INC.**

A California Nonprofit Public Benefit Corporation

ARTICLE I - NAME

Section 1.0 Name.

The name of this Corporation ~~shall be~~ the High Desert "Partnership in Academic Excellence" Foundation, Inc. ("Corporation"). Additionally, the Corporation shall do business as Lewis Center for Educational Research, Academy for Academic Excellence, Norton Science and Language Academy and Lewis Center Foundation.

ARTICLE II - OFFICES

Section 2.0 Principal Offices.

The principal office of the Corporation is at the Lewis Center for Educational Research, 17500 Mana Road, Apple Valley, CA, 92307.

Section 2.1 Change of Address.

The "Board" (as that term is defined in Section 7.0 hereof) hereby is granted full power and authority to change the location of the principal office of the Corporation. Any such change shall be noted by the Secretary in these Bylaws, but shall not be considered an amendment of these Bylaws.

Section 2.2 Other Offices.

The Board may at any time establish branch or subordinate offices at any place.

ARTICLE III - PURPOSES

Section 3.0 Purposes.

The specific purposes of the Corporation are: (i) to promote and support the educational needs of the students, teachers and community members; and (ii) to receive and utilize funds acquired through the solicitation of donations, gifts, and bequests for the purposes for which this

Corporation is formed. ~~The mission of the Lewis Center for Educational Research is to ensure that the schools and programs operated by the Corporation prepare students for success in a global society through data driven innovative and research proven practices in a safe and inclusive culture.~~ In addition, the Corporation may manage, operate, guide, direct and promote public charter schools. In the context of these purposes, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation.

Commented [KR1]: The deleted language is not found in the Articles of Incorporation.

ARTICLE IV CONSTRUCTION AND DEFINITIONS

Section 4.0 Construction and Definitions.

Unless the context states otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, and the plural includes the singular, and the term “person” includes both a legal entity and a natural person.

ARTICLE V DEDICATION OF ASSETS

Section 5.0 Dedication of Assets.

This Corporation’s assets are irrevocably dedicated to public benefit purposes. No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or to any Director or officer of the Corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation, or Corporation that is organized and operated exclusively for charitable purposes and that has established its exempt status under Internal Revenue Code section 501(c)(3) ~~and under California Revenue and Taxation Code Section 23701d.~~ That organization shall be ~~a public education organization serving students in San Bernardino County the Apple Valley Unified School District~~ if it qualifies as a distributee under the provision of this Article.

Commented [KR2]: This language is found in the Articles of Incorporation. If the Corporation would like to revise this language it must amend the Articles. Upon dissolution, the Articles of Incorporation govern the distribution of assets.

ARTICLE VI - MEMBERS

Section 6.0 Members Prohibited.

In accordance with the Articles of Incorporation of the Corporation and with Section 5310 of the California Nonprofit Public Benefit Corporation Law, the Corporation shall have no members within the meaning of Section 5056 of the California Corporations Code ("~~CCCCORP~~"). ~~The Board of Directors may, in its discretion, admit individuals to one or more classes of non-voting members; the class or classes shall have such rights and obligations as the Board of Directors finds appropriate. The Corporation may allow members of the community to serve on its committees, but they will be considered volunteers, not members of the Corporation.~~

Commented [KR3]: Members are a very specific type of entity or individual. Service on a committee would not make someone a member under section 5056. Also, we recommend deletion of reference to non voting members as this language could lead to criticism regarding the identity or authority of nonvoting members (I understand that the Corporation does not have members or nonvoting members.)

Section 6.1 Effect of Prohibition. Pursuant to Section 5310 (b) of the ~~CCCCORP~~, any action that would otherwise require approval by a majority of all members shall only require the approval of the Board.

~~Section 6.2 Other Persons Associated with the Corporation. The Corporation may refer to persons or entities associated with it as "members," even though those persons or entities are not voting members, but no such reference shall constitute anyone a member within the meaning of Section 5056 of the CCCCORP. The President/Chief Executive Officer of the Corporation shall serve in an ex-officio capacity and will not be a voting member of the Corporation.~~

Commented [KR4]: See prior comment. The Bylaws should not refer to any person as a "member." I recommend deletion of the reference to the President/CEO serving in an ex-officio capacity as this suggests that the President/CEO is a nonvoting director and this is not permissible.

ARTICLE VII - BOARD OF DIRECTORS

Section 7.0 Board of Directors.

The Board of Directors ~~for the Lewis Center for Educational Research~~ shall meet at a minimum on a quarterly basis to carry out the overall business oversight of the Corporation. Scheduled meeting dates may be modified or cancelled as determined by the Board.

Commented [KR5]: Due to the reference to multiple dba I recommend the deletion of this language as it could appear that the Board differs for each dba which is not a permissible practice for a single corporation.

Subject to the provisions and limitations of the California Non-Profit Public Benefit Corporation Law and any other applicable laws, and subject to any limitations of the Articles of Incorporation or Bylaws ~~regarding actions that require approval of the members~~, the Corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors (also known as the "Board").

Commented [KR6]: The Corporation does not have members.

Section 7.1 Powers.

~~Without prejudice to the general powers set forth in Section 7.0 of this article, but subject to the same limitations, the Board of Directors shall have the power to: The Board shall perform such duties as are necessary to carry out the purposes of the Corporation as stated in the Articles of Incorporation, these Bylaws, and applicable laws and shall possess only those powers necessary and required to perform such duties.~~

Commented [KR7]: The original language appears to be a limitation on the authority of the Board. The Board has ultimate authority over governance of the Corporation.

~~(A) Specific Powers. The specific powers of the Board include but are not limited to the following:~~

- (1) Select, evaluate, and remove at the pleasure of the Board, the President/CEO and any officers and/or agents of the Corporation; prescribe any powers and duties for

them that are consistent with law, with the Articles of Incorporation and with these Bylaws; and fix their compensation, if any.

- (2) Change the principal office or the principal business office in the State from one location to another; conduct business within or without the State; designate any place within ~~or without the~~ State-County for holding of any ~~members' Board~~ meeting including any annual meeting.
- (3) Borrow money and incur indebtedness for the stated purposes of the Corporation, and cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, or other evidences of debt and securities therefore.
- (4) Approve any MOU or Charter for any charter school the Corporation ~~manages~~operates. In the case of a conflict between the requirements of the MOU or Charter and provisions of the Articles of Incorporation and/or Bylaws, action taken in accordance with such Articles or Bylaws which conflicts with or is inconsistent with the requirements of the MOU or Charter shall be deemed a violation of the MOU or Charter. In the case of such a conflict, the Board of Directors shall take prompt action to revise the Articles or Bylaws to make them consistent with the requirements of the MOU or Charter or seek a material revision to the MOU or Charter to make the Articles, Bylaws, MOU and Charter consistent.

Commented [KR8]: Ed. Code 47604.1 requires that the Corporation meet within the county. Also, I deleted the term "member" as the Corporation does not have members.

Section 7.2 Interested Person.

No persons serving on the Board may be interested persons as defined herein:

- (A) An interested person means either:

any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full-time or part-time employee, independent contractor, or otherwise; or

Commented [KR9]: This language is from the Corporations Code.

any ancestor, descendant, spouse, sibling, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person.

~~(B) The provisions of this paragraph shall not affect the validity or enforceability of any transaction entered into by the Corporation.~~

Commented [KR10]: The validity of a contract entered into with interested Board members could violate the applicable conflict of interest laws.

Section 7.3 Number, Responsibilities and Qualifications of Directors.

- (A) The authorized number of persons to be ~~elected~~appointed as members ("Directors") of the Board of Directors of this Corporation shall be not less than five (5) nor more than nine (9) until changed by an amendment to these Bylaws duly adopted in accordance with Article XV hereof. Up to four (4) Board members may be a parent of a child currently enrolled in the charter schools operated by the Corporation. ~~and no more than 4~~ 44% of

Commented [KR11]: This language is from the charter.

~~whom shall be a parent of students attending any charter school the Corporation manages. Collectively, the Directors shall be known as the Board of Directors (“Board”).~~

Commented [KR12]: This is stated in section 7.0.

Any Director ~~elected~~ appointed to the Board must reside in San Bernardino County and have an interest in education and charter school governance. One Director position with no residence requirement shall be reserved for an individual who brings exceptional skills, background, affiliations, or expertise in an area specific to the LCER mission.

- (B) The chartering authority of any charter school operated by the Corporation ~~may manage~~ shall be entitled to a single representative on the Board of Directors. The chartering authority or its designee, at its discretion, shall appoint the representative, but it will be within the chartering authority’s sole discretion whether or not to appoint such a representative at any time. Any representative appointed by the chartering authority shall serve solely at the chartering authority’s discretion and shall have no limit on the number of consecutive or total terms he or she may serve. The representative shall serve at the pleasure of and be removed only by the action of the chartering authority or designee. The representative may not serve as an officer of the Corporation.

Commented [KR13]: This is the terminology used in Ed. Code 47604.

Section 7.4 Nomination: ~~Election~~ Appointment and Term of Office.

- (A) Any non-interested person may be nominated to be a Director by the method of nomination authorized by the Board in Board Policy or by any other method authorized by law.
- (B) Directors shall be ~~elected~~ appointed by the Board at the annual meeting.
- (C) Directors shall ~~be elected~~ hold office for unless otherwise removed from office in accordance with these Bylaws for to a three (3) years and until a successor director has been designated and qualified. Directors, term and may serve two (2) consecutive three (3) year terms at the pleasure of the Board. A Director may be ~~appointed~~ reappointed after a one-year period off the Board.
- (D) A vacancy occurring in the office of Director may be filled by the Board for the balance of the unexpired term and until a successor has been qualified and elected.
- ~~(E)~~ Terms will be staggered at the discretion of the Board, and in compliance with the ~~CCCCORP~~, including but not limited to section 5220 (a).

~~(F)~~ Eligibility for Board service is contingent upon the successful completion of current fingerprinting and criminal background report and clearance through the Department of Justice and the Federal Bureau of Investigations.

Section 7.5 Resignation and Removal of Directors.

(A) Except as provided in paragraph (C) of this Section 7.5, any Director may resign effective upon giving written notice to the Chairman of the Board, the Secretary, or the Board. The resignation shall be effective when the notice is given unless it specifies a later time for the effectiveness of such resignation. Unless such resignation specifies otherwise, its acceptance by the Corporation shall not be necessary to make it effective.

(B) Any Directors, except for the representative appointed by the chartering authority, may be removed without cause if such removal is approved by the affirmative vote of a majority of the Directors. The representative designated by the chartering authority may be removed without cause by the chartering authority or with the written consent of the chartering authority.

Commented [KR14]: Per the Corporations Code Designated directors can only be removed by the designator.

(C) Except on notice to the CA Attorney General, no Director may resign if Corporation could be left without a duly elected Director or Directors.

Commented [TD15]: How does this work if a minimum of 5 members is required? Would this be a notice of dissolution of the corporation?

Section 7.6 Vacancies on Board.

A vacancy or vacancies on the Board of Directors shall exist on the occurrence of the following:

- (A) The death, resignation, or removal of any Directors,
- (B) An increase in the authorized number of Directors,
- (C) The declaration by resolution of the Board of a vacancy in the office of a Director who has been appointed a conservator and/or declared of unsound mind by an order of a court, convicted of a felony, or finding by final order or judgment of any court to have breached a duty under Article 3 of Chapter 2 of the CCC-CORP or otherwise.

Commented [KR16R15]: This language means that the last director cannot resign. If the charter schools closed and all directors (except one) resigned, the last remaining director could take action to voluntarily dissolve even though the Corporation does not have a minimum number of directors.

Section 7.7 Meetings.

Meetings of the Board shall be held at the principal office of the Corporation unless another place is stated in the notice of the meeting. The Board of Directors may also designate that a meeting be held at any place within the physical boundaries of the county in which that charter school or schools are located. Notwithstanding any other provision in these Bylaws, all meetings of the Board shall be held in compliance with the requirements of the Ralph M. Brown Act as set forth in Section 54950 of the California Government Code. A two-way teleconference location shall be established at each schoolsite and each resource center.

Commented [KR17]: This is required by Ed Code 47604.1.

(A) An annual meeting of the Board shall be scheduled each fiscal year. At the annual meetings, Directors shall be appointed, and officers shall be elected, the Board shall adopt a regular Board meeting schedule, -and any other proper business may be transacted.

(B) The regular Board meetings schedule may be revised as necessary by -of the Board shall be held at such time and place specified by the Board. The Chairman of the Board shall have the authority to reschedule a regular meeting as necessary to establish a quorum of directors.

Commented [KR18]: See above paragraph. The Board should set the regular meeting schedule at the annual Board meeting.

(C) A special meeting of the Board may be called by the Chairman of the Board, ~~or if there is such an officer, or a majority of the Board of Directors, any other officer.~~

Commented [KR19]: This paragraph was revised to ensure compliance with the Brown Act.

(D) Notice of the time and place of special meetings shall be delivered by telephone or electronic communication to each Director ~~or sent by first class mail addressed to each Director at his or her address as it is shown upon the records of the Corporation.~~ Notice of meetings shall be in accordance with the Brown Act.

(E) Notwithstanding anything in this section to the contrary, the ~~President/CEO or Chairman of the Board or a majority of the Board of Directors~~ may call an emergency meeting of the Board, giving at least one hour notice to the media if such a meeting is, in the opinion of the ~~President or~~ Chairman of the Board ~~or a majority of the Board of Directors~~, necessary to deal with an unforeseen emergency condition. An "emergency condition," is as defined by the Brown Act.

Commented [KR20]: See above comment.

~~(E)~~ —

(F) Members of the Board of Directors may participate in teleconference meetings so long as all of the following requirements in the Brown Act are complied with¹:

- a. At a minimum, a quorum of the members of the Board of Directors shall participate in the teleconference meeting from locations within the physical boundaries of the county in which that charter school or schools are located;
- b. All votes taken during a teleconference meeting shall be by roll call;
- c. If the Board of Directors elects to use teleconferencing, it shall post agendas at all teleconference locations with each teleconference location being identified in the notice and agenda of the meeting;
- d. All locations where a member of the Board of Directors participates in a meeting via teleconference must be fully accessible to members of the public and shall be listed on the agenda;²
- e. Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board of Directors directly at each teleconference location; and

¹ Pursuant to Government Code Section 54953, the Corporation may use teleconferencing without complying with the requirements of paragraphs (a), (c), and (d) if the Corporation complies with the requirements of Section 54953(e).

² This means that members of the Board of Directors who choose to utilize their homes or offices as teleconference locations must open these locations to the public and accommodate any members of the public who wish to attend the meeting at that location.

f. Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.³

~~(F) Directors may participate in a meeting through use of conference telephone or similar communications equipment, so long as Brown Act requirements are met.~~

(G) A majority of the ~~authorized Directors then in office~~ number of Directors shall constitute a required quorum for the transaction of business, except to adjourn as hereinafter provided. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a required quorum is present shall be regarded as the act of the Board, subject to the provision of the California Nonprofit Public Benefit Corporation Law, especially those provisions relating to (i) ~~approval of contracts or transactions in which a Director has a direct or indirect material financial interest,~~ (ii) appointment of committees, and (iii) indemnification of Directors.

(H) A majority of the Directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Notice of the adjourned meeting must be given in accordance with the Brown Act.

Section 7.8 Fees and Compensation of Directors.

Directors shall serve without compensation except that they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their regular duties as specified in Section 7.1~~(A)~~.

Section 7.9 Required Vote of Directors.

(A) ~~Every act or decision done or made by a majority of the Directors present at a meeting duly held at which quorum is present is the act of the Board.~~ A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

(B) Notwithstanding paragraph (A) of this Section 7.9, the ~~appointment election~~ or removal of the President/CEO requires the affirmative approval of a majority of the authorized number of Directors.

Commented [KR21]: We recommend this definition as it adjusts based on the number of directors in office. If quorum is defined by reference to the authorized number of directors the Board could be unable to establish quorum if it loses Board members.

Commented [KR22]: GC1090 prevents the Board from entering into contracts where a director has a material financial interest.

Commented [KR23]: This is stated above.

Commented [KR24]: As noted above, if there are any vacancies this standard may be difficult to meet preventing the majority of the Board from taking action.

ARTICLE VIII - OFFICERS

Section 8.0 Officers.

³ The Brown Act prohibits requiring members of the public to provide their names as a condition of attendance at the meeting.

The officers of the Corporation shall be a President/CEO, a Chairman of the Board, a Vice Chairman, a Secretary and a Treasurer, and such other officers with such titles and duties as shall be determined and deemed advisable by the Board. The same person may hold any two or more offices, except that neither the Secretary nor the Treasurer may serve concurrently as President/CEO or the Chairman of the Board (~~CCC-CORP~~ §5213).

(A) The President/CEO shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers as fully described in any applicable employment contract, agreement, or job specification. The President/CEO shall have such other powers and duties as the Board of Directors or the Bylaws may require.

(A) The Chairman of the Board shall preside at all meetings of the Board. The Chairman of the Board is authorized to sign all contracts, notes, conveyances, and other papers, documents, and instruments in writing in the name of the Corporation. The Chairman of the Board has the authority to suspend a Director pending further action by the Board. The Chairman of the Board shall appoint a Board member designee to be a liaison to the Human Resources Department in the area of personnel matters.

(B) The Vice Chairman shall, in the absence of the Chairman or the inability or refusal of the Chairman to act, carry on all duties and powers required by law or conferred by these Bylaws upon the Chairman of the Board.

(C) The Secretary shall keep or cause to be kept the minute book and/or electronic copies of the minutes of the Corporation. The Secretary shall sign in the name of the Corporation, either alone or with one or more other officers, all documents authorized or required to be signed by the Secretary

(D) The Treasurer is the Finance Liaison to the Lewis Center Finance Department.

Section 8.1 Election of Officers.

The officers of the Corporation shall be elected from among the members of the Board at the annual meeting, and each shall serve a one (1) year term at the pleasure of the Board.

The Chairman of the Board may not serve more than two (2) consecutive terms.

Section 8.2 Removal of Officers.

(A) Any officer elected by the Board may be removed from office at any time by the Board by 2/3 vote, with or without cause or prior notice.

Section 8.3 Resignation of Officers.

Any officer may resign at any time by giving written notice to the Corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be

necessary to make it effective. Any such resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

Section 8.4 Vacancies in Office.

- (A) A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointment to such office.
- (B) The Chairman may appoint another Director to fill the vacant officer position, pending election by the Board.

**ARTICLE IX
CONTRACTS WITH DIRECTORS AND OFFICERS**

Section 9.0 Contracts with Directors and Officers.

~~The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest). No Director of this Corporation nor any other corporation, firm, association, or other entity in which one or more of this Corporation's Directors are Directors whom have a material financial interest, shall be interested, directly or indirectly, in the contract or transaction, unless allowed under the provisions of Government Code Section 1090.~~

~~This Section does not apply to a transaction that is part of an educational or charitable program of this Corporation if it (a) is approved or authorized by the Corporation in good faith and without unjustified favoritism and (b) results in a benefit to one or more Directors or their families because they are in the class of persons intended to be benefited by the educational or charitable program of this Corporation.~~

**ARTICLE X
INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES,
AND OTHER AGENTS**

Section 10.0 Right of Indemnity.

To the fullest extent permitted by law, this Corporation shall indemnify its Directors, officers, employees, and other persons described in Section 5238 of the ~~CCCCORP~~, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that

term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses" as used in this bylaw shall have the same meaning as in Section 5238 of the [CCCCORP](#).

Section 10.1 Approval of Indemnity.

On written request to the Board by any person seeking indemnification under Section 5238 (b) or Section 5238 (c) of the California Corporations Code, the Board shall promptly determine under Section 5238 (e) of the California Code whether the applicable standard of conduct set forth in Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board shall authorize indemnification.

Section 10.2 Advance of Expenses.

Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in Section 5238 of the [CCCCORP](#) prior to the final disposition of such proceeding, upon receipt of an undertaking by or on behalf of the Director, officer, or employee to repay such amount unless it shall be determined ultimately that the Director, officer, or employee is entitled to be indemnified.

Section 10.3 Insurance.

The Corporation may purchase and maintain insurance on behalf of any Director, officer, or employee of the Corporation against any liability asserted against or incurred by the Director, officer, or employee in such capacity or arising out of the Director's officer's, or employee's status as such, whether or not the Corporation would have the power to indemnify the Director, officer, or employee against such liability under the provisions of Section 5238 of the [CCCCORP](#), except as provided in subdivision (I) of Section 5238 of the [CCCCORP](#).

ARTICLE XI STANDING COMMITTEES

Section 11.0 Authority of Committees.

~~The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees of the Board, each consisting of two or more Directors and no one who is not a Director, to serve at the pleasure of the Board. Appointments to committees of the Board of Directors shall be by majority vote of the Directors then in office. The Board of Directors may appoint one or more Directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board of Directors' resolution, except that no committee may vote on any of the following matters: Standing Committees, not having and exercising the authority of the Board in the management of the Corporation, may be designated if approved by a majority of the~~

~~Directors present at a meeting at which a quorum is present. The Board may delegate some of its rights and duties to the committees other than the right to vote on any of the following matters:~~

- (A) the election of a Director, the filling of a vacancy on the Board, or for the election of any officer; or
- (B) the disposition of all or substantially all of the assets of the Corporation; or
- (C) a merger; or
- (D) a voluntary dissolution of the Corporation; or
- (E) amendments to the Corporation's Articles of Incorporation or Bylaws.

Unless the Board passes a resolution delegating its authority on certain matters to a committee of the Board, the committee is ~~an advisory-recommending~~ body only.

Section 11.1 Duties of the Chairman of the Board Regarding ~~Standing~~ Committees.

The Chairman of the Board shall appoint the committee chairman of any committee formed pursuant to this Article XI of the Bylaws.

The Chairman of the Board shall appoint the members of any committee formed pursuant to this Article XI of the Bylaws, with the exception that he or she shall be limited to appointing only three LCER Board members (in addition to the Chairman) to serve on the Lewis Center Foundation.

The Chairman of the Board may remove any committee members and/or chairman whenever in his or her judgment such removal serves the best interest of the Corporation.

Section 11.2 Term of Office.

Each member of a committee shall continue as such until his or her successor is appointed, unless (i) the committee sooner shall have been terminated, (ii) such member sooner shall have been removed from such committee, or (iii) such member shall have ceased to be a member of the Board.

ARTICLE XII INSPECTION RIGHTS

Section 12. Director's Right to Inspect.

Every Director shall have the right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each subsidiary as

Commented [KR25]: The deleted language described advisory committees. Advisory committees may not be delegated any authority of the Board (advisory committees may include non-Board members).

permitted by California and federal law. The inspection may be made in person or by the Director's agent or attorney. The right of inspection includes the right to copy and make extracts of documents as permitted by California and federal law. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law pertaining to access to books, records, and documents.

~~Section 12.1 Accounting Records and Minutes:~~

~~On written demand on the Corporation, any member may inspect, copy, and make extracts of the accounting books and records and the minutes of the proceedings of the members, the Board of Directors, and committees of the Board of Directors at any reasonable time for a purpose reasonably related to the member's interest as a member. Any such inspection and copying may be made in person or by the member's agent or attorney. This right of inspection extends to the records of any subsidiary of the Corporation.~~

Commented [KR26]: These rights are covered by Section 12.

Section 12.12. Maintenance and Inspection of Articles and Bylaws.

This Corporation shall keep at its principal California office the original or a copy of the Articles of Incorporation and Bylaws, as amended to the current date, which shall be open to inspection by the members at all reasonable times during office hours. ~~If the Corporation has no business office in California, the Secretary shall, on the written request of any member, furnish to that member a copy of the Articles of Incorporation and Bylaws, as amended to the current date.~~

**ARTICLE XIII
RECORDS AND REPORTS**

Section 13.0 Minute Record Book.

The Corporation shall keep or cause to be kept ~~a minute book which shall contain~~ the following records:

- (A) The record of all meetings of the Board including ~~date, place, those attending and the proceedings thereof, a copy of the notice of the meeting and when and how given, written waivers of notice of meeting, written consents to holding meeting, written approvals of minutes of meeting, and unanimous written consents to action of the Board without a meeting~~ the agenda, packet, and minutes, and similarly as to meetings of committees of the Board established pursuant to the Bylaws, ~~and as to meetings or written consents of the incorporator or incorporators of the Corporation prior to the appointment of the initial Directors.~~
- (B) A copy of the Articles of Incorporation and all amendments thereof and a copy of all certificates filed with the Secretary of State.
- (C) A copy of the Bylaws as amended, duly certified by the Secretary.

~~(C)~~(D) Policies and resolutions adopted by the Board.

Section 13.1 Annual Financial Report.

- (A) The Board shall cause a ~~n annual~~financial report to be sent to each Director within 180 days after the end of the Corporation's fiscal year. That report shall contain the following information, in appropriate detail, of the fiscal year:
- (1) The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year.
 - (2) The principal changes in assets and liabilities, including trust funds.
 - (3) The revenue or receipts of the Corporation both unrestricted and restricted to particular purposes.
 - (4) The expenses or disbursements of the Corporation for both general and restricted purposes; and
 - (5) Any information required under these Bylaws.
- (B) If the income statements and balance sheets referred to in this section have not been audited, they shall be accompanied by the report of any independent accountants engaged by the Corporation or the certificate of an authorized officer of the Corporation that such financial statements were prepared without audit from the books and records of the Corporation.
- (C) This requirement of an annual report shall not apply if the Corporation receives less than \$25,000 in gross receipts during the fiscal year, provided, however, that the information specified above for inclusion in an annual report must be furnished annually to all Directors.

Section 13.2 ~~Report of Transactions and Indemnifications.~~

~~As part of the annual report to all Directors, or as a separate document if no annual report is issued, the Corporation shall annually prepare and mail or deliver to each Director a statement of any transaction or indemnification of the following kind within 180 days after the end of the Corporation's fiscal year:~~

- ~~(A) Any covered transaction during the previous fiscal year involving more than fifty thousand dollars (\$50,000), or which was one of a number of covered transactions in which the same "interested person" had a direct or indirect material financial interest, and~~

~~which transactions in the aggregate involved more than fifty thousand dollars (\$50,000). For this purpose, an "interested person" is either of the following:~~

- ~~(1) Any Director or officer of the Corporation, its parent, or subsidiary (but mere common Directorship shall not be considered such an interest); or~~
- ~~(2) Any holder of more than ten (10) percent of the voting power of the Corporation, its parent, or its subsidiary.~~

~~The statement shall include a brief description of the transaction, the names of interested persons involved, their relationship to the Corporation, the nature of their interest in the transaction and, if practicable, the amount of that interest, provided that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated.~~

~~(B)(A) Any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or Director of the Corporation, unless that indemnification has already been approved by the Directors under Section 5238 of the CCC.~~

Section 13.3 Audit Financial Statements.

The financial books and records of the Corporation shall be audited annually, at the end of the fiscal year, by an independent auditor assigned by the Board, in connection with the rendering of the annual report ~~required by Section 901 of this Article~~. The Independent Audit Report ~~is~~ to be prepared in accordance with Generally Accepted Auditing Standards, -GAAS-. In addition, the financial books and records of the Corporation shall be audited upon the resignation of the Chief Financial Officer of the Corporation and at any other time as the Board may direct.

ARTICLE XIV GENERAL PROVISIONS

Section 14.0 Checks, Drafts, Evidences of Indebtedness, and Deposits.

All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness, issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the Board. All funds of the Corporation shall be deposited in a timely manner to the credit of the Corporation in such banks, trust companies, or other depositories as the Board may direct.

Section 14.1 Contracts.

The Board, except as otherwise provided in these Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances; and, unless so authorized or ratified by the Board or within the agency power of an officer, no officer, agent

Commented [TD27]: This is not allowed, so is it necessary to include?

Commented [KR28R27]: This section can be deleted. This requirement is found in the Corporations Code and as a result, applies by default. As you note a transaction in which a director has a material financial interest may violate the applicable conflict of interest laws so there may be nothing to report. Indemnification (see last paragraph) is allowed, but as noted above, the reporting requirement applies regardless of whether this provision is included in the Bylaws as this requirement is from the Corp. Code.

or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount.

Section 14.2 Representation of Shares of Other Corporations.

The President/CEO, Chairman of the Board, the Vice Chairman, or any other person authorized by resolution of the Board, is authorized to vote on behalf of the Corporation any and all shares of any Corporation or Corporations, foreign or domestic, standing in the name of the Corporation. This authority to such person to vote or represent on behalf of the Corporation any and all shares held by the Corporation in any other Corporation or Corporations may be exercised by any such person in person or by any person authorized to do so by duly executed proxy.

Section 14.3 Construction and Definitions.

Unless the context requires otherwise, the general provisions, rules of construction and definition in the CCCCORP shall govern the construction of the Bylaws. Without limiting the generality of this provision, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both a Corporation and a natural person.

Section 14.4 ~~Self-Dealing~~Conflicts of Interest.

~~In the exercise of voting right by Directors, no Director shall vote on any issue, motion or resolution which directly or indirectly inures to his or her benefit or detriment financially. No Director of this Corporation nor any other corporation, firm, association, or other entity in which one or more of this Corporation's Directors are Directors have a material financial interest, shall be interested, directly or indirectly, in the contract or transaction, unless otherwise allowed under the provisions of Government Code Section 1090. In the case of a matter to be voted on, which is not a contractual arrangement with a Board member, but a Board member has a financial interest, the non-interested members of the Board may take action as long as the provisions of the Political Reform Act are followed, namely 1) the interested board member discloses the financial interest at the public meeting; 2) the interested Board member recuses him or herself from the discussion and action and leaves the room during the discussion; and 3) such disclosure and recusal is reflected in the minutes of the meeting. The Corporation shall comply with all applicable conflict of interest laws, including, but not limited to Government Code section 1090 and the Political Reform Act.~~

Commented [KR29]: The deleted language various conflict of interest laws and does not clearly reflect the restrictions on Board members when financially interested in a contract or transaction before the Board.

Section 14.5 Gifts and Donations.

The Board may accept on behalf of the Corporation any contributions, gifts, bequests, or devises for the general purpose or for any special purpose of the Corporation that do not violate the Corporation's Articles of Incorporation.

Section 14.6 Bonding.

All employees handling funds shall be properly bonded.

**ARTICLE XV
AMENDMENTS**

Section 15.0 Amendment of Bylaws.

The amendment of Bylaws requires the approval of seventy percent (70%) vote of the Board. If any provision of these Bylaws requires the vote of a larger proportion of the Board than is otherwise required by law, that provision may not be altered, amended, or repealed except by that greater vote. The Corporation shall provide written notice no less than three weeks prior to consideration of any proposed revisions to these Bylaws to the chartering authority~~tyzer~~ of any charter school the Corporation may ~~manage~~operate. Should the chartering authority~~tyzer~~ or designee consider the proposed revision(s) to be a material revision to the Charter School's governance structure or Charter, the Corporation may not formally adopt such revision(s) unless and until the revision(s) is first approved through the process set forth in Education Code Section 47607 for material revision to the Charter.

Section 15.1 Amendment of Articles of Incorporation.

The amendment of Articles of Incorporation is provided for by California state law and requires the approval of not less than two-thirds majority of the Board and the filing of a Certificate of Amendment in the Office of the Secretary of State. The Corporation shall provide written notice no less than three weeks prior to consideration of any proposed revisions to Articles of Incorporation to the chartering authority~~tyzer~~ of any charter school the Corporation may ~~manage~~operate. Should the chartering authority~~tyzer~~ or designee consider the proposed revision(s) to be a material revision to the Charter School's governance structure or Charter, the Corporation may not formally adopt such revision(s) unless and until the revision(s) is first approved through the process set forth in Education Code Section 47607 for material revision to the Charter.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that:

1. I am the duly elected and acting Secretary of the High Desert "Partnership in Academic Excellence" Foundation, Inc., a California nonprofit public benefit corporation ("Corporation"); and

2. that the foregoing Bylaws to which this certificate is attached, comprising 15 pages, constitute the Bylaws of such Corporation as duly approved and adopted by the Board of Directors of this Corporation at a meeting duly held on ~~October 15, 2018~~ October 17, 2022, pending approval through the process set forth in Education Code Section 47607 for material revision to the Charter.

IN WITNESS WHEREOF, I have hereunto subscribed my name this _____ day of _____, 20_____.

Secretary

[4892-7309-6242, v. 3](#)

Lewis Center for Educational Research

BP 1312.4 COMMUNITY RELATIONS Title IX Sexual Harassment Policy and Grievance Procedures

Adopted: October 17, 2022

Revised:

The grievance procedures described in this policy shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a Lewis Center for Educational Research (“LCER”) employee or student, while in an education program or activity in which an LCER school exercises substantial control over the context and respondent, was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, 106.44)

1. An LCER employee conditioning the provision of an LCER aid, benefit, or service on a person's participation in unwelcome sexual conduct.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to LCER’s education program or activity.
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291.

All other sexual harassment complaints shall be investigated and responded to pursuant to BP 4319.11 Personnel Unlawful Harassment, Discrimination, and Retaliation or BP 1312.3 Community Relations Uniform Complaint Policy and Procedures. The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by **LCER's Title IX Coordinator (“Coordinator”)** or designee:

Stacy Newman
Director of Human Resources
Building M, 17500 Mana Road, Apple Valley, CA 92307
760/946-5414 extension 220, snewman@lcer.org

Because the complainant has a right to pursue a complaint under BP 4319.11 or BP 1312.3 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Coordinator shall ensure that all requirements and timelines for BP 4319.11 or BP 1312.3 are concurrently met while implementing the Title IX procedure.

Reporting Allegations/Filing a Formal Complaint

A report of sexual harassment shall be submitted directly to or forwarded to the Coordinator using the contact information listed above or to the employee's direct supervisor or other LCER administrator, who shall forward the report to the Coordinator within one day of receiving the report.

Upon receiving such a report, the Coordinator shall inform the complainant of the process for filing a formal complaint.

A formal complaint, with the complainant's physical or digital signature, may be filed with the Coordinator in person, by mail, by email, or by any other method authorized by LCER. (34 CFR 106.30)

Even if the alleged victim chooses not to file a formal complaint, the Coordinator may file a formal complaint in situations in which a safety threat exists or in other situations as permitted under the Title IX regulations, including as part of the LCER's obligation to not be deliberately indifferent to known allegations of sexual

harassment. In such cases, the alleged victim is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

The Coordinator, investigator, decision-maker, or a facilitator of an informal resolution process does not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent, and that such persons receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be non-disciplinary, non-punitive, and do not unreasonably burden the other party, including measures designed to protect the safety of all parties or LCER's educational environment or to deter sexual harassment. Such measures may include, but are not limited to, counseling, extensions of deadlines, modifications of work schedules, mutual restrictions on contact, changes in work locations, leaves of absence, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44) The Coordinator shall consider the complainant's wishes with respect to supportive measures.

LCER shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair LCER's ability to provide the supportive measures (34 CFR 106.30).

Emergency Removal

If an LCER employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

If the respondent is a student, LCER may, on an emergency basis, remove the student from LCER's education program or activity, provided that LCER conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

Dismissal of Complaint

The Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Coordinator shall also dismiss any complaint that did not occur in the LCER's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies LCER in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer employed by LCER, or sufficient circumstances prevent LCER from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Coordinator shall promptly, and simultaneously to the parties, send written notice of the dismissal and the reasons for the dismissal and shall inform them of their right to appeal the dismissal of a formal complaint or any allegation in the complaint in accordance with the appeal procedures described in the section "Appeals" below. (34 CFR 106.45)

If a complaint is dismissed on the grounds that the alleged conduct does not constitute sexual harassment as defined in 34 CFR 106.30, the conduct may still be addressed pursuant to BP 4319.11, BP BP 1312.3 or other LCER policy as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, LCER may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. LCER shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

LCER may facilitate an informal resolution process provided that LCER: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process.

Formal Complaint Process

If a formal complaint is filed, the Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. LCER's complaint process, including any informal resolution process.
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.
3. If, during the course of the investigation, LCER investigates allegations about the complainant or respondent that are not included in the initial notice, the Coordinator shall provide notice of the additional allegations to the parties.
4. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process.
5. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence.
6. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the Coordinator.

Investigation Procedures

During the investigation process, LCER shall: (34 CFR 106.45)

1. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.

2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney.
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although LCER may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties.
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate.
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence that is directly related to the allegations raised in the complaint, and provide the parties at least 10 calendar days to submit a written response for the investigator to consider prior to the completion of the investigative report.
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness.
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 calendar days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. (34 CFR 106.45)

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

Written Decision

The LCER President/Chief Executive Officer (“CEO”) or designee shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

After the investigative report has been sent to the parties, but before reaching a determination regarding responsibility, the decision-maker shall afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

The written decision shall be issued within 45 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

In making this determination, LCER shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30.
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if LCER includes hearings as part of the grievance process.
3. Findings of fact supporting the determination.
4. Conclusions regarding the application of LCER's code of conduct to the facts.
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, disciplinary sanctions LCER imposes on the respondent, and whether remedies designed to restore or preserve equal access to LCER's educational program or activity will be provided by LCER to the complainant as required by law.
6. LCER's procedures and permissible bases for the complainant and respondent to appeal.

Appeals

Either party may appeal LCER's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, LCER shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties.
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Coordinator.
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
4. Issue a written decision describing the result of the appeal and the rationale for the result.
5. Provide the written decision simultaneously to both parties.

An appeal must be filed in writing within 10 calendar days of receiving the determination, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights within 180 calendar days of the date of the most recently alleged misconduct.

The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.

Remedies

When a determination of responsibility for sexual harassment has been made against the respondent, LCER shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be non-disciplinary or non-punitive and need not avoid burdening the respondent. (34 CFR 106.45)

Disciplinary Actions

LCER shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the section "Supportive Measures," until the complaint procedure has been completed and a determination of responsibility has been made. (34 CFR 106.44)

When an employee is found to have committed sexual harassment or retaliation, LCER shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and LCER policy and procedures.

Record-Keeping

The CEO or designee shall maintain, for a period of seven years: (34 CFR 106.45)

1. A record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, and any appeal or informal resolution and the results therefrom.
2. A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including LCER's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances.
3. All materials used to train the Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. LCER shall make such training materials publicly available on its web site, or if LCER does not maintain a web site, available upon request by members of the public.

TITLE IX SEXUAL HARASSMENT COMPLAINT FORM

Your Name: _____ Date: _____

Date of alleged incident(s): _____

Name of person(s) you have the complaint against: _____

List any witnesses that were present:

Where did the incident(s) occur? _____

Please describe the events or conduct that are the basis of your complaint by providing as much factual detail as possible (i.e. specific statements; what, if any, physical contact was involved; any verbal statements; what did you do to avoid the situation, etc.) Attach additional pages, if needed:

I hereby authorize LCER to disclose the information I have provided as it finds necessary in pursuing its investigation. I hereby certify that the information I have provided in this complaint is true and correct and complete to the best of my knowledge and belief. I further understand that providing false information in this regard could result in disciplinary action up to and include termination.

Signature of Complainant

Date

Print Name

To be completed by LCER:

Received by: _____

Date

Follow up meeting with Complainant held on: _____

Lewis Center for Educational Research

**BP 3500: BUSINESS AND NON-INSTRUCTIONAL OPERATIONS
HEALTH AND SAFETY POLICY FOR COVID-19**

Adopted: July 16, 2020

Revised: ~~September 13, 2021~~, October 17, 2022

It is the policy of the Lewis Center for Educational Research (“LCER”) to take all reasonable measures to prevent the spread of the novel coronavirus disease (“COVID-19”) among students, ~~staff~~employees and visitors at all of its campuses. In accordance with this Health and Safety Policy for COVID-19 (“~~P~~policy”), ~~the LCER~~LCER temporarily implements health and safety measures to mitigate the spread of COVID-19. This ~~Policy~~policy recognizes that these measures are each designed to provide some protection against COVID-19. While there may be times when one measure may not be feasible, implementing the other measures can make up for the absence of another. This ~~P~~Policy includes both mandatory measures (using terms “shall” or “will”) as well as recommended measures intended to guide decisions in light of practical limitations.

This Policy is based on guidance provided by the Centers for Disease Control (“CDC”), the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), California Division of Occupational Safety and Health (Cal/OSHA), San Bernardino County Department of Public Health (“SBCDPH”) and several county public health officials. The Governor and each county public health official is vested with the authority to impose health and safety standards, which may vary by locality in response to different local conditions. In collaboration with the county health officer, or ~~designated staff~~designee, who are best positioned to monitor and provide advice on local conditions, each LCER school must individually determine whether more or less stringent measures are necessary to align with the applicable public health order.

~~The LCER offers short and long term independent study as an alternative to in-person instruction. Independent study will be available for students who are required to quarantine or isolate due to being infected with COVID-19 or being a close contact exposure to a positive COVID-19 case, medically fragile, or would be put at risk by an in-person instructional model. For example, students with a health condition, students with family members with a health condition, students who cohabitate or regularly interact with high risk individuals, or are otherwise identified as “at risk” by the parents or guardians are students whose circumstances otherwise merit independent study.~~

~~1. Limited Campus Access:~~

- ~~• The LCER will limit nonessential visitors, volunteers, and activities involving external groups or organizations, particularly if there is moderate to high COVID-19 communicating transmission.~~
- ~~• The LCER will limit the number of students and staff with whom they come into contact.~~
- ~~• The LCER will exclude from the campus any staff member, student, parent, caregiver or visitor who refused to follow this health and safety policy.~~
- ~~• Students excluded from campus because they are required to quarantine or isolate due to being infected with COVID-19 or being a close contact exposure to a positive COVID-19 case shall be provided with short term independent study opportunities to support academic success to the greatest extent possible during exclusion.~~
- ~~• Students and staff who are well but who have a household member that has been diagnosed with COVID-19 are directed to notify the teacher or supervisor, respectively, and the LCER will work with them to ensure that CDC recommended precautions are followed.~~

- ~~If allowed on campus, any community groups, vendors and other third party users of campus facilities shall be subject to applicable health and safety plans and restrictions.~~
- ~~The LCER will minimize close contact, to the greatest extent possible, between students, staff, families, and the broader community at arrival and departure through one or more of the following methods:~~
 - ~~Designate routes for entry and exit, using as many entrances and exits as can be supervised appropriately to decrease crowding at entry and exit points.~~
 - ~~Instruct drivers to remain in the vehicle, to the extent possible, when dropping off or picking up students. When in-person drop off or pick up is needed, only a single parent or caregiver should enter the facility to pick up or drop off the child.~~
 - ~~Require adults entering campus for in-person pick up or drop off to wear a face covering.~~
 - ~~Provide supervision to disperse student gatherings during school arrival and departure.~~
 - ~~Minimize contact at school between students, staff, families and the community at the beginning and end of the school day.~~
 - ~~Stagger arrival and drop off times and locations as consistently as practicable as to minimize scheduling challenges for families.~~
 - ~~Designate routes for entry and exit, using as many entrances as feasible.~~
 - ~~Advise at home health screenings of students and staff before arrival at school (see Section 2).~~
- ~~In the event that LCER campuses do not offer in-person instruction, all employees will be allowed to work on campus, where feasible, and where consistent with this policy, public health guidance, and applicable law.~~

1. Wellness Checks and Temperature/Health Screenings:

- Home Screening (Employees, Students and Volunteers). Employees, students and volunteers should screen/be screened for COVID-19 symptoms before leaving the house for school. LCER will provide employees/families with a list of the following potential COVID-19 symptoms and shall confirm that they have not experienced any of the symptoms in the prior 24 hours:
-
- COVID-19 Symptoms. Currently, the CDC has identified the following as potential symptoms of COVID-19:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea, ~~or vomiting or diarrhea~~
 - Diarrhea
- At home wellness checks administered under this Policy shall:
- Confirm that the subject has not experienced COVID-19 symptoms in the prior 24 hours, or potentially been exposed to COVID-19, by asking the following questions: Any employee/student/volunteer with COVID-19 symptoms, should isolate at home pursuant to CDPH guidance, and should not return for in-person work/instruction until they have met CDPH criteria to return to school as described in Section three (3) below.
- If symptoms are secondary to an underlying condition (i.e., allergies or asthma) and have not worsened, then the employee/student/volunteer may report to school and follow hygiene practices.

- ~~Have you had any one or more of these symptoms today or within the past 24 hours? Are these symptoms new or not explained by another reason?~~
 - ~~Fever or chills~~
 - ~~Cough~~
 - ~~Shortness of breath or difficulty breathing~~
 - ~~Fatigue~~
 - ~~Muscle or body aches~~
 - ~~Headache~~
 - ~~New loss of taste or smell~~
 - ~~Sore throat~~
 - ~~Congestion or runny nose~~
 - ~~Nausea, vomiting or diarrhea~~
 - ~~Do you live in the same household with, or have you had close contact with, someone who in the past 14 days has been in isolation for COVID-19 or had a test confirming they have the virus? Close contact means being within six feet of someone, who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, even if they were wearing a mask while they were around someone with COVID-19.~~
- ~~Home Screening (Students). Parents shall be instructed to screen the student before leaving the house for school. The LCER will provide all families with a list of COVID-19 symptoms. Before leaving the house, a parent should confirm that the student has a temperature below 100.4 degrees Fahrenheit and does not exhibit any other COVID-19 symptoms:~~
 - ~~Any student who has a fever or other COVID-19 symptoms must stay home from School and should seek COVID-19 testing. Symptomatic students should isolate and quarantine pursuant to CDPH and SBCDPH guidance, and shall not return for in-person instruction until they have met CDPH criteria to return to school for those with symptoms which generally last for at least 10 days after onset of symptoms, 24 hours since they were fever free without the use of fever reducing medication, and after symptoms have improved.~~
 - ~~If a student with potential COVID-19 symptoms tests negative, the student may return 24 hours after their fever has passed without the use of fever reducing medication and symptoms have improved. Symptomatic students may alternatively return after such period as required by local health orders or directives, or if a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition.~~
- ~~Home Screening (Staff). All staff who report to work (in-person) are required to perform a self-administered wellness check for COVID-19 symptoms before leaving home for work. The LCER will provide all staff with a list of COVID-19 symptoms. Active symptom screening shall be conducted at the worksite if required by a local order.~~
 - ~~Any staff member who has a fever of 100.4 degrees Fahrenheit or higher and/or any of the COVID symptoms is directed to notify the supervisor and stay home from work and await further instructions. Symptomatic staff members should isolate and quarantine pursuant to CDPH and SBCDPH guidance, and shall not return for in-person work until they have met CDPH criteria to return to work for those with symptoms which generally last for at least 10 days after the onset of symptoms, 24 hours since they were fever free without the use of fever reducing medication, and after symptoms have improved.~~
 - ~~If a staff member with potential COVID-19 symptoms tests negative, the staff member may return 24 hours after their fever has passed without the use of fever reducing medication and symptoms have improved.~~
 - ~~If symptoms are secondary to an underlying condition (i.e., allergies or asthma) and have not worsened, then the staff member can report to work and follow hygiene practices.~~

- ~~Campus Screening (Visitors). Each visitor to the school site shall be screened for COVID-19 symptoms before entering the school site.~~
- To prevent stigma and discrimination, health screenings should be kept as private as possible to maintain the confidentiality of the individuals. Race, nationality and country of origin ~~should shall~~ never be used as a basis for particularized health screening.
- ~~Any student, employee or volunteer who develops any COVID-19 signs or symptoms should stay home, unless and until all conditions have been met pursuant to CDPH and local guidance.~~

20.2. COVID-19 Testing and Reporting:

- ~~Consistent with CDPH and CalOSHA Guidance, the LCERLCER will implement offers surveillance-free on-site rapid COVID-19 antigen testing of staff employees and students, as directed by the San Bernardino County Department of Public Education (“SBCDPH”) and the following standards.~~
- ~~Surveillance testing is either 1) in response to an outbreak at a school site, and/or 2) on a staff-wide basis when instructed by SBCDPH based upon local disease trends.~~
 - ~~In response to an outbreak, only one (1) test per symptomatic person or close contact is required. A repeat test may be necessary if the initial test is positive or if symptoms later develop.~~
- ~~Additional levels of COVID-19 testing may be implemented in response to local disease trends, an outbreak, as determined by the SBCDPH or CDPH, where required by Cal/OSHA regulations, or where otherwise required by law or public health guidance.~~
 - ~~The LCER can cause tests to be provided at any one of its campuses, or have staff and students get tested at any local testing site or by their health insurance provider, which must cover the cost.~~
 - ~~If County provided testing is not available, then private labs and health insurance providers may be used, and the cost of testing must be covered by the health insurance provider under an emergency state regulation.~~
- ~~The LCERLCER’s liaison must be made aware of the test results and report those results to SBCDPH as required by law.~~
- ~~Staff Employees or students who refuse to take a test or to report the test results to the LCERLCER will may not be allowed to return to in-person instruction or otherwise enter the LCERLCER campus. Both the testing and the reporting are may be required under applicable public health guidance and legal authority.~~
- ~~The LCERLCER does not retaliate against an employee or student for disclosure of a positive test, diagnosis or order to self-quarantine or isolate. Any employee or student who believes that the LCERLCER has violated this Policy may file a complaint under the LCERLCER’s Uniform Complaint Procedures.~~
- ~~The LCERLCER must maintain confidentiality of test results, other than reporting the results to SBCDPH as required by law. All medical information about any employee must be stored separately from the employee’s personnel file in order to limit access to this confidential information. The LCERLCER must have a separate confidential medical file for each employee where the LCERLCER stores employee medical information. Medical information includes COVID-19 test results, an employee’s statement via any symptom screening that they have symptoms or COVID-19, medical certifications showing an employee needs time off due to COVID-19, etc. For students, the LCER will take similar precautions to safeguard the students’ privacy and confidentiality, consistent with FERPA and all relevant legal requirements.~~
- ~~Students and family members are strongly encouraged to be tested for COVID-19 before returning to the school facility and monthly while receiving in-person instruction.~~
- In the event of a positive test result of a student or family member:
 - ~~The LCER requires that parents/guardians notify school administration or~~

- ~~supervisor~~health office immediately if the student tested positive for COVID-19.
- LCER requires that employees notify the human resources office immediately if the employee tested positive for COVID-19. ~~or if one of the household members or non-household close contacts tested positive for COVID-19.~~
- Upon receiving notification that ~~staff~~an employee or a student has tested positive for COVID-19 ~~or been in close contact with a COVID-19 case,~~ the LCER will take actions as required and set forth in Section three (3) 4 below.

21.3. Response to Suspected or Confirmed Cases and Close Contacts:

Suspected COVID-19 Case:

- In the event of a suspected COVID-19 case(s), LCER will follow CDPH and CalOSHA Guidance including implementation of the following practices:
 - All individuals with COVID-19 symptoms, regardless of vaccination status or previous infections, should self-isolate as soon as possible to determine infectious status and should not return to campus while awaiting test results. If not tested, they should continue isolating for 10 days after the day of symptom onset. They should follow the CDPH recommendations for retesting and/or isolating. If test is positive, they shall isolate and follow CDPH recommendations, described in Section three (3) below, for retesting and/or isolating if results are positive.
 - If the results are negative, they may return to campus when symptoms are improving and 24 hours have passed since resolution of fever without the use of fever-reducing medications.
 - ~~In the event of notice of potential exposure,² the LCER will take the following actions within one~~
 - (0) ~~business day of the notice of potential exposure:~~
 - ~~Provide a written notice to all employees who were on the premises in the same worksite³ as the qualifying individual⁴ within the infectious period⁵ that they may have been exposed to COVID-19.⁶~~
 - ~~Provide all employees who may have been exposed, if any, with information regarding COVID-19 related benefits to which employees may be entitled under applicable federal, state, or local laws.~~
 - ~~Information regarding COVID-19 related benefits includes, but is not limited to, workers' compensation, and options for exposed employees, including COVID-19 related leave, LCER sick leave, state mandated leave, supplemental sick leave, as well as anti-retaliation and antidiscrimination protections applicable to employees.~~
 - ~~Records of the above notices shall be retained for a minimum of three (3) years.~~
 - ~~In the event of a suspected COVID-19 case(s):~~
 - ~~The LCER will identify isolation rooms and/or outdoor areas to separate anyone who exhibits COVID-19 symptoms.~~
 - Any s~~Students or staff~~employees exhibiting symptoms should immediately be required to wait in a separate isolation area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, call 9-1-1 without delay.
 - If symptoms are secondary to an underlying condition (i.e., allergies or asthma) and have not worsened, then the employee/student may remain at school and follow hygiene practices.
 - ~~Confirmed COVID-19 Case:~~
 - In the event of one or more confirmed COVID-19 case(s), in addition to the steps required in response to a notice of potential exposure, the LCER will follow the CDPH and CalOSHA Guidance COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year, including implementation of the following practices:

- Isolation period for positive cases: Employees/students diagnosed with COVID-19, regardless of vaccination status or previous infection must stay home for at least five (5) days after start of symptoms (or after date of first positive test if no symptoms).
 - Isolation can end after day five (5) if symptoms are not present or are resolving and a they test negative (antigen test preferred) on or after day five (5) or later.
 - If unable to test, choosing not to test, or testing positive on day five (5) or later, isolation can end after day 10 if fever-free for 24 hours without the use of fever-reducing medications.
 - If fever is present, isolation should be continued until 24 hours after fever resolves. If symptoms, other than fever, or not resolving, continue isolation until symptoms are resolving or until after day 10.
 - Infected persons should wear a well-fitted mask around others for a total of 10 days, especially in indoor settings.
- Notification procedures: In the event of notice of potential exposure, LCER will take the following actions within one (1) business day of the notice of potential exposure:
 - Provide a written notice to all employees who were on the premises in the same worksite as the positive case within the infectious period that they may have been exposed to COVID-19.
 - Provide all employees who may have been exposed, if any, with information regarding COVID-19-related benefits to which employees may be entitled to under applicable federal, state, or local laws.
 - Information regarding COVID-19-related benefits includes, but is not limited to, workers' compensation, and options for exposed employees, including COVID-19-related leave, LCER sick leave, state-mandated leave, supplemental sick leave, as well as anti-retaliation and antidiscrimination protections applicable to employees.
- ~~Notify the SBCPHDSBCDPH and CDPH of any known case of COVID-19 cases among any students or employees who was/were present on the LCER campus during their infectious period, within the 10 days before a positive test result whenever required by law.:~~
- ~~The notification to the SBCPHDSBCDPH/CDPH must may include:~~
 - The full name, address, telephone number, and date of birth of the individual who tested positive.;
 - The date the individual tested positive, the school(s) at which the individual was present on-site ~~within the 10 days preceding the positive test~~ during the infectious period, and the date the individual was last on-site at any relevant school(s).;
 - The full name, address, and telephone number of the person making the report.
- ~~Notify all staff in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.~~
- Notify exposed families as relevant while maintaining confidentiality as required by state and federal laws.
- ~~As practical, c~~Close off areas used by any sick person and do not use before cleaning and disinfection. Follow cleaning and ventilation procedures in Section ~~six (6)~~ six (6) and ~~seven (7)~~ seven (7).
- Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection.
- Update protocols as needed to prevent further cases in accordance with CDPH Guidelines.
- Implement communication plans for exposure at school and potential school closures to include outreach to students, parents, teachers, ~~staff-employees~~ and the community.
- LCER offers short-term independent study for students who are required to isolate due to being infected with COVID-19.

- Include information for ~~staff-employees~~ regarding labor laws, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools.
- ~~Develop a plan for continuity of education. Consider in that plan how to also continue nutrition and other services provided in the regular school setting to establish alternate mechanisms for these services to continue.~~
- Maintain regular communications with the local public health department.
- LCER will follow all records retention requirements as required by law.

- ~~Where stable classroom cohorts have been maintained: Consider having all students and staff get COVID-19 testing and remain quarantined at home for 14 days.~~
- ~~Identify school contacts, inform the LHD of identified contacts, and exclude contacts (possibly the entire stable group from school for 10 days after the last date the case was present at school while infectious.~~
- ~~Close contact means being within six feet of someone, who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.~~
- **Close contacts to confirmed COVID-19 case:** In accordance with CDPH, close contacts are described as someone sharing the same indoor airspace, e.g. classroom, airplane, home, etc., for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual five (5)-minute exposures for a total of 15 minutes) during an infected person’s infectious period.
 - Asymptomatic employees/students, regardless of vaccination status, who are exposed to someone with COVID-19 on or off campus, are not required to quarantine.
 - Exposed employees/students should test within three (3) – five (5) days of last exposure.
 - Exposed employees/students should wear a well-fitting mask around others for a total of 10 days, especially in indoor settings and when near those at higher risk for severe COVID-19 disease.
 - If symptoms develop, test and stay home (see Suspected COVID-19 Case section above)
AND
 - If test result is positive, follow isolation recommendations above (Confirmed COVID-19 Case)
- **COVID-19 outbreaks:** LCER follows CDPH, CalOSHA and SBCDPH outbreak reporting requirements for K-12 schools and workplace settings.
 - In the event of an outbreak amongst employees and/or students, (at least three or more COVID-19 cases within a 14-day period among epidemiologically linked in the setting, and are not known to be close contacts of each other in any other case investigation), LCER will report to SBCDPH officials within 48 hours, as necessary, and work closely with such officials when further investigation is warranted.
 - The report to SBCDPH will include the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual. LCER shall also report the address and North American Industry Classification System (“NAICS”) code of the worksite where the qualifying individuals work. Additional notice will be provided of any subsequent confirmed cases of COVID-19 at the school site.
 - LCER shall report positive employee cases to their claims administrator, within three (3) business days, in accordance with the reporting criteria as set forth in SB1159.
 - For employees in the exposed outbreak group, in addition to the requirements for non-outbreak settings and the requirements above, LCER will.
 - Exclude COVID-19 employee cases as well as employees who had close contacts but do not take a COVID-19 test.
 - Immediately make COVID-19 testing available to its employees within the exposed group, and then again one week later; and continue to make tests

available to employees at least weekly until the exposed setting no longer qualifies as an outbreak, i.e. there are no new COVID-19 cases detected in the exposed group for a 14-day period.

- Ensure all employees who had close contacts and remain at work take a COVID-19 test within three (3) to five (5) days after the close contact until the return to work requirements for COVID-19 cases are met.
- All employees in the exposed group regardless of vaccination status must wear facemasks when indoors, or when outdoors and less than six feet from another person, unless an exception applies.
- During an outbreak, LCER is required to evaluate whether physical distancing is necessary to control the transmission of COVID-19.

~~Close contacts should be instructed to get COVID-19 testing and should remain quarantined in accordance to CDPH and LHD guidelines.~~

~~For all settings: Provide information regarding close contacts to the county public health department.~~

~~If the COVID-19 case was present on the LCER campus, the individual must be excluded from campus for at least 10 days from COVID-19 symptom onset, or if asymptomatic, 10 days from the date the specimen was collected for the positive COVID-19 test.~~

~~In the event of a cluster (three or more cases within 14 days), the LCER will contact SBCPHD officials, as necessary, and work closely with such officials to determine whether the cluster is an outbreak, requiring outbreak response.~~

~~In the event of an outbreak, as defined by CDPH, at the school site:~~

~~○ Within forty eight (48) hours, the Executive Director or designee shall notify SBCDPH of the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual.⁸ The Executive Director shall also report the address and North American Industry Classification System (“NAICS”) code of the worksite where the qualifying individuals work.⁹ Additional notice will be provided of any subsequent laboratory confirmed cases of COVID-19 at the worksite. For employees in the exposed major outbreak setting (20 or more employees in an “exposed group”) within a 30-day period, in addition to the above requirements, LCER will:~~

- Exclude COVID-19 cases as well as employees in the exposed group who do not take a COVID-19 test.
- Immediately ensure that all employees in the exposed group who remain at work are tested for COVID-19 at least twice weekly until there are fewer than three COVID-19 cases in the exposed group for a 14-day period. Then make tests available to employees within the exposed group at least weekly, until there are no new COVID-19 cases detected in the exposed group for a 14-day period.
- Exclude all employees in the exposed group who do not take a COVID-19 test until the return to work requirements for COVID-19 cases are met.
- Provide respirators to all employees in the exposed group, regardless of vaccination status, to use on a voluntary basis. Employees who do not use a respirator voluntarily must continue to use a facemasks.
- Where respirators are not worn, separate employees in the exposed group from other persons by at least six feet except where it is not feasible and except for momentary exposure while persons are in movement.
- Determine the need for respiratory protection program (non-voluntary, with fit testing and medical evaluation requirements), or for changes to an existing respiratory protection program, to address COVID-19 hazards.
- Physical distancing must be used in a major outbreak for all employees, regardless of vaccination status except when LCER demonstrates that maintaining six (6) feet of distance is not feasible. When it is not feasible to maintain six (6) feet of distance, persons must be as far apart as feasible.
- Evaluate whether to halt all or part of school operations to control the virus.

- Perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.
- Implement ventilation changes to mechanical ventilation systems including increasing filtration efficiency to at least MERV-13, or the highest efficiency compatible with the ventilation system. Evaluate whether HEPA air filtration units are needed.
- - ~~The~~ LCER will notify students, families, employees, and stakeholders that ~~the LCER~~ and local public health department are investigating ~~a cluster and/or an~~ outbreak. The notice will encourage all stakeholders to follow public health recommendations.
 - Broad disruptions to in-person learning, such as temporary school or classroom closures, due to COVID-19 should remain a last resort and considered only after all available resources have been exhausted, and only after conferring with local health officials.
 - ~~In accordance with state guidance regarding closing schools in response to confirmed cases,¹⁰ and in consultation with the local public health department, the appropriate school official may decide whether school closure versus cleaning and quarantine of exposed persons or other intervention is warranted, including the length of time necessary, based on the number of cases at the school and the risk level within the specific community as determined by the local public health officer.~~
 - ~~If the school site must be closed for in-person instruction, develop a contingency plan for continuity of education using short term independent study. Consistent with the LCER's adopted Independent Study Board Policy 6158.~~
 - ~~Provide guidance to parents, teachers and staff reminding them of the importance of community mitigation measures while a school is closed, including vaccinations, masking, etc.~~
- ~~Close contacts to confirmed COVID-19 case:~~
 - ~~**For Staff:** The LCER follows the CDC and CDPH Guidance on Isolation and Quarantine for COVID-19 Contact Tracing for staff who are close contact exposures to confirmed COVID-19 cases.~~
 - ~~For vaccinated staff who are close contacts of confirmed COVID-19 cases are not required to quarantine but should be tested 3-5 days following the date of their exposure.~~
 - ~~For unvaccinated staff who are close contacts (regardless if exposure was during school or outside of school) of confirmed COVID-19 cases should be sent home immediately, instructed to get COVID-19 testing instructed to get COVID-19 testing three (3) to five (5) days from the last exposure. Even if they test negative, they should remain in quarantine for a full 10 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) date that COVID-19 positive household member completes their isolation.~~
 - ~~**For Students:** The LCER follows the CDC and CDPH Guidance on COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School year for close contact exposures.~~
 - ~~For vaccinated close contacts of confirmed COVID-19 cases are not required to quarantine but should be tested 3-5 days following the date of their exposure.~~
 - ~~For unvaccinated students who are close contacts (at home or outside of school) of confirmed COVID-19 cases should be sent home immediately, instructed to get COVID-19 testing instructed to get COVID-19 testing three (3) to five (5) days from the last exposure. Even if they test negative, they should remain in quarantine for a full 10 days after (1) date of last exposure to COVID-19 positive non-household contact or (2) date that COVID-19 positive household member completes their isolation.~~

- ~~For unvaccinated students who are close contacts (during school) of confirmed COVID-19 cases, where both parties were wearing a mask in any school setting in which students are supervised by school staff (including indoor or outdoor school settings and school buses), may undergo a modified quarantine as follows. They may continue to attend school for in-person instruction if they:~~
 - ~~Are asymptomatic;~~
 - ~~Continue to appropriately mask, as required;~~
 - ~~Undergo at least twice weekly testing during the 10-day quarantine; and~~
 - ~~Continue to quarantine for all extracurricular activities at school, including sports, clubs, after school events, performances, etc.~~
 - ~~If symptoms develop during this 10-day period, the exposed student must immediately isolate and get tested and/or contact their healthcare provider.~~
- ~~For unvaccinated close contacts (during school) of confirmed COVID-19 cases, where either party was not wearing a mask during the indoor exposure, may undergo a modified quarantine (at home) as follows, as long as they remain asymptomatic:~~
 - ~~Quarantine can end after day 10 from the date of last exposure without testing; OR~~
 - ~~Quarantine can end after day 7 if a diagnostic specimen is collected after day 5 from the date of last exposure and tests negative; AND~~
 - ~~Continue daily self-monitoring for symptoms and continue with other safety measure to include wearing face coverings, hand washing, distancing as much as possible, through day 14 from last known exposure.~~
 - ~~If any symptoms develop during this 14-day period, the exposed student must immediately isolate and get tested and/or contact their healthcare provider.~~
- ~~No actions need to be taken for persons who have not had direct contact with a confirmed COVID-19 case, and instead have had close contact with persons who were in direct contact.~~
- ~~Those who test positive should remain at home in isolation until they have met county health department criteria to discontinue home isolation.~~
- ~~The LCER will consider a notification to the LCER community regarding the close contacts exposure.~~
- ~~Individuals who have tested positive for COVID-19 within the past 3 months and recovered do not have to quarantine or get tested again as long as they do not develop new symptoms. People who develop symptoms again within 3 months of their first bout of COVID-19 should be tested again if there is no other cause identified for their symptoms.~~
- ~~Returning to school after home isolation:~~
 - ~~Symptomatic individuals who test positive for COVID-19 can return:~~
 - ~~At least twenty four (24) hours have passed since last fever without the use of fever-reducing medications,~~
 - ~~After other symptoms have improved, and~~
 - ~~They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus); OR at least 10 days have passed since symptom onset.~~
 - ~~Asymptomatic individuals who never had symptoms but were tested due to a close contact with a laboratory-confirmed case patient, and who tested negative may return ten (10) days after the last known close contact with the case patient.~~

- ~~Symptomatic individuals who test negative for COVID-19, can return 24 hours since they were fever free without the use of fever reducing medication, and after symptoms have improved.~~
- ~~School Closure Criteria:~~
 - ~~If the LCER campus is open for in-person instruction, it may subsequently and temporarily close for in-person instruction based on the following criteria:~~
 - ~~1) An outbreak has occurred in 25% or more stable groups at the School in 14-day period;~~
 - ~~2) 3 outbreaks have occurred in a 14-day period AND 5% of school population is infected, or~~
 - ~~3) As determined by the local health department~~
 - ~~After closure, may reopen after 14 days, cleaning, disinfection, public health investigation, and local health department consultation.~~

22.4. Sanitizing/Hygiene Materials and Practices:

- ~~The LCER LCER will teach and reinforce proper handwashing to develop routines lower the risk of spreading viruses to include COVID-19. This includes to ensureing that students and staff employees wash or sanitize hands frequently, including upon arrival to campus, after using the restroom, after playing outside and returning to the classroom, before and after eating, and after coughing or sneezing.~~
- ~~Sanitation routines will enable students and staff to regularly wash hands at staggered intervals.~~
- ~~Staff Employees will teach and reinforce proper handwashing technique, avoiding contact with one's eyes, nose, and mouth, using a tissue to wipe the nose, and covering coughs and sneezes.~~
- ~~The LCER LCER shall make soap, tissues, no-touch trashcans, face coverings, water and paper towels or dryers for hand washing available. Students and staff employees should wash their hands for 20 seconds with soap, rubbing thoroughly after application.~~
- ~~If soap and water are not readily available, the LCER shall make available fragrance-free alcohol-based hand sanitizer that is at least sixty percent (60%) ethyl alcohol (Note: frequent handwashing is more effective than the use of hand sanitizers).~~
- ~~Children under age nine (9) should only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.~~
- ~~The LCER shall place posters conspicuously that encourage hand hygiene to help stop the spread of COVID-19.~~
- ~~Staff should visit the CDC's coughing and sneezing etiquette and clean hands webpage for more information.~~

23.5. Routine Cleaning and Disinfecting: ~~The LCER LCER~~ will incorporate ~~the~~ CDPH and CalOSHA ~~EDC~~ Guidance for Cleaning, Disinfection and Ventilation as appropriate to maintain a high level of cleanliness throughout the year and reduce the risk of exposure to and the spread of COVID-19 at the school site.

- Custodial ~~staff employees may should~~ perform thorough cleaning when students are not present. When cleaning, the space ~~will should~~ be aired out before children arrive.
- ~~To the extent possible, eStaff employees~~ should wait twenty-four (24) hours before cleaning and disinfecting any area that was used by a person who was experiencing COVID-19 symptoms. If it is not possible to wait twenty-four (24) hours, then ~~staff employees~~ should wait as long as possible.
- ~~The LCER~~ will ensure proper ventilation during cleaning and disinfecting. ~~Staff Employees~~ are encouraged to introduce fresh outdoor air as much as possible, by opening windows where

practicable.

- All frequently touched surfaces in the workplace, such as chairs, desks, tables, keyboards, telephones, handrails, light switches, sink handles, bathroom surfaces and door handles, will shall be routinely cleaned to the extent possible.
- ~~Students and staff are discouraged from sharing desks, computers, books, phones, pens, art supplies, or other work tools and equipment, when possible.~~
- ~~When sharing is allowed, the items and equipment will be cleaned between uses.~~
- Staff/Employees will be trained as appropriate in the chemical hazards, manufacturer's directions, and Cal/OSHA requirements for safe and correct application of cleaning and disinfectant agents in accordance with the Healthy Schools Act guidance from the California Department of Pesticide Regulation and Cal/OSHA.
- When choosing disinfecting products, ~~the LCER/LCER~~ will use those approved for use against COVID-19 on the Environment Protection Agency (EPA) approved list "N" and require staff/employees to follow product instructions.
 - To reduce the risk of asthma and other health effects related to disinfecting, ~~the LCER/LCER~~ will select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
 - ~~The LCER~~ will avoid products that contain peroxyacetic (paracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Staff/Employees ~~should shall~~ follow label directions for appropriate dilution rates and contact times.
 - ~~The LCER~~ will establish a cleaning and disinfecting schedule in order to avoid both under and over use of cleaning products.
- Subject to available resources, disposable disinfecting wipes shall be made available so that staff/employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment) ~~before each use~~.
- ~~To the extent feasible, site resources that necessitate sharing or touching items (e.g. drinking fountains) will not be used and replacement items (e.g. reusable water bottles) will be used to the extent practicable.~~
- ~~Each student's belongings will be kept in an individually labeled storage container, cubby, or locker. Students are encouraged to take belongings home each day to be cleaned.~~

24.6. Facility Measures: ~~The LCER~~ will incorporate ~~CDE-CDPH and CalOSHA~~ guidance for maintaining a healthy facility to include some or all of the following:

- Facilities staff/employees will ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible by opening windows and doors and other methods.
- ~~Windows and doors should not be opened when EPA quality index is greater than 100 or if doing so poses a safety or health risk, for instance from excessive heat, cold or wildfire smoke. ~~by exacerbating seasonal allergies or asthma symptoms.~~~~
- ~~_____~~
- ~~The LCER/LCER~~ will consider alternatives, such as increased central air filtration (targeted filter rating of at least MERV 13) if opening windows poses a safety or health risk to persons using the facility.
- Facilities staff/employees will ensure that all water systems and features (e.g., drinking fountains) are safe to use ~~after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.~~
- ~~If possible, suspend or modify use of site resources that necessitate sharing or touching items.~~

~~For example, consider suspending use of drinking fountains and installing hydration stations; encourage the use of reusable water bottles.~~

- ~~• Consider installing additional temporary handwashing stations at all school entrances and near classrooms to minimize movement and congregation in bathrooms.~~
- ~~• Consider installing privacy boards or clear screens to increase and enforce separation between staff and students.~~

~~**25. Physical Distancing:** The LCER will incorporate CDE and CDPH guidance with respect to physical distancing between students and staff.~~

- ~~• The LCER will implement physical distancing to the greatest extent possible and will not exclude students from in-person learning to keep a minimum distance requirement.~~
- ~~• The LCER will implement and layer other prevention strategies such as universal masking for all students and staff.~~
- ~~• The LCER will arrange desks and workspaces to create the maximum distance possible between individuals.~~
- ~~• Staff should minimize use of staff rooms, break rooms and other indoor settings.~~
- ~~• Staff and students are encouraged to eat meals outdoors or in large, well-ventilated spaces.~~
- ~~• Prioritize the use and maximization of outdoor space for activities where practicable. For example, activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band (i.e. wind instruments) and choir practice and performances are encouraged to be held outdoors.~~
- ~~• Minimize mixing of students as much as practicable. For example, for elementary students, consider ways to keep students with the same group of students during lunch, maintain seating charts in all classrooms, keeping attendance for all activities.~~
- ~~• Where possible, trainings and other meetings will be conducted in a manner that accommodates physical distancing.~~
- ~~• Physical distancing (buses): The LCER will incorporate CDE guidance with respect to physical distancing between students on buses for athletic and other events (if bus transportation is provided).~~
- ~~• The LCER will maximize space between students and between students and the driver on school buses and will maximize air flow by opening windows as much as practicable.~~
- ~~• Seats on buses will be marked to require students to provide maximum physical distancing on buses. Seating will be staggered in accordance with CDE guidance.~~
- ~~• The LCER will ensure all individuals on the bus shall wear face covering at all times. Each bus is equipped with extra unused face coverings for students who may have inadvertently failed to bring one.~~

~~**40.7. Use of Facemasks Coverings:** The LCERLCER will follow CDPH, CDE and CDC and CalOSHA guidance and state and local health orders on the use of face masks, as well as masking guidance for specific situations referenced in section three (3) above (e.g., when having symptoms, being infected, or exposed) coverings. All staff are encouraged to review the CDPH and CDC guidance on face coverings; face coverings must be used in accordance with CDPH Guidelines and this Policy unless a person is exempt as explained in this Policy, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.~~

- ~~• Face masks coverings are optional outdoors for students and staff employees regardless of vaccination status.~~
- ~~• No person can be prevented from wearing a facemask as a condition of participation in an activity or entry into a school, unless wearing a mask would pose a safety hazard (e.g. watersports). All~~

~~students are required to wear face coverings while indoors, with exceptions per CDPH face mask guidance.~~

- ~~• All staff are required to mask when sharing indoor spaces with students. Staff excluded from this requirement are those that require respirator protection according to Cal/OSHA standards.~~
- ~~• Staff/students shall wear a clean minimum two-ply disposable face covering to school every day.~~
- ~~• Staff/students should avoid touching the face covering and should wash their hands frequently, including after removing the face covering.~~
- ~~• Staff are expected to teach, model and reinforce proper use of face coverings, and in limited circumstances, face shields to students.~~
- ~~• Staff/students may use clear plastic face shields with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) in certain limited situations to enable staff/students to see faces and avoid potential barriers to phonological instruction as long as the wearer maintains a physical distance from others, to the extent practicable. Staff/student must return to wearing a face covering immediately after the phonological instruction.~~
- ~~• The LCER will post signs regarding the proper use, removal, and washing of face coverings.~~
- ~~• A face shield with a drape on the bottom edge may be an acceptable alternative for students or staff who are restricted from wearing a face covering due to a documented medical condition or who otherwise have an exemption to wearing a mask, as long as their condition permits~~
- ~~• Proper use of face coverings by student will be strictly enforced. The LCER will exclude from campus, anyone who refuses to wear a face covering in accordance with this policy. Students excluded from face covering requirements include anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance.~~
- ~~• The LCER shall educate students, particularly younger elementary school students, on the rationale and proper use of face coverings.~~
- ~~• A face covering or face shield may be removed when alone in a room, for meals, snacks, or outdoor recreation, or when it needs to be replaced. When a face covering is temporarily removed, it should be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again~~
- ~~• The LCER will provide clean, undamaged face masks coverings for students, and staff employees and visitors who lose them or forget to bring them to school. request them.~~
- ~~• Respirators will be provided for voluntary use to employees who request them and who work indoors with other people.~~
- ~~• All visitors will be required to wear face coverings in any indoor setting, while on campus or school sponsored event.~~

41.8. Use of Gloves and PPE: ~~The LCER requires staff employees to wear gloves and other Personal Protective Equipment (“PPE”) in accordance with the following standards.~~

- ~~• The LCER will provide surgical facemasks, respirators, face shields, and disposable gloves and other protective equipment for staff employees engaging in wellness screenings as needed or requested.~~
- ~~• Workers or other persons handling or serving food must use gloves in addition to face coverings.~~
- ~~• The LCER will provide a clear plastic barrier or face covering and disposable gloves for front office and food service staff.~~
- ~~• The LCER will provide equipment and PPE to custodial staff employees for cleaning and disinfecting, including:
 - ~~○ For regular surface cleaning, gloves appropriate for all cleaning and disinfecting.~~
 - ~~○ For staff employees engaged in deep cleaning and disinfecting, proper PPE for COVID-~~~~

- 19 disinfection (disposable gowns, gloves, eye protection, and face masks or respirators) in addition to PPE as required by product instructions.
- Cleaning and disinfecting products must be kept out of children's reach and stored in a space with restricted access.
- As required by Cal/OSHA, ~~the~~LCER will provide training on the proper use of PPE to protect ~~staff~~employees from the hazards of the cleaning products used.
- ~~Staff~~Employees must wash hands after removing gloves.

42.9. Support for Students at Increased Risk of Becoming Infected or Unrecognized Illness:

- ~~The~~LCER Registered Nurse will review student health plans, including 504 Plans, to identify students who may need additional accommodations to minimize potential exposure.
- ~~The~~LCER Registered Nurse will develop a process for engaging families for potentially unknown concerns that may need to be accommodated.
- ~~The~~LCER will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness including the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventative measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.

43.10. Maintaining Healthy Operations: ~~The LCER~~LCER will follow local public health orders, ~~and~~ CDPH and CalOSHA Guidance for maintaining healthy operations, including the following practices:

- Monitor, on a weekly basis, COVID-19 Guidance from SBCDPH, ~~CDPH and CalOSHA, and the San Bernardino County Office of Education.~~
- Monitor ~~staff~~employee/student absenteeism and have a roster of trained back-up ~~staff~~employees where available.
- Monitor the types of illnesses and symptoms among ~~your~~students and ~~staff~~employees to help isolate them promptly as needed.
- Designate an ~~staff~~employee liaison or liaisons to be responsible for responding to COVID-19 concerns. ~~Workers~~Employees should know who they are and how to contact them. The liaison should be trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, ~~staff~~employees and families in a prompt and responsible manner.
- Maintain communication systems that allow ~~staff~~employees and families to self-report symptoms and receive prompt notifications of ~~potential~~ exposures ~~and closures~~, while maintaining confidentiality, as required by FERPA/HIPPA and state law related to privacy of educational records.
- Implement COVID-19 testing of ~~staff~~employees and students as directed by local county health officers, ~~the~~CDPH, and where required by law. Encourage students and families to receive testing ~~from community testing sites (antigen preferred)~~ before returning to school for in-person instruction and regularly while attending school in person.
- ~~Consult with local health departments when routine testing is being considered by a local educational agency. The role of providing routine systematic testing of staff or students for COVID-19 (e.g., PCR swab testing for acute infection, or presence of antibodies in serum after infection) is currently unclear.~~
- ~~Support students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as virtual learning or independent~~

study.

46.11. Protection of Higher Risk Staff Employees:

- ~~The LCER~~ recognizes that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19.¹³
- Consistent with operational needs, ~~the LCER~~ shall engage in the interactive process with higher risk employees to help support options to telework, if available and reasonable support reasonable alternative options and accommodations to support their medical condition.
- ~~The LCER shall attempt to limit vulnerable staff duties to minimize their contact with visitors and other employees.~~

48.12. COVID-19 Vaccinations:

- According to the CDPH, vaccination against COVID-19 is the most effective means of preventing serious infection with the COVID-19 virus, and subsequent transmission and outbreaks.
- CDPH strongly recommends that all eligible employees and students get vaccinated against COVID-19 and remain up-to-date to protect oneself and reduce transmission of the virus.
- LCER will ensure employees/students know how to access COVID-19 vaccination locations.
- ~~The LCER will follow the CDPH mandate requiring verification of vaccination status among all staff, or will require diagnostic screening testing of unvaccinated workers at a minimum of once per week.~~
- ~~The LCER will verify vaccine status of all workers according to the following modes:~~
 - ~~COVID-19 Vaccine Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card) which includes the name of person vaccinated, type of vaccine provided and date last dose administered OR~~
 - ~~A photo of a Vaccination Record Card as a separate document; OR~~
 - ~~A photo of the employee's Vaccination Record Card stored on a phone or electronic device; OR~~
 - ~~Documentation of COVID-19 vaccination from a health care provider; OR~~
 - ~~Digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader the employee's name, date of birth, vaccine dates and vaccine type; OR~~
 - ~~Documentation of vaccination from other contract employers who follow these vaccination records guidelines and standards.~~
- ~~The LCER will track verified employee vaccination status in a confidential manner, and will be stored in a confidential medical file, separate from the employee's personnel file.~~
- ~~Employees who are not fully vaccinated¹⁴, or for whom vaccine status is unknown or documentation is not provided, must be considered unvaccinated.~~
- ~~Asymptomatic unvaccinated or incompletely vaccinated¹⁵ employees are required to undergo diagnostic screening testing.~~
- ~~Unvaccinated or incompletely vaccinated employees must be tested **at least once weekly** with either PCR testing or antigen testing. Any PCR (molecular) or antigen test used must either have Emergency Use Authorization by the U.S. Food and Drug Administration or be operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services~~
- ~~Unvaccinated or incompletely vaccinated employees must also observe all other infection control requirements, and are not exempted from the testing requirement even if they have~~

~~a medical contraindication to vaccination, since they are still potentially able to spread the illness. Previous history of COVID-19 from which the individual recovered more than 90 days earlier, or a previous positive antibody test for COVID-19, **do not** waive this requirement for testing.~~

63.13. Communications to ~~the~~ LCER Community:

- ~~LCER will provide information and training to employees, parents and guardians regarding this Policy and related guidance, along with the safety measures that will be in place in indoor and outdoor settings with which employees and students must comply.~~
- ~~The LCER will engage with families and staff to develop strategies to prepare and respond to the COVID-19 emergency, including guidelines for families about when to keep students home from school and other topics.~~
- ~~Prior to the start of the school year, the LCER will communicate to staff/employees, students, and parents about new, COVID-19-related protocols, including~~
 - ~~Enhanced sanitation practices.~~
 - ~~Physical distancing requirements and recommendations.~~
 - ~~Proper use, removal and washing/storage of facemasks/coverings.~~
 - ~~Proper hygiene, cleanliness and disinfection protocols.~~
 - ~~Screening practices and isolation protocols.~~
 - ~~How COVID-19 is spread to include but not limited to:~~
 - ~~COVID-19 is an infectious disease that can spread through the air. COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose or mouth. An infectious person may have no symptoms.~~
 - ~~Particles containing the virus can travel more than six (6) feet, especially indoors, so physical distancing, facemasks, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 and are most effective when used in combination.~~
 - ~~How COVID-19 is spread. Preventing the spread of COVID-19 ~~if you are sick~~, including the importance of not coming to ~~work/school~~ if ~~staff member/employees/students~~ have symptoms, ~~or if they or someone they live with has been diagnosed with COVID-19.~~~~
 - ~~Free, on-site testing options for employees, students and families and when to test.~~
 - ~~How to access vaccinations and their importance in helping protect against serious illness or death. ~~Local community testing sites and options for obtaining COVID-19 testing from private medical providers, including testing arranged by the LCER.~~~~
 - ~~Guidelines for staff/employees/student regarding COVID-19 specific symptom identification and when to seek medical attention.~~
 - ~~Guidelines for families about when to keep students home from school.~~
 - ~~Systems for self-reporting symptoms.~~
- ~~Criteria and plan to close schools again for physical attendance of students.~~
- ~~The LCER will train staff and students on protocols for physical distancing for both indoor and outdoor spaces.~~
- ~~The LCER will provide information to parents and guardians regarding this Policy and related guidance, along with the safety measures that will be in place in indoor and outdoor settings with which parents and guardians must comply.~~
- ~~Communications will be targeted to the most vulnerable members of the LCER community.~~
- ~~The LCER will develop a communications plan for implementation if the school has a positive COVID-19 case in accordance with CDE/CDPH guidelines.~~

The President/CEO is authorized to implement changes or additions to this Policy in order to ensure

compliance or consistency with new or revised orders or guidance from local, county, state or federal authorities (“Agencies”), to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this ~~P~~policy, and to ensure compliance with ~~the~~-LCER’s charter schools’ petitions. The President/CEO shall provide the Board with regular updates as to actions taken pursuant to this section.

Resources:

- [CDPH Safe Schools for All HUB](#)
- [CDPH COVID-19 Public Health Guidance for K-12 Schools to Support Safe In-Person Learning, 2022-23 School Year – September 30, 2022](#)
- [CDPH Guidance for Use of Face Masks – September 20, 2022](#)
- [CDPH Guidance for Individuals Infected with or Exposed to COVID-19 – June 9, 2022](#)
- [CDPH COVID-19 Outbreak Definitions – June 8, 2022](#)
- [CDPH Testing Framework for K-12 Schools for the 2022-23 School Year – August 19, 2022](#)
- [CDPH Vaccine Verification for Workers in Schools – September 13, 2022](#)
- [CalOSHA COVID-19 Prevention – Emergency Temporary Standards – May 6, 2022](#)
- [CalOSHA COVID-19 Model Prevention Program – May 12, 2022](#)
- [CalOSHA COVID-19 Emergency Temporary Standards FAQs – September 22, 2022](#)
- [CalOSHA COVID-19 Revisions to the COVID-19 Prevention ETS FAQ – September 22, 2022](#)

Lewis Center for Educational Research

**BP 3500: BUSINESS AND NON-INSTRUCTIONAL OPERATIONS
HEALTH AND SAFETY POLICY FOR COVID-19**

Adopted: July 16, 2020

Revised: October 17, 2022

It is the policy of the Lewis Center for Educational Research (“LCER”) to take all reasonable measures to prevent the spread of the novel coronavirus disease (“COVID-19”) among students, employees and visitors at all of its campuses. In accordance with this Health and Safety Policy for COVID-19 (“Policy”), LCER temporarily implements health and safety measures to mitigate the spread of COVID-19. This Policy recognizes that these measures are each designed to provide some protection against COVID-19. While there may be times when one measure may not be feasible, implementing the other measures can make up for the absence of another. This Policy includes both mandatory measures (using terms “shall” or “will”) as well as recommended measures intended to guide decisions in light of practical limitations.

This Policy is based on guidance provided by the Centers for Disease Control (“CDC”), the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), California Division of Occupational Safety and Health (Cal/OSHA), San Bernardino County Department of Public Health (“SBCDPH”) and several county public health officials. The Governor and each county public health official is vested with the authority to impose health and safety standards, which may vary by locality in response to different local conditions. In collaboration with the county health officer or designee, who are best positioned to monitor and provide advice on local conditions, each LCER school must individually determine whether more or less stringent measures are necessary to align with the applicable public health order.

1. Health Screenings:

- *Home Screening (Employees, Students and Volunteers).* Employees, students and volunteers should screen/be screened for COVID-19 symptoms before leaving the house for school. LCER will provide employees/families with a list of the following potential COVID-19 symptoms and shall confirm that they have not experienced any of the symptoms in the prior 24 hours:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea, vomiting or diarrhea
- Any employee/student/volunteer with COVID-19 symptoms, should isolate at home pursuant to CDPH guidance, and should not return for in-person work/instruction until they have met CDPH criteria to return to school as described in Section three (3) below.
- If symptoms are secondary to an underlying condition (i.e., allergies or asthma) and have not worsened, then the employee/student/volunteer may report to school and follow hygiene practices.
- To prevent stigma and discrimination, health screenings should be kept as private as possible to maintain the confidentiality of the individuals. Race, nationality and country of origin shall never be used as a basis for particularized health screening.

2. COVID-19 Testing and Reporting:

- Consistent with CDPH and CalOSHA Guidance, LCER offers free on-site rapid COVID-19 antigen testing of employees and students. Additional levels of COVID-19 testing may be implemented in response to local disease trends, an outbreak, as determined by the SBCDPH or CDPH, where required by Cal/OSHA regulations, or where otherwise required bylaw or public health guidance.
- LCER’s liaison must be made aware of the test results and report those results to SBCDPH as required by law.
- Employees or students who refuse to take a test or to report the test results to LCER may not be allowed to return to in-person instruction or otherwise enter LCER campus. Both the testing and the reporting may be required under applicable public health guidance and legal authority.
- LCER does not retaliate against an employee or student for disclosure of a positive test, diagnosis or order to self-quarantine or isolate. Any employee or student who believes that LCER has violated this Policy may file a complaint under LCER’s Uniform Complaint Procedures.
- LCER must maintain confidentiality of test results, other than reporting the results to SBCDPH as required by law. All medical information about any employee must be stored separately from the employee’s personnel file in order to limit access to this confidential information. LCER must have a separate confidential medical file for each employeewhere LCER stores employee medical information. Medical information includes COVID-19 test results, an employee’s statement via any symptom screening that they have symptoms or COVID-19, medical certifications showing an employee needs time off due to COVID-19, etc. For students, LCER will take similar precautions to safeguard the students’ privacy and confidentiality, consistent with FERPA and all relevant legal requirements.
- In the event of a positive test result :
 - LCER requires that parents/guardians notify school health office immediately if the student tested positive for COVID-19.
 - LCER requires that employees notify the human resources office immediately if the employee tested positive for COVID-19.
 - Upon receiving notification that an employee or a student has tested positive for COVID-19, LCER will take actions as required and set forth in Section three (3) below.

3. Response to Suspected or Confirmed Cases and Close Contacts:

- **Suspected COVID-19 Case:** In the event of a suspected COVID-19 case(s), LCER will follow CDPH and CalOSHA Guidance including implementation of the following practices:
 - All individuals with COVID-19 symptoms, regardless of vaccination status or previous infections, should self-isolate as soon as possible to determine infectious status and should not return to campus while awaiting test results. If not tested, they should continue isolating for 10 days after the day of symptom onset. They should follow the CDPH recommendations for retesting and/or isolating. If test is positive, they shall isolate and follow CDPH recommendations, described in Section three (3) below, for retesting and/or isolating if results are positive.
 - If the results are negative, they may return to campus when symptoms are improving and 24 hours have passed since resolution of fever without the use of fever-reducing medications.
 - Students or employees exhibiting symptoms should immediately be required to wait in a separate isolation area until they can be transported home or to a healthcare facility, as soon as practicable. For serious illness, call 9-1-1 without delay.
 - If symptoms are secondary to an underlying condition (i.e., allergies or asthma) and have not worsened, then the employee/student may remain at school and follow hygiene practices.

- **Confirmed COVID-19 Case:** In the event of one or more confirmed COVID-19 case(s), LCER will follow CDPH and CalOSHA Guidance, including implementation of the following practices:
 - **Isolation period for positive cases:** Employees/students diagnosed with COVID-19, regardless of vaccination status or previous infection must stay home for at least five (5) days after start of symptoms (or after date of first positive test if no symptoms).
 - Isolation can end after day five (5) if symptoms are not present or are resolving and a they test negative (antigen test preferred) on or after day five (5) or later.
 - If unable to test, choosing not to test, or testing positive on day five (5) or later, isolation can end after day 10 if fever-free for 24 hours without the use of fever-reducing medications.
 - If fever is present, isolation should be continued until 24 hours after fever resolves. If symptoms, other than fever, or not resolving, continue isolation until symptoms are resolving or until after day 10.
 - Infected persons should wear a well-fitted mask around others for a total of 10 days, especially in indoor settings.
 - **Notification procedures:** In the event of notice of potential exposure, LCER will take the following actions within one (1) business day of the notice of potential exposure:
 - Provide a written notice to all employees who were on the premises in the same worksite as the positive case within the infectious period that they may have been exposed to COVID-19.
 - Provide all employees who may have been exposed, if any, with information regarding COVID-19-related benefits to which employees may be entitled to under applicable federal, state, or local laws.
 - Information regarding COVID-19-related benefits includes, but is not limited to, workers' compensation, and options for exposed employees, including COVID-19-related leave, LCER sick leave, state-mandated leave, supplemental sick leave, as well as anti-retaliation and antidiscrimination protections applicable to employees.
 - Notify SBCDPH and CDPH of COVID-19 cases among students or employees who were present on LCER campus during their infectious period, whenever required by law. The notification to SBCDPH/CDPH may include:
 - The full name, address, telephone number, and date of birth of the individual who tested positive.
 - The date the individual tested positive, the school(s) at which the individual was present on-site during the infectious period, and the date the individual was last on-site at any relevant school(s), and
 - The full name, address, and telephone number of the person making the report.
 - Notify exposed families as relevant while maintaining confidentiality as required by state and federal laws.
 - As practical, close off areas used by any sick person and do not use before cleaning and disinfection. Follow cleaning and ventilation procedures in Section six (6) and seven (7).
 - Investigate the COVID-19 illness and exposures and determine if any work-related factors could have contributed to risk of infection.
 - Update protocols as needed to prevent further cases in accordance with CDPH Guidelines.
 - Implement communication plans for exposure at school and potential school closures to include outreach to students, parents, teachers, employees and the community.
 - LCER offers short-term independent study for students who are required to isolate due to being infected with COVID-19.
 - Include information for employees regarding labor laws, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools.
 - Maintain regular communications with the local public health department.

- LCER will follow all records retention requirements as required by law.
- **Close contacts to confirmed COVID-19 case:** In accordance with CDPH, close contacts are described as someone sharing the same indoor airspace, e.g. classroom, airplane, home, etc., for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual five (5)-minute exposures for a total of 15 minutes) during an infected person’s infectious period.
 - Asymptomatic employees/students, regardless of vaccination status, who are exposed to someone with COVID-19 on or off campus, are not required to quarantine.
 - Exposed employees/students should test within three (3) – five (5) days of last exposure.
 - Exposed employees/students should wear a well-fitting mask around others for a total of 10 days, especially in indoor settings and when near those at higher risk for severe COVID-19 disease.
 - If symptoms develop, test and stay home (see Suspected COVID-19 Case section above) AND
 - If test result is positive, follow isolation recommendations above (Confirmed COVID-19 Case)
- **COVID-19 outbreaks:** LCER follows CDPH, CalOSHA and SBCDPH outbreak reporting requirements for K-12 schools and workplace settings.
 - In the event of an outbreak amongst employees and/or students, (at least three or more COVID-19 cases within a 14-day period among epidemiologically linked in the setting, and are not known to be close contacts of each other in any other case investigation), LCER will report to SBCDPH officials within 48 hours, as necessary, and work closely with such officials when further investigation is warranted.
 - The report to SBCDPH will include the names, number, occupation, and worksite of employees who meet the definition of a qualifying individual. LCER shall also report the address and North American Industry Classification System (“NAICS”) code of the worksite where the qualifying individuals work. Additional notice will be provided of any subsequent confirmed cases of COVID-19 at the school site.
 - LCER shall report positive employee cases to their claims administrator, within three (3) business days, in accordance with the reporting criteria as set forth in SB1159.
 - For employees in the exposed outbreak group, in addition to the requirements for non-outbreak settings and the requirements above, LCER will.
 - Exclude COVID-19 employee cases as well as employees who had close contacts but do not take a COVID-19 test.
 - Immediately make COVID-19 testing available to its employees within the exposed group, and then again one week later; and continue to make tests available to employees at least weekly until the exposed setting no longer qualifies as an outbreak, i.e. there are no new COVID-19 cases detected in the exposed group for a 14-day period.
 - Ensure all employees who had close contacts and remain at work take a COVID-19 test within three (3) to five (5) days after the close contact until the return to work requirements for COVID-19 cases are met.
 - All employees in the exposed group regardless of vaccination status must wear facemasks when indoors, or when outdoors and less than six feet from another person, unless an exception applies.
 - During an outbreak, LCER is required to evaluate whether physical distancing is necessary to control the transmission of COVID-19.
 - For employees in the exposed major outbreak setting (20 or more employees in an “exposed group”) within a 30-day period, in addition to the above requirements, LCER will:
 - Exclude COVID-19 cases as well as employees in the exposed group who do not take a COVID-19 test.
 - Immediately ensure that all employees in the exposed group who remain at work are tested for COVID-19 at least twice weekly until there are fewer than three

COVID-19 cases in the exposed group for a 14-day period. Then make tests available to employees within the exposed group at least weekly, until there are no new COVID-19 cases detected in the exposed group for a 14-day period.

- Exclude all employees in the exposed group who do not take a COVID-19 test until the return to work requirements for COVID-19 cases are met.
- Provide respirators to all employees in the exposed group, regardless of vaccination status, to use on a voluntary basis. Employees who do not use a respirator voluntarily must continue to use a facemasks.
- Where respirators are not worn, separate employees in the exposed group from other persons by at least six feet except where it is not feasible and except for momentary exposure while persons are in movement.
- Determine the need for respiratory protection program (non-voluntary, with fit testing and medical evaluation requirements), or for changes to an existing respiratory protection program, to address COVID-19 hazards.
- Physical distancing must be used in a major outbreak for all employees, regardless of vaccination status expect when LCER demonstrates that maintaining six (6) feet of distance is not feasible. When it is not feasible to maintain six (6) feet of distance, persons must be as far apart as feasible.
 - Evaluate whether to halt all or part of school operations to control the virus.
- Perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.
- Implement ventilation changes to mechanical ventilation systems including increasing filtration efficiency to at least MERV-13, or the highest efficiency compatible with the ventilation system. Evaluate whether HEPA air filtration units are needed.
- LCER will notify students, families, employees, and stakeholders that LCER and local public health department are investigating an outbreak. The notice will encourage all stakeholders to follow public health recommendations.
- Broad disruptions to in-person learning, such as temporary school or classroom closures, due to COVID-19 should remain a last resort and considered only after all available resources have been exhausted, and only after conferring with local health officials.

4. Sanitizing/Hygiene Materials and Practices:

- LCER will teach and reinforce proper handwashing to lower the risk of spreading viruses to include COVID-19. This includes ensuring that students and employees wash or sanitize hands frequently, including upon arrival to campus, after using the restroom, after playing outside and returning to the classroom, before and after eating, and after coughing or sneezing.
- Employees will teach and reinforce proper handwashing technique, avoiding contact with one's eyes, nose, and mouth, using a tissue to wipe the nose, and covering coughs and sneezes.
- LCER shall make soap, tissues, no-touch trashcans, water and paper towels or dryers for hand washing available. Students and employees should wash their hands for 20 seconds with soap, rubbing thoroughly after application.
- If soap and water are not readily available, LCER shall make available fragrance-free alcohol-based hand sanitizer that is at least sixty percent (60%) ethyl alcohol (Note: frequent handwashing is more effective than the use of hand sanitizers).
- Children under age nine (9) should only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- LCER shall place posters conspicuously that encourage hand hygiene to help stop the spread of COVID-19.

5. Routine Cleaning and Disinfecting: LCER will incorporate CDPH and CalOSHA Guidance for Cleaning, Disinfection and Ventilation as appropriate to maintain a high level of cleanliness

throughout the year and reduce the risk of exposure to and the spread of COVID-19 at the school site.

- Custodial employees should perform thorough cleaning when students are not present. When cleaning, the space should be aired out before children arrive.
- To the extent possible, employees should wait twenty-four (24) hours before cleaning and disinfecting any area that was used by a person who was experiencing COVID-19 symptoms. If it is not possible to wait twenty-four (24) hours, then employees should wait as long as possible.
- LCER will ensure proper ventilation during cleaning and disinfecting. Employees are encouraged to introduce fresh outdoor air as much as possible, by opening windows where practicable.
- All frequently touched surfaces in the workplace, such as chairs, desks, tables, keyboards, telephones, handrails, light switches, sink handles, bathroom surfaces and door handles, shall be routinely cleaned to the extent possible.
- Employees will be trained as appropriate in the chemical hazards, manufacturer's directions, and Cal/OSHA requirements for safe and correct application of cleaning and disinfectant agents in accordance with the Healthy Schools Act guidance from the California Department of Pesticide Regulation and Cal/OSHA.
- When choosing disinfecting products, LCER will use those approved for use against COVID-19 on the Environment Protection Agency (EPA) approved list "N" and require employees to follow product instructions.
 - To reduce the risk of asthma and other health effects related to disinfecting, LCER will select disinfectant products on list N with asthma-safer ingredients (hydrogenperoxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
 - LCER will avoid products that contain peroxyacetic (paracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Employees shall follow label directions for appropriate dilution rates and contact times.
 - LCER will establish a cleaning and disinfecting schedule in order to avoid both underand over use of cleaning products.
- Subject to available resources, disposable disinfecting wipes shall be made available so that employees can wipe down commonly used surfaces (e.g., doorknobs, keyboards, remote controls, desks, other work tools and equipment).

6. Facility Measures: LCER will incorporate CDPH and CalOSHA guidance for maintaining a healthy facility to include some or all of the following:

- Facilities employees will ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible by opening windows and doors and other methods.
- Windows and doors should not be opened when EPA quality index is greater than 100 or if doing so poses a safety or health risk, for instance from excessive heat, cold or wildfire smoke.
- LCER will consider alternatives, such as increased central air filtration (targeted filtering of at least MERV 13) if opening windows poses a safety or health risk to persons using the facility.
- Facilities employees will ensure that all water systems and features (e.g., drinking fountains) are safe to use.
- Consider installing additional temporary handwashing stations at all school entrances and near classrooms.

7. Use of Facemasks: LCER will follow CDPH and CalOSHA guidance and local health orders on the use of masks, as well as masking guidance for specific situations referenced in section three (3) above (e.g., when having symptoms, being infected, or exposed).

- Facemasks are optional for students and employees regardless of vaccination status.
- No person can be prevented from wearing a facemask as a condition of participation in an activity

- or entry into a school, unless wearing a mask would pose a safety hazard (e.g. watersports).
- LCER will provide clean, undamaged facemasks for students, employees and visitors who request them.
- Respirators will be provided for voluntary use to employees who request them and who work indoors with other people.

8. Use of Gloves and PPE: LCER requires employees to wear gloves and other Personal Protective Equipment (“PPE”) in accordance with the following standards.

- LCER will provide facemasks, respirators, disposable gloves and other protective equipment for employees as needed or requested.
- Workers or other persons handling or serving food must use gloves.
- LCER will provide equipment and PPE to custodial employees for cleaning and disinfecting, including:
 - For regular surface cleaning, gloves appropriate for all cleaning and disinfecting.
 - For employees engaged in deep cleaning and disinfecting, proper PPE for COVID- 19 disinfection (disposable gowns, gloves, eye protection, and face masks or respirators) in addition to PPE as required by product instructions.
 - Cleaning and disinfecting products must be kept out of children’s reach and stored in a space with restricted access.
- As required by Cal/OSHA, LCER will provide training on the proper use of PPE to protect employees from the hazards of the cleaning products used.
- Employees must wash hands after removing gloves.

9. Support for Students at Increased Risk of Becoming Infected or Unrecognized Illness:

- LCER Registered Nurse will review student health plans, including 504 Plans, to identify students who may need additional accommodations to minimize potential exposure.
- LCER Registered Nurse will develop a process for engaging families for potentially unknown concerns that may need to be accommodated.
- LCER will identify additional preparations for classroom and non-classroom environments as needed to ensure the safety of students at increased risk of becoming infected or having unrecognized illness including the following:
 - Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - Individuals who have trouble understanding information or practicing preventative measures, such as hand washing and physical distancing; and
 - Individuals who may not be able to communicate symptoms of illness.

10. Maintaining Healthy Operations: LCER will follow local public health orders, CDPH and CalOSHA Guidance for maintaining healthy operations, including the following practices:

- Monitor, on a weekly basis, COVID-19 Guidance from SBCDPH, CDPH and CalOSHA.
- Monitor employee/student absenteeism and have a roster of trained back-up employees where available.
- Monitor the types of illnesses and symptoms among students and employees to help isolate them promptly as needed.
- Designate an employee liaison or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them. The liaison should be trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, employees and families in a prompt and responsible manner.
- Maintain communication systems that allow employees and families to self-report symptoms and receive prompt notifications of potential exposures, while maintaining confidentiality, as

required by FERPA/HIPPA and state law related to privacy of educational records.

- Implement COVID-19 testing of employees and students as directed by local county health officers, CDPH, and where required by law. Encourage students and families to receive testing (antigen preferred) before returning to school for in-person instruction and regularly while attending school in person.

11. Protection of Higher Risk Employees:

- LCER recognizes that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19.
- Consistent with operational needs, LCER shall engage in the interactive process with higher risk employees to help support reasonable alternative options and accommodations to support their medical condition.

12. COVID-19 Vaccinations:

- According to CDPH, vaccination against COVID-19 is the most effective means of preventing serious infection with the COVID-19 virus, and subsequent transmission and outbreaks.
- CDPH strongly recommends that all eligible employees and students get vaccinated against COVID-19 and remain up-to-date to protect oneself and reduce transmission of the virus.
- LCER will ensure employees/students know how to access COVID-19 vaccination locations.

13. Communications to LCER Community:

- LCER will provide information and training to employees, parents and guardians regarding this Policy and related guidance, along with the safety measures that will be in place in indoor and outdoor settings with which employees and students must comply.
- LCER will communicate to employees, students, and parents about COVID-19-related protocols, including
 - Enhanced sanitation practices.
 - Proper use, removal and storage of facemasks.
 - Proper hygiene, cleanliness and disinfection protocols.
 - Screening practices and isolation protocols.
 - How COVID-19 is spread to include but not limited to:
 - COVID-19 is an infectious disease that can spread through the air. COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose or mouth. An infectious person may have no symptoms.
 - Particles containing the virus can travel more than six (6) feet, especially indoors, so physical distancing, facemasks, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 and are most effective when used in combination.
 - Preventing the spread of COVID-19, including the importance of not coming to school if employees/students have symptoms.
 - Free, on-site testing options for employees, students and families and when to test.
 - How to access vaccinations and their importance in helping protect against serious illness or death.
 - Guidelines for employees/student regarding COVID-19 specific symptom identification and when to seek medical attention.
 - Guidelines for families about when to keep students home from school.
 - Systems for self-reporting symptoms.
- LCER will develop a communications plan for implementation if the school has a positive COVID-19 case in accordance with CDPH guidelines.

The President/CEO is authorized to implement changes or additions to this Policy in order to ensure

compliance or consistency with new or revised orders or guidance from local, county, state or federal authorities (“Agencies”), to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this Policy, and to ensure compliance with LCER’s charter schools’ petitions. The President/CEO shall provide the Board with regular updates as to actionstaken pursuant to this section.

Resources:

- CDPH Safe Schools for All HUB
- CDPH COVID-19 Public Health Guidance for K-12 Schools to Support Safe In-Person Learning, 2022-23 School Year – *September 30, 2022*
- CDPH Guidance for Use of Face Masks – *September 20, 2022*
- CDPH Guidance for Individuals Infected with or Exposed to COVID-19 – *June 9, 2022*
- CDPH COVID-19 Outbreak Definitions – *June 8, 2022*
- CDPH Testing Framework for K-12 Schools for the 2022-23 School Year – *August 19, 2022*
- CDPH Vaccine Verification for Workers in Schools – *September 13, 2022*
- CalOSHA COVID-19 Prevention – Emergency Temporary Standards – *May 6, 2022*
- CalOSHA COVID-19 Model Prevention Program – *May 12, 2022*
- CalOSHA COVID-19 Emergency Temporary Standards FAQs – *September 22, 2022*
- CalOSHA COVID-19 Revisions to the COVID-19 Prevention ETS FAQ – *September 22, 2022*

Lewis Center for Educational Research

**BP 4020: PERSONNEL
DRUG & ALCOHOL FREE WORK PLACE**

Adopted: June 5, 2003

Revised: [October 17, 2022](#)

The Lewis Center for Educational Research (“LCER”) Board of Directors (“Board”) believes that the maintenance of drug- and alcohol-free workplaces is essential to staff and student safety and to help ensure a productive and safe learning environment. school and LCER operations.

~~No~~An employee shall not unlawfully manufacture, distribute, dispense, possess, or use any controlled substance in the workplace. Employees prohibited from being ~~or be~~ under the influence of ~~any~~ alcoholic ~~beverage, drug~~ or controlled substance while on duty. For purposes of this policy, on duty means instructional and non-instructional time in the classroom or at any LCER workplace. These prohibitions apply before, during and after school hours. A LCER workplace is any place where LCER work is performed, any school-owned or school-approved vehicle used to transport students to and from school or school activities; any off-school sites when accommodating a school-sponsored or school-approved activity or function where students are under LCER jurisdiction; or during any period of time when an employee is supervising students on behalf of the LCER or otherwise engaged in LCER business. Under the influence mean that the employee’s capabilities are adversely or negatively affected, impaired, or diminished to an extent that impacts the employee’s ability to safely and effectively perform his/her job.

The LCER Chief Executive Officer (“CEO”) or designee shall notify employees ~~of these prohibitions~~LCER’s prohibition against drug use and the actions that will be taken for violations of such prohibition.

An employee shall abide by the terms of this policy and notify ~~the~~LCER, within five days, of any ~~criminal drug or alcohol statute~~ conviction ~~which he/she receives~~ for a violation ~~occurring~~ in the workplace of any criminal drug statute.

The CEO or designee shall notify the appropriate federal granting or contracting agencies within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace.

~~The Board may not employ or retain in employment persons convicted of a controlled substance offense. If any such conviction is reversed and the person acquitted in a new trial or the charges dismissed, his/her employment is no longer prohibited. A plea or verdict of guilty, a finding of guilt by a court in a trial without a jury, or a conviction following a plea of nolo contendere shall be deemed to be a conviction.~~

~~A classified employee may be reemployed after conviction of such an offense if the Board determines, from the evidence presented, that the person has been rehabilitated for at least five years.~~

The ~~Board~~CEO or designee shallmay take appropriate disciplinary action, up to and including termination, against employee for violating the terms of this policy and/or shall require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state or local health, law enforcement or other appropriate agency.

The CEO or designee shall establish a drug- and alcohol-free awareness program to inform employees about:

1. The dangers of drug and alcohol abuse in the workplace
2. ~~The~~ LCER policy of maintaining a drug- and alcohol-free workplaces
3. ~~Any a~~ available drug and alcohol counseling, rehabilitation, and employee assistance programs
4. The penalties that may be imposed on employees for drug and alcohol abuse violations in the workplace

**Lewis Center for Educational Research Board
Agenda Item Cover Sheet**

Date of meeting: October 17, 2022

Title: Request for approval of Janhely Montoya to serve as a Full-time K-12 Speech Language Pathologist for the Academy for Academic Excellence and Norton Science and Language Academy during the 2022/2023 school year on a Variable Term Waiver

Presentation: Consent: Action: X Discussion: Information:

Background: In accordance with the Commission on Teacher Credential requirements The “Employer”, Lewis Center for Educational Research has conducted a diligent search for a suitable credentialed Speech and Language Pathologist and/or intern Speech and Language Pathologist for our Academy for Academic Excellence Charter School, “AAE” and Norton Science and Language Academy “NSLA”. We have accomplished this through the methods of advertising in local/national newspapers, attending job fairs, contacting IHE placement centers, distributing job announcements, and advertising on the internet, however, a fully qualified candidate has not been found.

Fiscal Implications (if any):

Impact on Mission, Vision or Goals (if any):

Recommendation: Approve Janhely Montoya to serve as a Full-time K-12 Speech Language Pathologist for the Academy for Academic Excellence and Norton Science and Language Academy during the 2022/2023 school year on a Variable Term Waiver

Submitted by: Rebecca McCoy, HR Administrator



Lewis Center for Educational Research

Human Resources
17500 Mana Rd.
Apple Valley, CA 92307
www.lewiscenter.org
(760) 954-5414 ext. 294, 175, 220
HR@lcer.org

Notice of Intent to Employ

This document is to serve as a "Notice of Intent to Employ" **Janhely Montoya**. The intent is to obtain the legal authorization to employ Ms. Montoya as a Full-time K-12 Speech Language Pathologist on a Variable Term Waiver in the open Itinerant Speech and Language Pathologist position on the Lewis Center for Educational Research - Academy for Academic Excellence Campus ("AAE") and Norton Science and Language Academy Campus ("NSLA") during the 2022/2023 school year.

The "Employer", Lewis Center for Educational Research has conducted a diligent search for a suitable Full-time K-12 Speech Language Pathologist for our Academy for AAE and NSLA through the methods of advertising in local/national newspapers, attending job fairs, contacting IHE placement centers, distributing job announcements, and advertising on the internet, however, a fully qualified candidate has not been found.

Janhely Montoya meets all of the requirements as set forth in the Commission on Teacher Credentialing Variable Term Waiver guidebook for a waiver in a Statewide High Incidence area. Further, the Lewis Center Credential Analyst will insure that the outlined employer duties will be met.

Lisa Lamb, CEO
Lewis Center for Educational Research

Date



Rebecca McCoy, HR Administrator/Credential Analyst
Lewis Center for Educational Research



Date

Academy for Academic Excellence Board and Norton Science and Language Academy Board Approval

The Board hereby approves the issuance of a Variable Term Waiver for the above listed candidate.

Jessica Rodriguez or Authorized Designee, Chair

Date



NOTICE OF PUBLIC ANNOUNCEMENT

Notice is hereby given that the Lewis Center for Educational Research Board of Directors (Board), at a regular board meeting on October 17, 2022 at 4:00p.m., will declare its Intent to Hire Janhely Montoya for a Full-time K-12 Speech Language Pathologist on a Variable Term Waiver in the open Itinerant Speech and Language Pathologist position on the Lewis Center for Educational Research - Academy for Academic Excellence Campus ("AAE") and Norton Science and Language Academy Campus ("NSLA") during the 2022/2023 school year. Ms. Montoya will require a Variable Term Waiver in order to be legally employed in this position while she works towards her full Speech and Language Pathologist credential.

The Intent to Hire will be available for public inspection online at the LCER's website (www.lewiscenter.org) commencing October 5, 2022

If you wish to make a comment on the Intent to Hire, please email your comment to the Secretary at lcerboard@lcer.org. You may also comment on the Intent to Hire during the meeting using the Questions feature of GoToWebinar, which will be moderated during the meeting.

You can register for the meeting by clicking on the following link:
<https://attendee.gotowebinar.com/rt/6305717194233748747>



CTC Use Only

CTC Use Only
 W Z

VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

1. EMPLOYING AGENCY (include mailing address)	County/District CDS Code	Contact Person:
Academy for Academic Excellence, Charter School	36750773631207	REBECCA MCCOY
Norton Science and Language Academy, Charter School	36103630115808	Telephone #: 7609465414
NPS/NPA (list county code _____)		Email: RMCCOY@LCER.ORG

2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number:

REDACTED
 Will fill in on CTC copy

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name JANHELY MONTOYA
First Middle Last

Former Name(s) JANHELY BENAVIDEZ Birth Date 04/26/1990

Applicant's Mailing Address 332 W. 18th St., San Bernardino, CA 92405

Phone# 909-913-9657 Email j.benavidez0426@gmail.com

Waiver Title SPEECH AND LANGUAGE PATHOLOGY SERVICES

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Speech and Language Pathologist K-12

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? Yes No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____
- Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44265.3 - Professional Prep for Speech/Lang. Pat

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 10 / 17 / 2022 to 6 / 30 / 2023

Ending date of school term, track, or year: 6 / 30 / 2023

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet

Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

We have not received any applications for qualified Speech and Language Pathologists although this position has been posted for the 2021/22 and 2022/23 school year. This applicant is working towards her full credential, and she is familiar with the students needs. She is scheduled to complete her preliminary credential requirements in Spring 2024.

6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- | | |
|---|--|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Multiple Subject Teaching |
| <input type="checkbox"/> Single Subject Teaching (all subject areas) | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate |
| <input type="checkbox"/> Teacher Librarian Services | <input type="checkbox"/> Teacher of English Learner Students |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals

Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- _____ Applicant(s) withdrew
- _____ Candidate(s) declined job offer
- _____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
MS IN SLP AT CSU, SAN MARCOS	06/30/2024
CERT, CREDENTIAL, UNDERGRAD 12+ UNITS	06/30/2025
MASTERS 6 OR MORE UNITS	06/30/2024

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name NANCY MARTINEZ Position SLP

9. SUBSEQUENT WAIVER REQUESTS

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

- Yes No Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprimanded, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

I agree

13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Sanhelly M.
Signature of Applicant
(Sign full legal name as listed in #2)

09-22-22
Date

15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: _____
Title: CHIEF EXECUTIVE OFFICER
Date: 10/17/2022



VERIFICATION OF BASIC SKILLS REQUIREMENT

NAME OF RECOMMENDING DISTRICT, COUNTY, OR IHE:

CSU San Marcos

CDS Code (if applicable): _____

This is to certify that the individual identified below has completed the California Basic Skills Requirement (BSR) as indicated below. For information on options to meet BSR see Leaflet CL-667.

APPLICANT INFORMATION:

Name

Janhely		Montoya
First	Middle	Last

Social Security Number

	-		-	
--	---	--	---	--

CHECK ONE:

- The applicant has completed the following coursework to meet the Basic Skills Requirement.**
 - Reading: ENGL 270 @ San Bernardino Valley College Course Grade: B
 - Writing: ENG 101 @ CSU San Bernardino Course Grade: B+
 - Mathematics: MATH 108 @ San Bernardino Valley College Course Grade: B

- The applicant has completed the following examination to meet the Basic Skills Requirement:**
 - Examination: _____
 - Date Passed: _____ Score: _____

- The applicant has completed a combination of the following options to meet the Basic Skills Requirement:**
 - Reading: _____ Score/Grade: _____
 - Writing: _____ Score/Grade: _____
 - Mathematics: _____ Score/Grade: _____
 - Examination: _____
 - Date Passed: _____ Score: _____

AUTHORIZED SIGNATURE:

Signature Date 07/29/2022
 Name Andi Shibata Title Credential Coordinator

To view the educator's public records (current documents, all documents held and Adverse and Commission Actions), click on the Educator's Last Name.

[MONTOYA](#)

Last Name:	JANHELY
First Name:	
Middle Name:	

Document Information:

Document Number: 220178470

Document Title: Certificate of Clearance

Term:

Status: Valid

Issue Date: 7/28/2022

Expiration Date: 8/1/2027

Original Issue Date: 7/28/2022

Grade:

Special Grade:

Deceased Flag:

SB1969 (Title 5 §80487):

Authorization / Subjects

Authorization Code	Authorization Description	Subject Code	Subject Description

Renewal Requirements

Please disregard any # signs you may see below and refer to the "Additional Description" column to the right for specific renewal requirements.

Renewal Code Renewal Description

Additional Description



Office of the Registrar
 California State University San Marcos
 San Marcos, CA 92096-001

760-750-4814
registrar@csusm.edu

Enrollment Verification as of September 1, 2022

Student Name: Janhely Montoya Student ID: 201296334
 School Code: 030113 Program: Masters
 CSUSM Degree: Master of Science Expected Graduation Term: Spring 2024
 Current Major: Speech-Language Pathology

Below is all enrollment history for Janhely Montoya at California State University San Marcos. Please note that full time status for undergraduate students is 12 or more units and for graduate students is 9 or more units. In addition, the enrollment information listed is subject to change through census, as students may adjust their schedules through this date. A YES in the Official Enroll column indicates that the enrollment information is no longer subject to change.

Term	Units Enrolled	Term Begin Date	Term End Date	Enrollment Official	Census Date
Fall 2022	9	August 29, 2022	December 17, 2022	NO	September 26, 2022

Full-time:

Program	Full-Time Unit Count
Certificate, Credentials, Undergraduate	12 or more units
Masters	6 or more units

This is the California State University San Marcos official enrollment verification, and it is produced through the student's secure self-service portal. No other enrollment verification formats are available. You may confirm the information provided by contacting the National Student Clearinghouse at <http://www.studentclearinghouse.org>.



Lisa Medina
 Registrar

**Lewis Center for Educational Research
STAFF REPORT**

Date: October 17, 2022
 To: LCER Board of Directors
 From: Lisa Lamb
 Re: President/CEO Report

<p>Goal 1 - Student Success: Strengthen all school programs and enrichment opportunities at both schools resulting in student success in the areas of academic, behavioral, and social emotional wellness.</p>	
<p>1.1 <u>Objective:</u> Both schools will demonstrate continual increases in student mastery in all areas as reported on the annual California School Dashboard.</p>	<p>AAE:</p> <ol style="list-style-type: none"> 1. Continued walk thrus - 127 <ol style="list-style-type: none"> a. Doors are locked; safety is the focus. 2. Discussion of grading integrity <ol style="list-style-type: none"> a. SpEd b. Comparison to Objective Assessments c. Bringing back No "D" Policy 3. Beginning benchmarks in all grade levels <p>NSLA:</p> <ol style="list-style-type: none"> 1. Principal provides a Daily Coaching Corner focusing on targeted instructional needs. 2. We have begun targeted academic intervention support for ELA, Math and ELD. 3. MTSS Team continues to focus attention on Tier 2-3 students. 4. During MTSS we have included weekly observation feedback.
<p>1.2 <u>Objective:</u> Both schools will support Social Emotional Learning (SEL) to enhance the ability of students to self-regulate, strengthen interpersonal relationships, and increase healthy coping skills.</p>	<p>AAE:</p> <ol style="list-style-type: none"> 1. Continued MTSS meetings weekly 2. Counselor check ins with students who have 2 or more D's or F's 3. AAE administration continuing weekly check in with students who are at risk 4. Use of our Go Guardian and StopIt Programs to identify students who are in need of support 5. SEL lessons in homerooms with a focused curriculum. 6. Suicide prevention discussions in grades 4, 8, and 12 <p>NSLA:</p> <ol style="list-style-type: none"> 1. Suicide Prevention efforts continue at NSLA. Suicide prevention awareness strategies shared with staff. 2. Every Friday the principal does a live presentation via zoom focusing on targeted social and emotional messages. 3. During the week elementary students earn Rocket Tickets. They earn these tickets through the display of character and values. On Friday names are drawn to earn a prize from the treasure box. 4. Continued MTSS weekly meetings. 5. Mindful Minutes and Brain Breaks have been integrated into instructional lessons. 6. Counseling Team Preparing for Bullying Awareness this month.

	<p>LCER Mental Health supports</p> <ol style="list-style-type: none"> 1. Care Solace referrals continue to be processed in support of staff, students and families. 2. Mental Health Team (School Psychologists and Counselors) providing ongoing counseling support to students in crisis at both sites 3. GoBeacon alerts continue to be processed as needed (suicidal ideations). 4. Admin and MTSS teams have launched a mindfulness area for staff and students at NSLA 5. DM SELPA, DMCC, and County agencies supporting mindfulness and wellness projects on campus
<p>1.3 <u>Objective:</u> Both schools will develop a more robust STEM strand that builds upon itself in grades TK-12.</p>	<p>AAE :</p> <ol style="list-style-type: none"> 1. STEM Night at AVCI on September 28th 2. Dennison was trained to utilize Minecraft Engineering/Coding within his computer science classes. 3. STEM Quest Science Fair <ol style="list-style-type: none"> a. Ebright, Lee, Dennison and Johnston involved in promoting <p>NSLA :</p> <ol style="list-style-type: none"> 1. Students have been provided a daily homeroom that is targeting Robotics. 2. STEM Quest is starting with students TK-10th beginning to choose what projects they will be working on. <p>LCER:</p> <ol style="list-style-type: none"> 1. LCER has been invited as one of 8 districts in the County to participate in CSforALL workshop series. The LCER team consists of Ryan Dorcey, Toni Preciado, Josh Dennison, and Genie Cook. This cohort will receive training and support from SBCSS through grant funding to vision and implement a computer science strand for students in K-12 at both schools. Additional computer science trainings will be made available to administrators, counselors and teachers. Those who attend will receive a stipend paid through the CDE grant.
<p>1.4 <u>Objective:</u> Both schools will support the LCER mission of creating global citizens through academic and co-curricular offerings each school year.</p>	<p>AAE :</p> <ol style="list-style-type: none"> 1. Band marched in Hesperia Days and Apple Valley Days 2. State of the County featured our SFJROTC in their report 3. Updates on Girls and Boys Volleyball, Girls Tennis and Cross Country 4. Implementing Principal Cabinet and VP Cabinets 5. Use of Friday club days that include: Spanish, KY/Radio, Art, Photography, Sports Fanatics, Comic Book, Tech/Gaming, Hiking, Christian, Interact, Chess, Musical Theater, Creators Space, Fashion Pop Music, Nerdvana, Healthy Living Clubs <p>NSLA:</p> <ol style="list-style-type: none"> 1. Empowering students as leaders through ASB, Ambassadors and DREAM Team.

	<ol style="list-style-type: none"> 2. Creating cultural based Homeroom Clubs like the Spanish Club, Origami Club, Film/Music Club and Anime Club. 3. Empowering students to collaborate and discuss Global issues in their history classes. 4. Planning has begun to re-establish the Chilean Student Exchange. Toni Preciado is leading these initial conversations. The intent would be to establish a cohort of NSLA high school students who have participated in our dual immersion and GAVRT programs and would connect with GAVRT high school students in Chile. 5. Initial planning conversations about piloting student and educator exchanges at NSLA with a delegation from Taiwan have begun with SB County Supervisors and Ted Alejandro. This would be an extension of our Mandarin course offerings.
<p>Goal 2 - Business/Fiscal: Maintain fiscal stability and seek diversified outside funding that allows us to be innovative.</p>	
<p>2.1 <u>Objective</u>: Lewis Center schools will maintain a balance of no less than 45 days of cash on hand (or 12.33%).</p>	<p>Finance is now preparing for the year end audit with Nigro, Nigro this month to certify our financial closing of the 2021/2022 school year. We continue to expect to grow our financial position for the future. We have also met with Union Bank representatives to help improve our investment portfolios and growth to our financial position.</p>
<p>2.2 <u>Objective</u>: Most restrictive dollars (i.e.: categorical funding, one-time monies, Special Education funding, grants, etc.) will be utilized first and according to funding requirements and as approved by the School Site Councils.</p>	<p>With the closing of the 2021/2022 fiscal year, Finance has been able to identify the carryover amounts for all of the restricted funds. Finance has created a google sheet that helps outline each specific categorical program. In the document, it includes dialog to support them on the expected use of these funds, end date for use of these funds and total balance available to each source of funds. The use of these reports will support their planning and the success of this objective of meeting the expense of the most restrictive dollars first.</p>
<p>2.3 <u>Objective</u>: Prioritize staff compensation (inclusive of salaries and benefits) in a way that is sustainable.</p>	<p>We held our first Benefits Committee meeting on Tuesday, September 20th. We have begun to discuss the different medical plans offered by SISC and making sure that we offer plans that meet the needs of our staff. We also spoke of the budget impact associated with the continual increase to benefit rates.</p>
<p>2.4 <u>Objective</u>: The Foundation Board will raise funds annually to support the identified needs of LCER schools and programs.</p>	<p>The Foundation Board hosted a Brew Fest event to raise funds for both schools on September 28, 2022 in Redlands. This event raised over \$2,000 and brought new and old partners together in hopes to grow the Foundation Board. The Foundation Board is beginning to research the possibility of holding Gala 2023 in April. More details to come soon.</p>
<p>Goal 3 - Staffing: Recruit, develop, and retain a highly-qualified, innovative, flexible, and diversified staff.</p>	
<p>3.1 <u>Objective</u>: Evaluate ongoing and new</p>	<p>HR is continuing to fill, change, create, discontinue positions as needed for the 2022/2023 school year. HR, along with current LCER classified staff,</p>

<p>recruitment efforts to ensure that all positions are filled with highly-qualified and diversified staff.</p>	<p>attended the Workforce Development Department job fair to attract both culturally and socioeconomically diverse classified job seekers within the IE. HR continues its social media campaign for open positions, as well as recruiting through Edjoin. HR is also continuing to recruit and hire Certificated Substitutes interested in careers in the field of teaching in an effort to ensure we can advise proper educational paths and hire highly qualified applicants both internally as well as externally.</p>												
<p>3.2 <u>Objective</u>: Develop a comprehensive succession plan for key positions.</p>	<p>The CEO continues to collaborate with the Executive Team and Board Task Force to develop a comprehensive succession plan.</p> <p>LCER leadership and stakeholder groups are calendared for the year. These include groups such as: data governance, management team, school site council, principals' advisory, LCAP, general administration and administrative assistants, administrative team meetings, academic leadership teams, health and safety, etc. These teams help establish a strategic flow of communication throughout the organization from the board to the parents as well as builds capacity of individuals within the various leadership groups.</p> <p>The CEO continues to meet with the executive directors weekly to discuss organizational needs. Monthly, she meets with directors individually to discuss their departmental/school needs and their professional and personal goals.</p> <p>We are working with consultants to evaluate processes and procedures for the business offices to ensure efficiency, continuity and sustainability for key positions.</p>												
<p>3.3 <u>Objective</u>: Invest in professional development for classified and certificated staff, administration, and board members to align with strategic plan and LCAP goals.</p>	<p>LCER staff completed their annual mandated trainings (i.e.: bullying, mandated reporting, bloodborne pathogens, suicide prevention, etc.) and school safety (i.e.: comprehensive school safety plans, monthly safety drills, school safety teams, etc.).</p> <p>AAE staff participated in active shooter training provided by Apple Valley USD's superintendent and cabinet members. Classified and certificated staff participated. Many staff members shared comments with administration about how much they valued and appreciated this training. AVUSD has offered to partner with AAE in the future on school safety training. This partnership is critical so that all schools in the Town are similarly prepared for crisis.</p> <p>NSLA staff participated in active shooter training provided by San Bernardino Sheriff's Department. Classified and certificated staff participated. This partnership is critical as the San Bernardino Sheriff Headquarters are near NSLA's campus. The Sheriff's Department would coordinate with the San Bernardino USD school police and San Bernardino Police Department in response to any major crisis on the campus.</p>												
<p>3.4 <u>Objective</u>: As measured annually, LCER will increase and/or maintain organizational staff retention rates.</p>	<p>NSLA:</p> <table border="1" data-bbox="505 1761 1425 1946"> <thead> <tr> <th data-bbox="505 1761 667 1818">Position</th> <th data-bbox="667 1761 813 1946">21/22 Total Positions 6/30/22</th> <th data-bbox="813 1761 967 1946">21/22 Vacancies Prior to EOY</th> <th data-bbox="967 1761 1122 1946">Staff Departed LCER at EOY 21/22</th> <th data-bbox="1122 1761 1276 1946">Staff Retained 21/22 to 22/23</th> <th data-bbox="1276 1761 1425 1946">Retention %</th> </tr> </thead> <tbody> <tr> <td data-bbox="505 1818 667 1946"></td> <td data-bbox="667 1818 813 1946"></td> <td data-bbox="813 1818 967 1946"></td> <td data-bbox="967 1818 1122 1946"></td> <td data-bbox="1122 1818 1276 1946"></td> <td data-bbox="1276 1818 1425 1946"></td> </tr> </tbody> </table>	Position	21/22 Total Positions 6/30/22	21/22 Vacancies Prior to EOY	Staff Departed LCER at EOY 21/22	Staff Retained 21/22 to 22/23	Retention %						
Position	21/22 Total Positions 6/30/22	21/22 Vacancies Prior to EOY	Staff Departed LCER at EOY 21/22	Staff Retained 21/22 to 22/23	Retention %								

Teacher	47	0	3	44	94%
Para-professional	23	6	3	14	82%
Counselor	1	0	0	1	100%

AAE:

Position	21/22 Total Positions 6/30/22	21/22 Vacancies Prior to EOY	Staff Departed LCER at EOY 21/22	Staff Retained 21/22 to 22/23	Retention %
Teacher	70	0	6	64	91%
Para-professional	22	3	3	16	84%
Counselor	1	0	0	1	100%

Goal 4 - Organizational Effectiveness: Communicate and engage students, staff, families, and community partners to drive a shared commitment to our common vision, mission, and goals.

4.1 **Objective:** Board and Executive Team will actively communicate LCER's mission to the community partners that we serve.

The CEO, staff and Ambassadors have supported and attended various events in the region. These include Greater High Desert Chamber of Commerce's Valley Morning Insight and Kemper Campbell Ranch Mixer and San Bernardino Chamber Koffee Klatch. The AAE Space Force was also highlighted by 1st District Supervisor, Paul Cook, at the State of the County held in Ontario on October 5th. This event was attended by Jessica Rodriguez, Executive Team, Jisela Corona, Colonel Armstrong, and MSgt. Padua.

The LCER Executive Team, Teresa Dowd, Jisela Corona, and 2 senior LCER Ambassadors attended the Learn2Lead Conference in Hesperia. The LCER Ambassadors were invited to assist with the event and give a short leadership speech to regional business leaders.

The CEO continues to participate in San Bernardino Sheriff's Exchange and Apple Valley Sheriff's Work Group. These networks have provided several opportunities to partner with our local law enforcement for each school.

<p>4.2 <u>Objective</u>: Increase ongoing communication with LCER stakeholders as evidenced by staff, parent and student satisfaction on annual surveys.</p>	<p>Climate surveys were sent out to AAE and NSLA parents and students each September. The results of these surveys are currently coming in and being reviewed by each school's administrative teams. The analysis allows administration and staff to determine where specific supports and resources should be allocated and to identify possible weaknesses in school climate. The results will be presented at the LCER Board's November meetings. The results are also included in the narratives for the California Dashboard.</p>
<p>PR and Marketing Update</p>	
	<p>NSLA has launched their 100 Free Books campaign where all elementary students, including those who do not attend NSLA, are eligible to sign up to receive four small picture books every week for six months.</p> <p>The Lewis Center Ambassadors held their first Blood Drive of the school year in AAE's gym. Over 70 units of blood were collected.</p> <p>AAE commemorated 9/11 by bringing back their traditional 9/11 Ceremony that all grade levels participated in. AAE extended the invite to AAE parents/family members who were local first responders, veterans, or have served in any branch of the military. Local government officials were also invited to attend.</p> <p>Both schools are celebrating Hispanic Heritage Month. AAE students learn new facts and short bios about great Hispanic people in history through morning announcements. NSLA has mapped out a number of school-wide activities and spirit days in relation to Hispanic Heritage Month like Cultural Attire Day and Loteria Day.</p> <p>AAE senior Alejandro Aguirre was selected as the High Desert's Hispanic Student of Excellence through the Daily Press. He is being recognized for his amazing academic and extracurricular achievements for Hispanic Heritage Month.</p> <p>Sully the Sulcata Tortoise helped bring attention to the Lewis Center's Tortoise Terrace program. Sully was rescued and brought to us to be properly taken care of and adopted out. One of our staff members adopted her but not before her adorable pictures and videos intrigued parents and locals to come and take a look at the rest of our encampment.</p> <p>To help combat the heat during lunchtime, NSLA launched their Rocket Cafe, which is an additional eating area shaded by large patio umbrellas, giving that college vibe.</p> <p>AAE graduates Charles Floyd, Sarine Krikorian, Joshua Thomas, Noah Bartlett, Alexandria Bowker, Emily Chapman, Apple Cheung, and Alexis Suttle-Chermock were named AP Capstone Diploma Recipients! To receive the AP Capstone Diploma, students must earn scores of 3 or higher in AP Seminar, AP Research, and on four additional AP Exams. To receive the AP Seminar and Research Certificate, students must earn scores of 3 or higher in AP Seminar and AP Research. Students are increasingly participating in the AP Capstone program.</p>

	<p>On September 16th, our lady Rockets went out to support CSUSB Volleyball's opening home game! Their team took the time to give advice to our students and showed them the value of teamwork and great sportsmanship!</p> <p>On September 21st, the Lewis Center's Parenting with Love and Logic course began. This 10-week, virtual parenting class equips our parents with the tools to raise responsible kids, change negative behaviors, have more fun with their kids, and more.</p> <p>On September 21st, NSLA's School Site Council held their first meeting of the school year.</p> <p>AAE is once again nominated for best charter school in the High Desert. Results will be announced in early December.</p> <p>On September 23d, Family STEM Night at AVCI took place with over 150 participants. AAE students and families participated in a variety of activities including watching the Science on a Sphere in action and seeing Dr. Gillette explode 5,000 ping pong balls!</p> <p>NSLA students participated in a photo shoot session for TSK's marketing portfolio. Six sophomores were posed for multiple pictures in and outside of the Mission Control Room. LCER has received permission to use the final product for our marketing purposes as well.</p> <p>AAE's Drama students put on an amazing performance of Matilda the Musical.</p> <p>The Lewis Center welcomed three new ambassadors from NSLA into the program. After a lengthy and rigorous interview and tour process, sophomores Korian Maldonado, Kasey Medina, and Corey Zaman made history as the first ambassadors ever to come from NSLA.</p> <p>AAE partnered with the Town of Apple Valley and Pizza Factory to create an infomercial promoting a composting initiative. Three of our elementary students were selected to be in the video where they learned firsthand about compost and how to make pizza.</p> <p>The Foundation's Brew Fest was a success with over 100 guests who attended and participated in the Raffles. After a nice warm night drinking and mingling with new and old friends, the Foundation made approximately \$2,000 in profit from the raffle tickets alone. True to the "friendraiser" phrase, the Foundation connected with new potential members.</p>
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AAE Data

	Starting	Aug	Sept	Oct
Secondary Attendance	96.51%	93.97%	93.94%	
Elementary Attendance	95.52%	93.87%	93.55%	
Secondary Enrollment	770	815	821	
Elementary Enrollment	642	679	684	

Total Enrollment	1412	1494	1505	
Classroom Referral	0	0	?	
Suspensions	n/a	4		
In School Susp	n/a	3	5	
Walk Thrus	0	65	127	

NSLA Data

	Starting	Aug	Sept	Oct
Secondary Attendance	94.28%	92.09%	93.65%	
Elementary Attendance	96.60%	91.77%	93.92%	
Secondary Enrollment	430	371	449	
Elementary Enrollment	674	673	672	
Total Enrollment	1044	1111	1121	
Classroom Referral	0	0	0	
Suspensions	N/A	22	20	
In School Susp	N/A	1	3	
Walk Thrus	0	250	85	

2022-2023 GRANT TRACKING SHEET						
Grant	Purpose/Description	Amount	Due Date	Date Submitted	Result	Award Date
Heliophysics Citizen Science Investigations	Forecasting Space Weather with GAVRT Sp	\$160k per year for 3 years	8/24/22	8/19/22		
Fiscal Year 2022 Recovery Grant Implementation	Rehabilitation of Tui Chub and Habitat	\$15,000.00	12/31/22			
San Manuel Grant	Scholarships	\$5,000.00	4/30/22	4/29/22	Yes	9/1/22

The High Desert Partnership in Academic Excellence Foundation, Inc.
 Check/Voucher Register - Board Report - 10K
 From 9/1/2022 Through 9/30/2022

Effective D...	Check Nu...	Vendor Name	Check Amount	Transaction Description
9/1/2022	47805	CharterSAFE	58,445.00	Insurance premium pymt for September
9/1/2022	47809	SBCSS	145,471.49	NSAA STRS contributions for August
9/1/2022		SBCSS	183,249.05	LCER/AAE - STRS contributions for August
9/1/2022	47812	SBCSS	48,310.48	NSAA PERS contributions for August 2022
9/1/2022		SBCSS	107,859.92	LCER/AAE - PERS contributions for August
9/8/2022	47813	American Express	33,466.83	Acct# XXXXX-XXXXXX0-72009
9/8/2022	47816	CDW Government, Inc.	17,407.03	PO# 2122-1038-AAE
9/8/2022	47821	SBCSS	109,715.94	2021-2022 Charter School Oversight Fee
9/13/2022	47833	SBCSS	48,310.48	NSAA PERS contributions for August 2022
9/13/2022		SBCSS	107,859.92	LCER/AAE - PERS contributions for August
9/13/2022	47834	SBCSS	145,471.49	NSAA STRS contributions for August
9/13/2022		SBCSS	183,249.05	LCER/AAE - STRS contributions for August
9/15/2022	111		268,522.31	Group: Payroll; Pay Date: 9/15/2022
9/15/2022	112		307,588.10	Group: 11mo Payroll; Pay Date: 9/15/2022
9/15/2022	47837	SISC	242,009.15	Health Coverage for September 2022
9/27/2022	47850	Liberty Utilities	11,249.50	Acct# 084800
9/27/2022	47858	Capturing Kids Hearts	29,000.00	PO# 2223-0095-AAE Capturing Kids Hears
9/27/2022	47875	Culver Newlin	17,283.09	PO# 223-0212-NSLA Stack Chairs, Core Student Desks
9/27/2022		Culver Newlin	46,865.81	PO# 2223-0212-NSLA
9/27/2022	47884	Dish Factory	23,318.84	Oven for AAE
9/27/2022	47899	Illuminate Education, Inc	19,191.90	PO# 2223-0287-LCER DNA Software Lic
9/27/2022	47905	IXL Learning	10,370.00	PO# 2223-0193-AAE
9/27/2022	47944	Southern California Edi...	20,370.99	Acct# 700119778270
9/27/2022	47959	BlueAlly	13,665.60	PO# 2223-0337-LCER
9/27/2022		BlueAlly	21,318.00	PO# 2223-0336-LCER Barracuda Wed Security
9/27/2022	47962	Wells Fargo Vendor Fi...	17,707.64	Contract # 450-0004712-000
9/30/2022	114		279,977.77	Group: Payroll; Pay Date: 9/30/2022
9/30/2022	115		303,478.67	Group: 11mo Payroll; Pay Date: 9/30/2022
Report Total			<u>2,820,734.05</u>	

All Funds - Budget Comparison 2021/22 to 2022/23

2021-2022				
	Total Budget \$ - Revised	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	37,081,283	6,180,214	30,901,069	83.33%
Expense				
Certificated Salaries	12,985,633	1,332,209	11,653,424	89.74%
Classified Salaries	5,004,461	443,492	4,560,969	91.14%
Benefits	6,590,649	659,636	5,931,013	89.99%
Books and Supplies	4,259,816	479,215	3,780,601	88.75%
Services & Other	6,729,180	986,197	5,742,983	85.34%
Capital Outlay	1,010,361	122	1,010,239	99.99%
Other Outgo	0	0	0	N/A
Share of LCER	0	0	0	N/A
Total Expense	36,580,100	3,900,870	32,679,230	89.34%
Add (Subtract) to Reserves	501,183	2,279,344	(1,778,161)	
Total Revenue	37,081,283	6,180,214	30,901,069	16.67%
Total Expense	36,580,100	3,900,870	32,679,230	10.66%
Add (Subtract) to Reserves	501,183	2,279,344	-1,778,161	

2022-2023				
	Total Budget \$ - Original	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	35,887,566	7,769,436	28,118,130	78.35%
Expense				
Certificated Salaries	13,137,383	1,532,011	11,605,372	88.34%
Classified Salaries	5,392,240	662,018	4,730,222	87.72%
Benefits	7,600,577	852,654	6,747,923	88.78%
Books and Supplies	2,414,293	405,248	2,009,045	83.21%
Services & Other	6,225,061	887,067	5,337,994	85.75%
Capital Outlay	360,000	180,738	179,262	49.79%
Other Outgo	0	0	0	N/A
Share of LCER	0	0	0	N/A
Total Expense	35,129,554	4,519,736	30,609,818	87.13%
Add (Subtract) to Reserves	758,012	3,249,700	(2,491,688)	
Total Revenue	35,887,566	7,769,436	28,118,130	21.65%
Total Expense	35,129,554	4,519,736	30,609,818	12.87%
Add (Subtract) to Reserves	758,012	3,249,700	-2,491,688	

AAE - Budget Comparison 2021/22 to 2022/23

2021-2022				
	Total Budget \$ - Revised	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	18,515,432	4,934,089	13,581,343	73.35%
Expense				
Certificated Salaries	6,909,149	714,443	6,194,706	89.66%
Classified Salaries	1,975,125	162,225	1,812,900	91.79%
Benefits	3,164,726	310,999	2,853,727	90.17%
Books and Supplies	1,883,523	322,213	1,561,310	82.89%
Services & Other	1,962,964	295,449	1,667,515	84.95%
Capital Outlay	885,511	122	885,389	99.99%
Other Outgo	0	0	0	N/A
Share of LCER	1,637,799	272,967	1,364,833	83.33%
Total Expense	18,418,797	2,078,418	16,340,379	88.72%
Add (Subtract) to Reserves	96,635	2,855,671	(2,759,036)	
Total Revenue	18,515,432	4,934,089	13,581,343	26.65%
Total Expense	18,418,797	2,078,418	16,340,379	11.28%
Add (Subtract) to Reserves	96,635	2,855,671	-2,759,036	

2022-2023				
	Total Budget \$ - Original	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	17,718,586	3,216,519	14,502,067	81.85%
Expense				
Certificated Salaries	6,710,492	753,581	5,956,911	88.77%
Classified Salaries	2,030,721	215,323	1,815,398	89.40%
Benefits	3,504,536	365,155	3,139,381	89.58%
Books and Supplies	1,162,144	206,998	955,146	82.19%
Services & Other	1,714,171	201,828	1,512,343	88.23%
Capital Outlay	300,000	90,090	209,910	69.97%
Other Outgo	0	0	0	N/A
Share of LCER	1,863,497	310,583	1,552,914	83.33%
Total Expense	17,285,561	2,143,558	15,142,003	87.60%
Add (Subtract) to Reserves	433,025	1,072,961	(639,936)	
Total Revenue	17,718,586	3,216,519	14,502,067	18.15%
Total Expense	17,285,561	2,143,558	15,142,003	12.40%
Add (Subtract) to Reserves	433,025	1,072,961	-639,936	

NSLA - Budget Comparison 2021/22 to 2022/23

2021-2022				
	Total Budget \$ - Revised	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	17,941,028	3,089,255	14,851,773	82.78%
Expense				
Certificated Salaries	5,366,913	507,186	4,859,727	90.55%
Classified Salaries	1,568,657	54,613	1,514,044	96.52%
Benefits	2,441,558	193,784	2,247,774	92.06%
Books and Supplies	2,321,668	147,077	2,174,591	93.67%
Services & Other	4,320,211	566,382	3,753,829	86.89%
Capital Outlay	100,000	0	100,000	100.00%
Other Outgo	0	0	0	N/A
Share of LCER	1,399,930	233,322	1,166,608	83.33%
Total Expense	17,518,937	1,702,364	15,816,573	90.28%
Add (Subtract) to Reserves	422,091	1,386,891	(964,800)	
Total Revenue	17,941,028	3,089,255	14,851,773	17.22%
Total Expense	17,518,937	1,702,364	15,816,573	9.72%
Add (Subtract) to Reserves	422,091	1,386,891	-964,800	

2022-2023				
	Total Budget \$ - Original	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	17,587,872	4,474,515	13,113,357	74.56%
Expense				
Certificated Salaries	5,625,666	637,504	4,988,162	88.67%
Classified Salaries	1,749,107	171,277	1,577,830	90.21%
Benefits	2,939,984	295,458	2,644,526	89.95%
Books and Supplies	1,166,824	190,657	976,167	83.66%
Services & Other	3,993,243	619,533	3,373,710	84.49%
Capital Outlay	40,000	90,648	(50,648)	-126.62%
Other Outgo	0	0	0	N/A
Share of LCER	1,748,061	291,344	1,456,718	83.33%
Total Expense	17,262,885	2,296,420	14,966,465	86.70%
Add (Subtract) to Reserves	324,987	2,178,095	(1,853,108)	
Total Revenue	17,587,872	4,474,515	13,113,357	25.44%
Total Expense	17,262,885	2,296,420	14,966,465	13.30%
Add (Subtract) to Reserves	324,987	2,178,095	-1,853,108	

LCER - Budget Comparison 2021/22 to 2022/23

2021-2022				
	Total Budget \$ - Revised	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	624,823	82,452	542,371	86.80%
Expense				
Certificated Salaries	709,571	110,580	598,991	84.42%
Classified Salaries	1,460,679	226,654	1,234,025	84.48%
Benefits	984,365	154,852	829,513	84.27%
Books and Supplies	54,625	9,924	44,701	81.83%
Services & Other	446,005	124,366	321,639	72.12%
Capital Outlay	24,850	0	24,850	100.00%
Other Outgo	0	0	0	N/A
Share of LCER	(3,037,729)	(506,288)	(2,531,441)	
Total Expense	642,366	120,088	522,278	81.31%
Add (Subtract) to Reserves	(17,543)	(37,636)	20,093	
Total Revenue	624,823	82,452	542,371	13.20%
Total Expense	642,366	120,088	522,278	18.69%
Add (Subtract) to Reserves	-17,543	-37,636	20,093	

2022-2023				
	Total Budget \$ - Original	Current Period	Remaining Budget	Percent Remaining
		Actual thru August		
Note - Revenue Reported is % of Budgeted Revenue Earned				
Revenue		Annual Budgeted Revenue		
Revenue	581,108	78,403	502,705	86.51%
Expense				
Certificated Salaries	801,225	140,925	660,300	82.41%
Classified Salaries	1,612,412	275,418	1,336,994	82.92%
Benefits	1,156,057	192,042	964,015	83.39%
Books and Supplies	85,325	7,593	77,732	91.10%
Services & Other	517,647	65,706	451,941	87.31%
Capital Outlay	20,000	0	20,000	100.00%
Other Outgo	0	0	0	N/A
Share of LCER	(3,611,558)	(601,926)	(3,009,632)	83.33%
Total Expense	581,108	79,758	501,350	86.27%
Add (Subtract) to Reserves	0	(1,355)	1,355	
Total Revenue	581,108	78,403	502,705	13.49%
Total Expense	581,108	79,758	501,350	13.73%
Add (Subtract) to Reserves	0	-1,355	1,355	

**LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
July 1 - July 31, 2022**

CHECKING (LEWIS CENTER FOUNDATION)

Beginning Balance		\$26,586.02
Revenue		
Reimbursement	\$13.86	
Donation to NSLA Capital Campaign	\$ 100.00	
Interest	\$ 0.49	
<i>Total</i>	\$114.35	
Expenditure		
Transfer to Savings - NSLA Capital Campaign donations	\$ 200.00	
Transfer to Savings - unrestricted donations	\$ 119.84	
Employee Recognition	\$ 770.90	
Scholarships	\$ 7,500.00	
Dry Cleaning/Reimbursable	\$ 65.86	
Engraved Bricks - Capital Campaign	\$ 321.28	
<i>Total</i>	\$ 8,977.88	
Ending Balance	<i>Total</i>	\$17,722.49

SAVINGS (LEWIS CENTER FOUNDATION)

Beginning Balance		
Restricted Funds - AAE Capital Campaign	\$ 85,427.27	
Restricted Funds- NSLA Capital Campaign	\$ 69,008.19	
Restricted Funds - Davis Endowment	\$ 14,046.45	
Restricted Funds - Global Exchange Programs	\$ 13,009.31	
Restricted Funds - HiDAS Endowment	\$ 64,105.98	
Restricted Funds - Scholarships	\$ 28,849.61	
Unrestricted Funds	\$ 132,642.62	
	\$ 407,089.43	
Revenue		
Transfer from Checking - NSLA Capital Campaign Donation	\$ 200.00	
Unrestricted Donations	\$ 119.84	
Interest	\$ 103.73	
<i>Total</i>	\$ 423.57	
Expenditure		
Statement Fee for Copy of Check		
Transfer to Checking - Davis Endowment		
Transfer to Checking - Scholarships		
Transfer to Checking - Unrestricted Employee Recognition		
<i>Total</i>	\$ -	
Ending Balance		
Restricted Funds - AAE Capital Campaign	\$ 85,449.05	
Restricted Funds - NSLA Capital Campaign	\$ 69,225.82	
Restricted Funds - Davis Endowment	\$ 14,049.56	
Restricted Funds - Global Exchange Programs	\$ 13,012.42	
Restricted Funds - HiDAS Endowment	\$ 64,122.58	
Restricted Funds - Scholarships	\$ 28,856.87	
Unrestricted Funds	\$ 132,796.70	
	\$ 407,513.00	
	<i>Total</i>	\$ 425,235.49
Total Checking and Savings		\$425,235.49

Foundation Savings - 4100005285

2021-22

As of 7/31/22

Description	Beginning Balance	Debit	Credit	Interest	Ending Balance
AAE Captial Campaign	\$85,427.27			21.78	\$85,449.05
NSLA Capital Campaign	\$69,008.19		\$200.00	17.63	\$69,225.82
Davis Scholarship Endowment	\$14,046.45			3.11	\$14,049.56
Global Exchange Programs	\$13,009.31			3.11	\$13,012.42
HiDAS Endowment	\$64,105.98			16.60	\$64,122.58
Scholarships	\$28,849.61			7.26	\$28,856.87
Unrestricted	\$132,642.62		\$119.84	34.23	\$132,796.69
TOTAL					\$407,512.99

Restricted Scholarship Funds					
AAE Ambassadors Scholarship	\$0.00				\$0.00
AAE PTC Scholarship	\$0.00				\$0.00
AAE Staff Scholarship	\$0.00				\$0.00
Bud Biggs Memorial Scholarship	\$0.00				\$0.00
Edison Scholarship	\$0.00				\$0.00
Gerardo Diaz Jr. Scholarship	\$0.00				\$0.00
Mike Mangold Scholarship	\$2,750.00				\$2,750.00
San Manuel Scholarship	\$0.00				\$0.00
Sandra Perea Scholarship	\$6,535.00				\$6,535.00
SLT Scholarship	(\$500.00)				-\$500.00
Total Unrestricted Scholarship Funds					\$20,071.87

Restricted AAE Capital Campaign Funds					
High Desert Turtle and Tortoise Club	\$2,500.00				\$2,500.00
AAE Gym Weight Room	\$2,150.00				\$2,150.00
Watertower, Gristmill, Shade Structures	\$25,060.39				\$25,060.39
AAE Shade Fundraiser	\$10,900.36				\$10,900.36
Total Unrestricted AAE Capital Campaign					\$44,838.30

Restricted NSLA Capital Campaign Funds					
Playground	\$7,438.21				\$7,438.21

**LCER Board Meetings
Attendance Log 2021**

	January Regular	February Regular	March Regular	April Regular	May Regular	June Regular	August Regular	Sept. Regular	Oct Regular	Nov Regular	Dec Regular	TOTAL REGULAR
Pat Caldwell	Present	Present	Present	Present	Present	Present	Present	Present				100%
Sharon Page	Present	Present	Present	Present	Present	Present	Present	Present				100%
Kevin Porter	Present	Present	Present	Present	Present	Present	Present	Present				100%
David Rib	Present	Present	Present	Present	Present	Present	Present	Present				100%
Omari Onyango	Absent	Present	Present	Present	Present	Present	Absent	Present				75%
Jessica Rodriguez	Present	Absent	Present	Present	Present	Absent	Present	Present				75%
Pat Schlosser		Present	Present	Present	Absent	Absent	Present	Present				71%
Jim Morris	Absent	Absent	Present	Present	Absent	Present	Present	Absent				50%
Yolanda Carlos								Absent				0%

	April 15	May 24	TOTAL SPECIAL
David Rib	Present	Present	100%
Jessica Rodriguez	Present	Present	100%
Pat Schlosser	Present	Present	100%
Sharon Page	Present	Present	100%
Pat Caldwell	Present	Absent	50%
Omari Onyango	Present	Absent	50%
Kevin Porter	Present	Absent	50%
Jim Morris	Present	Absent	50%